

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
September 16, 2019**

Regular meeting of the Board of Education of Gallup McKinley County Schools was held September 16, 2019, beginning at 6:00 PM in the cafeteria of the Thoreau Mid School, #8 Hawk Drive, Thoreau, NM 87323.

BOARD MEMBERS PRESENT:

Charles Long, President
Christopher Mortensen, Vice President
Michael W. Schaaf, Secretary
Priscilla Manuelito, Member
Kevin Mitchell, Member

NEWS MEDIA PRESENT: - NONE

GUESTS

John Sakasitz	Sadie Perry	Virginia Begaye
Linda Hite	Geraldine Yazzie	Cheryl Antone
Brenda Yazzie	Mark Ruschmeier	Kaelyn White
Cecil Perry	Patricia Sena	Denell Eldridge
Antonio Rodriquez	Charles Perkins	Clarita Etcitty
Donna Slim	Troy Sarracino	Vernee Leep

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary - Excused

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 6:00 p.m. on Monday, September 16, 2019, in the cafeteria of Thoreau Mid School, #8 Hawk Circle, Thoreau, New Mexico. (Five board members were present for roll call)

APPROVAL OF AGENDA

Michael Schaaf moved and Priscilla Manuelito seconded to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

a. Recognition (Student, Staff and Other) - None

APPROVAL OF MINUTES

Priscilla Manuelito moved and Michael Schaaf seconded to defer the minutes of the Board of Education regular meeting of August 26, 2019 to next board meeting. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Priscilla Manuelito moved and Kevin Mitchell seconded the consent agenda items be approved as presented. (4a, 4b, 4c, 4d, 4e, 4f, 4g, 4h, 4i) Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT- None
B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent

1. Ashley Ryan, SSC, Sandra Freeland, SSC, Minneapolis, Minnesota, October 07-12, 2019, to attend NIEA Conference
2. Edgardo Castro, Lincoln Elementary, New Orleans, Louisiana, November 20- 24, 2019 to attend 2019 Annual Educational Administrators Convention

3. Mary Lindenmeyer, SSC, Washington, DC, November 1-5, 2019 to attend National Association for the Education of Homeless Conference
4. Sahara Butler, MHS, Terry Jones, GHS, Esther Sanchez, GHS, Joshua Stepeny, NPH, Joyce Maynor, THS, LaWanda Nodestine, CPH, John Welles, GHS, to attend the ACTE Career Tech Vision 2019 Conference

C. Financial Section - CONSENT

1. 2019-2020 Budget Decrease
2. 2019-2020 Budget Increase
3. 2019-2020 Budget Adjustment Requests (Intra-Transfers)
4. 2019-2020 Budget Adjustment Requests (Inter-Transfers)
5. Current Bills- Operational, Federal Projects, Food Services, Other

D. Memorandum of Agreement between McKinley County SNAPS-SA Coalition and Gallup-McKinley County Schools – CONSENT

Clarified by Dr. Pauletta White that the agreement with SNAPS-SA, Tohatchi Mid School is being added for a two-years of the existing agreement. Kennedy Mid School and Miyamura High are participants of the three-year agreement.

E. Memorandum of Understanding between New Mexico Lions Operation Kidsight, Inc. and Gallup-McKinley County Schools – CONSENT

F. Intergovernmental Agreement between Gallup McKinley County Schools and New Mexico Public Education Department for Advanced Placement Online Program - CONSENT

G. Approval to update the “Other Addenda” for the 2019-20 SY - CONSENT

H. Approval for Board Members to attend the NIEA Conference, October 7-12, 2019, Minneapolis, MN – CONSENT

***4. 2019-2020 BUDGET INCREASE**

I. It is recommended that the following 2019-2020 Budget Increase be approved.

Fund	26214	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Peer Helpers	\$ 16,700	\$12,000	\$ 28,700	2019-2020 Increase
Fund	2718	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	2019-20 Capital Outlay & School Bus Replacement	\$ -	\$357,000	\$ 357,000	2019-2020 Increase
Fund	2750	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Indian Education Act	\$ -	\$90,000	\$ 90,000	2019-2020 Increase
Fund	2778	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	School Buses	\$ -	\$1,645,254	\$ 1,645,254	2019-2020 Increase

***4. 2019-2020 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational -Site Base (1000)				
Supply Assets <\$5,000	MGR Furn/Fix/Equip	\$ 200	Business	Gallup Central transfer for service of vacuum shampooer.
Additional Compensation	General Supplies & Materials.	\$ 400	Business	Crownpoint Elementary transfer to purchase supplies for Liaison.
Education Retirement	General Supplies & Materials.	\$ 56	Business	Crownpoint Elementary transfer to purchase supplies for Liaison.
ERA-Retiree Health	General Supplies & Materials.	\$ 8	Business	Crownpoint Elementary transfer to purchase supplies for Liaison.
FICA	General Supplies & Materials.	\$ 25	Business	Crownpoint Elementary transfer to purchase supplies for Liaison.
Medicare Payments	General Supplies & Materials.	\$ 6	Business	Crownpoint Elementary transfer to purchase supplies for Liaison.
Unemployment Ins. Premium	General Supplies & Materials.	\$ 51	Business	Crownpoint Elementary transfer to purchase supplies for Liaison.
Workers Comp. Emp. Fee	General Supplies & Materials.	\$ 10	Business	Crownpoint Elementary transfer to purchase supplies for Liaison.
Workers Comp. Premium	General Supplies & Materials.	\$ 6	Business	Crownpoint Elementary transfer to purchase supplies for Liaison.
Other Text Books	Supply Assets <\$5,000	\$ 5,000	Business	Stagecoach Elementary to adjust estimated budget to actual.
General Supplies & Materials	Supply Assets <\$5,000	\$ 13,018	Business	Gallup High transfer of funds to purchase a poster maker, printer and scanner
Supply Assets <\$5,000	General Supplies & Materials.	\$ 180	Business	Gallup High transfer of funds for Follett book order.
General Supplies & Materials	Software	\$ 1,441	Business	Miyamura High transfer to adjust estimated budget to actual.
General Supplies & Materials	Supply Assets <\$5,000	\$ 2,504	Business	Miyamura High transfer to adjust estimated budget to actual.

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General Supplies & Materials	Student Travel	\$	5,000	Business	Miyamura High transfer of funds for Student travel to support Gateways/path
General Supplies & Materials	MGR Furn/Fix/Equip	\$	1,670	Business	Miyamura High transfer of funds to pay for servicing duplicator and xerox mac
Supply Assets <\$5,000	General Supplies & Materials	\$	10,000	Business	Gallup High transfer of funds to order ink cartridges and other supplies needed
General Supplies & Materials	MGR Furn/Fix/Equip	\$	539	Business	Kennedy Mid transfer of funds to pay for maintenance of copier.
Total:		\$	40,114		
Operational -Science (11000)					
General Supplies & Materials	Supply Assets <\$5,000	\$	282	Business	Miyamura High transfer of funds to adjust estimated budget to actual.
Total:		\$	282		
Operational-Vocational (11000)					
General Supplies & Materials	Supply Assets <\$5,000	\$	1,226	Business	Kennedy Mid transfer of funds to purchase tool cabinet for woodshop class.
Total:		\$	1,226		
Student Nutrition(21000)					
Base Salaries	Education Retirement	\$	3,000	Food Serv.	Adjusting budget to actual.
Base Salaries	ERA-Retiree Health	\$	200	Food Serv.	Adjusting budget to actual.
Base Salaries	FICA Payments	\$	100	Food Serv.	Adjusting budget to actual.
Total:		\$	3,300		
Title I (24101)					
Supply Assets <\$5,000	General Supplies & Materials	\$	500	Business	Gallup Central High transfer of funds to purchase student supplies for 2019-21
Health Medical Premium	Base Salaries	\$	36	Business	Adjusting budget to actual.
Health Medical Premium	Education Retirement	\$	2,409	Business	Adjusting budget to actual.
Health Medical Premium	Additional Compensation	\$	1,000	Business	Adjusting budget to actual.
General Supplies & Materials	MGR Furn/Fix/Equip	\$	294	Business	Adjusting budget to actual.
General Supplies & Materials	Professional Development	\$	8,295	Business	Adjusting budget to actual.
Education Retirement	Professional Development	\$	705	Business	Adjusting budget to actual.
Education Retirement	Professional Development	\$	1,388	Business	Adjusting budget to actual.
Education Retirement	Supply Assets <\$5,000	\$	307	Business	Adjusting budget to actual.
General Supplies & Materials	Base Salaries	\$	591	Business	Adjusting budget to actual.
General Supplies & Materials	Education Retirement	\$	370	Business	Adjusting budget to actual.
General Supplies & Materials	ERA-Retiree Health	\$	14	Business	Adjusting budget to actual.
General Supplies & Materials	FICA	\$	43	Business	Adjusting budget to actual.
General Supplies & Materials	Medicare Payments	\$	10	Business	Adjusting budget to actual.
General Supplies & Materials	Workers Comp. Emp. Fee	\$	5	Business	Adjusting budget to actual.
Supply Assets <\$5,000	Software	\$	330	Business	Gallup Central High transfer of funds to purchase software for Math Department
Total:		\$	16,897		
Entitlement IDEA B (24106)					
General Supplies & Materials	Student Travel	\$	4,200	SSS	Transfer of funds to provide student travel for Aquatic/Pool physical therapy for Students at Ramah High and Indian Hills.
Total:		\$	4,200		
Carl Perkins-Current (24174)					
General Supplies & Materials	Supply Assets <\$5,000	\$	58	Business	Navajo Pine High adjusting budget to actual.
Professional Development	Supply Assets <\$5,000	\$	37	Business	Navajo Pine High adjusting budget to actual.

General Supplies & Materials	Supply Assets <\$5,000	\$	1,816	Business
Fixed Assets >\$5,000	General Supplies & Materials.	\$	687	Business

Carl Perkins-Current (24174)cont.

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION
Fixed Assets >\$5,000	Supply Assets <\$5,000	\$	2,123 Business
General Supplies & Materials	Supply Assets <\$5,000	\$	2,808 Business
Software	General Supplies & Materials.	\$	493 Business
Software	Supply Assets <\$5,000	\$	7 Business
General Supplies & Materials	Supply Assets <\$5,000	\$	387 Business
Supply Assets <\$5,000	General Supplies & Materials.	\$	221 Business
Total:		\$	8,647

Comp. Support and Improvement (24190)

Additional Compensation	Supply Assets <\$5,000	\$	15,000 Business
General Supplies & Materials	Other Contract Services	\$	3,233 Business
General Supplies & Materials	Professional Development	\$	2,801 Business
General Supplies & Materials	Supply Assets <\$5,000	\$	1,199 Business
Software	Supply Assets <\$5,000	\$	7,801 Business
Total:		\$	30,034

Title VIII Set Aside(25147)

Health Medical Premiums	Professional Development	\$	20,000 Business
Total:		\$	20,000

Local Improvement SB-9 Local (31701)

General Supplies & Materials	Supply Assets <\$5,000	\$	3,600 M&D
Total:		\$	3,600

***4.2019-2020 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION
<u>Operational-Fine Arts(11000)</u>			
Supply Assets <\$5,000(1000)	General Supplies & Materials(2200)	\$	3,000 Business
Total:		\$	3,000

Title VI Indian Ed (25184)

Workers Comp. Prem.(1000)	Professional Development(2500)	\$	650 Business
Workers Comp. Prem.(1000)	Emp Travel non teacher (2500)	\$	2,350 Business
Total:		\$	3,000

Comp. Support and Improvement (24190)

Base Salaries(2100)	Other Contract Services(1000)	\$	600 Business
Dental(2100)	Other Contract Services(1000)	\$	680 Business
Education Retirement(2100)	Other Contract Services(1000)	\$	235 Business
ERA-Retiree Health(2100)	Other Contract Services(1000)	\$	2,251 Business
FICA Payments(2100)	Other Contract Services(1000)	\$	181 Business
Life(2100)	Other Contract Services(1000)	\$	29 Business
Medicare Payments(2100)	Other Contract Services(1000)	\$	121 Business
Total:		\$	7,280

Tse Yi Gai High adjusting budget to actual.
Thoreau High adjusting budget to actual.

JUSTIFICATION/PURPOSE OF TRANSFER

Thoreau High adjusting budget to actual.
Crownpoint High adjusting budget to actual.
Miyamura High adjusting budget to actual.
Miyamura High adjusting budget to actual.
Gallup High adjusting budget to actual.
Tohatchi High adjusting budget to actual.

Miyamura High transfer of funds to purchase laptops with cart.
Miyamura High transfer of funds to lease two vehicles for attendance liaisons.
Catherine A. Miller transfer of funds to purchase laptops and Empower.
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NIEA Travel accommodation and other professional development opportunities

To purchase Key cutter.

JUSTIFICATION/PURPOSE OF TRANSFER

Gallup Central High transfer to purchase library books.

To adjust estimated budget to actual.

To adjust estimated budget to actual.

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STUDY CIRCLE

A. Public Comment

Brenda Yazzie, NTU Recruiter, spoke on open enrollment, transportation is provided to the school from various locations, and childcare and residential housing are available. Scholarships are offer. Requesting collaboration with the high schools in the school district with Navajo Technical University.

Cecil Perry III, Student, thanked the board for the opportunity to speak. He spoke on safety of students focused on the roads leading into the school. A senior legacy is the request for a public service announcement (PSA) board for the students, parents and community members.

B. Reports

1. Superintendent Report

Mike Hyatt reported that he has been providing updates in various schools and communities. The updates entailed a new Thoreau Elementary School worth 18 million dollars with a completion date of May 2020. The high school track has been resurface. The school building also has been repainted and new furnishing installed. The old teacherages has been demolish. The proposals is for new teacherages to be built. Finally, Thoreau Mid School has been number one in student growth and Thoreau High School is offering career pathways programs for all students.

2. Enrollment in Dual Credit

Dr. Pauletta White and Lori Clark presented a written detailed report. Comparison from the previous year and this year, the enrollment has increase. The McKinley Academy school students also increase. The Public Education Department Advance Placement courses on-line are open to all students, and some teachers are participating in the program as well.

3. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Priscilla Manuelito reported the Region I meeting is as scheduled for October 2, 2019 at Student Support Center boardroom. The theme is Mexican for this quarterly meeting.

Charles Long stated he serves as chapter president at Becenti and at times the meetings conflict with regular school board meetings. Further, the three (3) principals in Crownpoint area are invited to the chapter meetings for introductions.

4. Notices and Communication

- a. October 2, 2019- Region I Meeting (Gallup).
- b. October 7, Board Meeting
- c. October 11, 2019 Fall Break
- d. October 14, 2019 Indigenous Day

NEW BUSINESS

A. Adopt the Resolution to grant a waiver for Board Member participation in the Procurement Process of tangible goods and services for City Vending to conduct business with the District - ACTION

Jvanna Hanks provided information requested. Regards the type of vending machines at the schools and competitive machines guidelines is included.

Michael Schaaf moved and Priscilla Manuelito seconded to approve the Adopt the Resolution to grant a waiver for Board Member participation in the Procurement Process of tangible goods and services for City Vending to conduct business with the District as presented. Upon roll call vote, motion carried. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-abstain, Charles Long-yes)

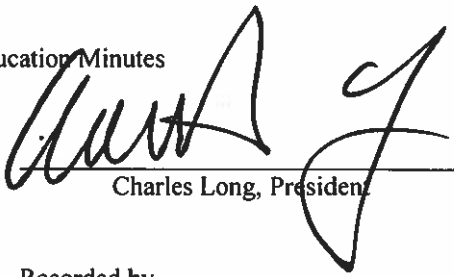
B. Approval for Board Members to attend New Mexico School Boards Association Upcoming Meetings & Conferences for the 2019-2020 School Year - ACTION

Priscilla Manuelito moved and Kevin Mitchell seconded to approve the Approval for Board Members to attend New Mexico School Boards Association Upcoming Meetings & Conferences for the 2019-2020 School Year as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

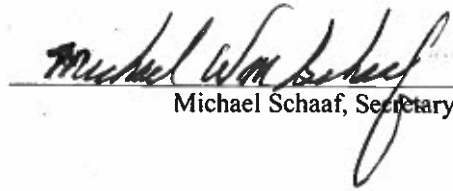
Priscilla Manuelito request to schedule a meeting on Impact Aid for next Legislative Session with local leaders and lobbyist.

ADJOURN

There being no further business Michael Schaaf moved and Chris Mortensen seconded the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes) Meeting adjourned on Monday, September 16, 2019, at 6:55 p.m.



Charles Long, President



Michael Schaaf, Secretary

Recorded by
Joan Nez
September 26, 2019