

**Minutes of Regular Meeting  
The Board of Education  
Gallup McKinley County Schools  
September 14, 2020**

Regular meeting of the Board of Education of Gallup McKinley County Schools was held September 14, 2020, beginning at 1:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President  
Christopher Mortensen, Vice President - absent  
Michael W. Schaaf, Secretary  
Priscilla Manuelito, Member  
Kevin Mitchell, Member

**GUESTS**

Lorencita Emerson  
J. Maynes

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Pauletta White, Assistant Superintendent of Student Services  
Jvanna Hanks, Assistant Superintendent of Business Services  
Tim Bond, Assistant Superintendent of Support Services  
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary

**CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, September 14, 2020, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Four board members were present for roll call: Charles Long, Michael Schaaf, Priscilla Manuelito, and Kevin Mitchell)

*Priscilla Manuelito participated via telephone.*

**APPROVAL OF AGENDA**

Michael Schaaf move and Kevin Mitchell second to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

**APPROVAL OF MINUTES**

Michael Schaaf move and Kevin Mitchell second the minutes of the Board of Education regular meeting of August 24, 2020 be approve as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

Michael Schaaf move and Kevin Mitchell second the minutes of the Board of Education special meeting of September 8, 2020 be approve as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

**APPROVAL OF CONSENT AGENDA ITEMS**

Michael Schaaf move and Kevin Mitchell second the consent agenda items be approve as presented. (4a, 4b, 4c) Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

**A. Financial Section - CONSENT**

1. 2020-2021 Budget Decrease
2. 2020-2021 Budget Increase
3. 2020-2021 Budget Adjustment Requests (Intra-Transfers)
4. 2020-2021 Budget Adjustment Requests (Inter-Transfers)
5. Current Bills - Operational, Federal Projects, Food Services, Other

**B. Approve Revised Memorandum of Understanding Between New Mexico Mathematics, Engineering, Science Achievement, Inc. (MESA) and Gallup McKinley County Schools - CONSENT**

*C. Approval of PED reentry toolkit Assurances – CONSENT*

**\*4. 2020-2021 BUDGET INCREASE**

I. It is recommended that the following 2020-2021 Budget Increase be approved.

Fund	3100	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Revenue Bond Building	\$ 7,906,015	\$5,000,000	\$ 12,906,015	2020-2021 Increase
Fund	31400	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Special Capital Outlay	\$ 887	\$405,839	\$ 406,726	2020-2021 Increase

**\*4.2020-2021 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational-Site Base(11000)</b>				
General Supplies & Materials	Software	\$ 2,250	Business	Gallup High transfer of funds to purchase software.
General Supplies & Materials	Software	\$ 7,000	Business	Miyamura High transfer of funds to purchase software.
Supply Assets < \$5,000	M&B Furn/Fix/Equip	\$ 396	Business	Navajo Elementary transfer of funds to adjust budget.
Professional Development	Software	\$ 8,460	Business	Navajo Elementary transfer of funds to adjust budget.
Professional Development	M&B Furn/Fix/Equip	\$ 300	Business	Twin Lakes Elementary transfer of funds to purchase equipment.
Professional Development	Software	\$ 1,500	Business	Jefferson Elementary transfer of funds to purchase math software.
Other Text Books	Software	\$ 2,000	Business	Lincoln Elementary transfer of funds to purchase software.
General Supplies & Materials	Software	\$ 4,425	Business	Miyamura High transfer of funds to purchase software.
Professional Development	Software	\$ 2,500	Business	Jefferson Elementary transfer of funds to purchase software.
Supply Assets < \$5,000	General Supplies & Materials	\$ 2,895	Business	Crownpoint Elementary transfer of funds to purchase headphones for Students.
Supply Assets < \$5,000	Other Contract Services	\$ 300	Business	Navajo Pine High transfer of funds to provide instructional support to students in CCR Pathway courses.
Supply Assets < \$5,000	General Supplies & Materials	\$ 3,700	Business	Navajo Pine High transfer of funds to provide instructional support to students in CCR Pathway courses.
		\$ 35,726		
<b>Operational-Athletics/Activity(11000)</b>				
General Supplies & Materials	Supply Assets < \$5,000	\$ 785	Business	Navajo Pine High transfer of funds to purchase safety equipment for catcher.
General Supplies & Materials	Supply Assets < \$5,000	\$ 640	Business	Navajo Pine High transfer of funds to purchase equipment for volleyball.
General Supplies & Materials	Supply Assets < \$5,000	\$ 1,082	Business	Navajo Pine High transfer of funds to purchase goal post and helmet equipment.
General Supplies & Materials	Supply Assets < \$5,000	\$ 680	Business	Navajo Mid transfer of funds to purchase volleyball equipment.
Total:		\$ 3,187		
<b>Title I (24101)</b>				
General Supplies & Materials	Professional Development	\$ 8,031	Business	Navajo Elementary transfer of funds adjusting budget.
General Supplies & Materials	Other Text Books	\$ 1,400	Business	Navajo Elementary transfer of funds to purchase workbooks.
Base Salaries	Education Retirement	\$ 5,590	Business	Transfer of funds to adjust budget to actual.
Base Salaries	ERA-Retiree Health	\$ 790	Business	Transfer of funds to adjust budget to actual.
Base Salaries	FICA Payments	\$ 645	Business	Transfer of funds to adjust budget to actual.
Base Salaries	Life	\$ 73	Business	Transfer of funds to adjust budget to actual.
Base Salaries	Medicare Payments	\$ 148	Business	Transfer of funds to adjust budget to actual.
Student Travel	Supply Assets < \$5,000	\$ 2,000	Business	Crownpoint Mid transfer of funds to purchase white boards, headphones and workbooks
Software	Supply Assets < \$5,000	\$ 178	Business	Crownpoint Mid transfer of funds to purchase white boards, headphones and workbooks
Software	General Supplies & Materials	\$ 1,115	Business	Crownpoint Mid transfer of funds to purchase white boards, headphones and workbooks
Software	Other Text Books	\$ 782	Business	Crownpoint Mid transfer of funds to purchase white boards, headphones and workbooks
Total:		\$ 20,752		
<b>High School Redesign (24191)</b>				
Supply Assets < \$5,000	General Supplies & Materials	\$ 4,000	Business	Thoreau High transfer of funds to purchase supplies for Career Readiness Class.
	Other Text Books	\$ 12,000	Business	Miyamura High transfer of fund to purchase career pathway books.
Total:		\$ 16,000		
<b>Capital Improvement SB-9 (31701)</b>				

Mfg. & Grounds	Supply Assets < \$5,000	\$ 30,000	MGO	Transfer of funds to purchase parts and tools to repair equipment.
		\$ 30,000		

**\*4. 2020-2021 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational-Site Base(1000)</b>				
Professional Dev.(1000)	General Supplies & Mats (2600)	\$ 1,300	Business	Navajo Elementary transfer of funds for supplies for the classroom.
General Supplies & Mats (2400)	MGR Furn/Fix/Equip.(1000)	\$ 280	Business	Ramah High transfer of funds to replace broken seats on cafeteria tables.
Software(1000)	Supply Assets < \$5,000(2600)	\$ 752	Business	Crownpoint elementary transfer of funds to purchase equipment for maintenance.
<b>Total:</b>		<b>\$ 2,332</b>		
<b>CARES Act (24301)</b>				
Supply Assets <\$5,000(1000)	Supply Assets <\$5,000(2100)	\$ 63,000	Business	Adjusting budget to actual.
<b>Total:</b>		<b>\$ 63,000</b>		

**STUDY CIRCLE**

A. Reports

1. Superintendent Report

a. The harm to students when schools are not open for in-person learning per C.D.C.

Mike Hyatt reported on CDC “The Importance of Reopening America’s Schools this Fall” the handout can be found at (<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/reopening-schools.html>) focuses on the harms attributed to closed schools on the social, emotional, and behavioral health, economic well-being, and academic achievement of children, in both the short- and long-term, are well-known and significant.

2. Notices and Communications

- a. September 15, 2020 – Thoreau Elementary School Dedication (8AM)
- b. October 5, 2020 - BOE Meeting (SSC/1PM)
- c. October 9 & 12, 2020 – Fall Break (No School)
- d. October 12, 2020 - Indigenous People's Day (No School/SSC Closed)
- e. October 26, 2020 - BOE Meeting (SSC/1PM)

**NEW BUSINESS**

A. Approval to Opt-In or Opt-Out of Deferring Payroll Tax Obligations – ACTION

Michael Schaaf move and Kevin Mitchell second to approve to Opt-In of Deferring Payroll Tax Obligations as presented. Upon roll call vote, motion carried. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-no, Michael Schaaf-yes, Charles Long-yes)

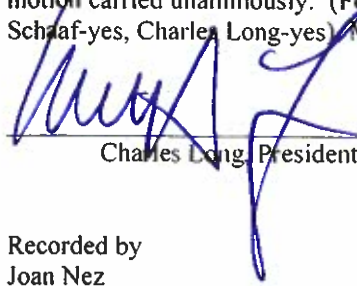
B. Approval of the written inventory report as required by NMAC 2.20.1.16 – ACTION

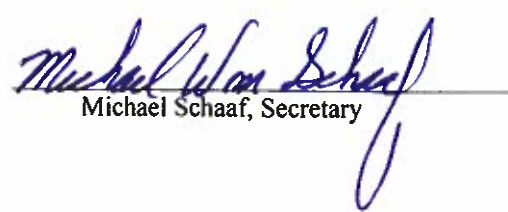
Michael Schaaf move and Kevin Mitchell second to approve the written inventory report as required by NMAC 2.20.1.16 as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes)

Priscilla Manuelito requested for McKinley Academy and On-line Learning update.

**ADJOURN**

There being no further business Michael Schaaf move and Kevin Mitchell second the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Charles Long-yes) Meeting adjourned on Monday, September 14, 2020, at 2:03 p.m.

  
 Charles Long, President

  
 Michael Schaaf, Secretary

Recorded by  
 Joan Nez  
 September 14, 2020