

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
September 13, 2021**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held September 13, 2021, beginning at 1:00 PM, viewing via You-Tube at GMCS.ORG.

BOARD MEMBERS PRESENT:

Charles Long, President
Christopher Mortensen, Vice President - Absent
Michael W. Schaaf, Secretary
Priscilla Benally, Member - Absent
Kevin Mitchell, Member

GUESTS

Shania Largo
Joel Copley
James Mariano III

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Jvanna Hanks, Deputy Superintendent
Pauletta White, Assistant Superintendent of Student Services
Wade Bell, Assistant Superintendent of Curriculum and Instruction
K'Dawn Montano, Assistant Superintendent of Personnel
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, September 13, 2021, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Charles Long, Michael Schaaf, and Kevin Mitchell)

APPROVAL OF AGENDA

Michael Schaaf move and Kevin Mitchell seconded to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, and Charles Long-yes)

APPROVAL OF MINUTES

Michael Schaaf move and Kevin Mitchell seconded the minutes of the Board of Education regular meeting of August 23, 2021 be approve as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, and Charles Long-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Michael Schaaf move and Kevin Mitchell seconded the consent agenda items be approve as presented. (4a, 4b, 4c, 4d, 4e, 4f, 4g, 4h) Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, and Charles Long-yes)

A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT

1. Fleet Vehicles of September 2, 2021- ITB - 2022 - 06MA

B. Financial Section - CONSENT

1. 2020-2021 Budget Decrease

2. 2020-2021 Budget Increase

3. 2020-2021 Budget Adjustment Requests (Intra-Transfers)

4. 2020-2021 Budget Adjustment Requests (Inter-Transfers)

5. Current Bills - Operational, Federal Projects, Food Services, Other

C. Approve of Agreement between Walgreen Co. and Gallup McKinley County Schools to Provide Experiential Learning for GMCS Students - CONSENT

- D. Approval of 12,000 N95 Masks Donation to Gallup McKinley County Schools for Staff and Students from New Mexico Covid 19 Association – CONSENT
- E. Approval of Memorandum of Understanding with New Mexico Mathematics, Engineering, Science Achievement, Inc. and GMCS for School Year 2021-2022 – CONSENT
- F. Approval of Agreement between Al Zuni Hotels LLC DBA Days Inn for McKinley Vento and Gallup McKinley County Schools – CONSENT
- G. Approval of Out-of-State Travel: – CONSENT Board Policy D-3135(10.8.1-10.8.8) – Travel Approved by Superintendent
 - 1. Sadie Jefferson and Lanora Shirley, Indian Education & Culture, NIEA Convention, October 12-16, 2021, Omaha, NE. (Title VI)

***4.a 2021-2022 BUDGET DECREASE**

1. It is recommended that the following 2020-2021 Budget Decrease be approved.

Fund	Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
Description				

***4.b 2021-2022 BUDGET INCREASE**

1. It is recommended that the following 2020-2021 Budget Increase be approved.

Fund	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description			\$	

***4.c 2021-2022 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational (11000)				
Gen. Supplies & Materials	Other Contract Services	\$ 404	Business	RAE - Transfer to encumber taxes for empower consultants.
Sup. Assets \$5000 or Less	Software	\$ 50	Student Support Services	Bilingual - To cover the cost of teacher edition lesson capture software for each new laptop ordered.
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$ 86	Student Support Services	Bilingual - Cover the cost of teacher's USB C multiport adapter.
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 6,781	Business	GPH - To cover equipment and supplies for math department/classrooms.
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 520	Business	HMH - Transfer to purchase indoor scoreboard for boys basketball.
Software	Sup. Assets \$5000 or Less	\$ 14,985	Business	THE - Transfer to cover purchase of scanner & shelves.
Gen. Supplies & Materials	Other Contract Services	\$ 445	Business	NPH - Transfer funds to cover costs of consultant and transportation for family workshop.
Gen. Supplies & Materials	Student Travel	\$ 330	Business	NPH - Transfer funds to cover costs of consultant and transportation for family workshop.
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$ 3,300	Business	IHE - To transfer funds to purchase general supplies for teachers.
Education Retirement	Additional Compensation	\$ 92	Business	To adjust budget to actual.
Total:		\$ 26,993		
Transportation (13000)				
Health/Medical Premiums	Maint & Repair - Vehicles	\$ 10,000	Transportation	Transfer to other contract services for background checks and for carryover PD for fuel dispensers & maint.
Health/Medical Premiums	Other Contract Services	\$ 74,741	Transportation	Transfer to other contract services for background checks and for carryover PD for fuel dispensers & maint.
Total:		\$ 84,741		
Instructional Materials (14000)				
Inst. Mat. CRD 50% Text	Inst. Mat. CASH 50% Text	\$ 55	Student Support Services	Bring budget to current.
Total:		\$ 55		
Title I (24101)				
Sup. Assets \$5000 or Less	Other Contract Services	\$ 2,092	Business	CPH - Transfer funds to cover the cost of installation and tax fees.
Professional Development	Gen. Supplies & Materials	\$ 300	Business	Transferring funds to purchase instructional materials for preschool.
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$ 1,305	Business	THM - Transfer funds to purchase voice amplifiers.
Gen. Supplies & Materials	Other Contract Services	\$ 1,295	Business	TOM - To cover install and labor taxes for whiteboards.
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$ 3,402	Business	NPH - Transfer funds to cover cost of general supplies.
Additional Compensation	Software	\$ 220	Business	Rehoboth - Transfer being made to purchase software program.
Gen. Supplies & Materials	Base Salaries	\$ 167	Business	Adjusting budget to actual

Additional Compensation	Base Salaries	\$	1,350	Business
Other Text Books	Base Salaries	\$	326	Business
Sup. Assets \$5000 or Less	Sup. Assets \$5000 or Less	\$	8,820	Business
Software	Gen. Supplies & Materials	\$	982	Business
Software	Gen. Supplies & Materials	\$	71	Business
Professional Development	Sup. Assets \$5000 or Less	\$	8,200	Business
Other Text Books	Sup. Assets \$5000 or Less	\$	2,255	Business
Software	Sup. Assets \$5000 or Less	\$	2,430	Business
Other Text Books	Sup. Assets \$5000 or Less	\$	3,960	Business
Software	Gen. Supplies & Materials	\$	508	Business
Professional Development	Gen. Supplies & Materials	\$	6,557	Business
Professional Development	Gen. Supplies & Materials	\$	88	Business
Additional Compensation	Sup. Assets \$5000 or Less	\$	279	Business
Software	Gen. Supplies & Materials	\$	2,400	Business
ERA - Retiree Health	Gen. Supplies & Materials	\$	1,895	Business
Education Retirement	Gen. Supplies & Materials	\$	48	Business
Education Retirement	Sup. Assets \$5000 or Less	\$	64	Business
Total:		\$	300	Business
		\$	49,314	

Adjusting budget to actual
 Adjusting budget to actual
 LNE - Transfer being made to purchase iPad.
 Transfer funds to purchase classroom manipulatives
 Transfer funds to purchase classroom manipulatives
 TOE - Transfer being made to purchase iPad.
 TOE - Transfer being made to purchase iPad.
 TOE - Transfer being made to purchase iPad.
 TLE - Transfer being made to purchase iPad.
 RRE - Transferring funds to purchase iPad, headphones, keyboards.
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 RRE - Transferring funds to purchase iPad, headphones, keyboards.
 TLE - Transferring funds to purchase printer, headphones and folders.
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Teacher/Principal Training & Recruiting (24154)

Health / Medical Premiums	Other Contract Services	\$	4,000	Business
Total:		\$	4,000	

Transfer for carryover PO's for teacher recruitment.

Student Supp Academic Achievement Title IV (24189)

Professional Development	Professional Development	\$	333	Business
Other Contract Services	Professional Development	\$	2,536	Business
Total:		\$	2,869	

Adjusting budget to actual.

ESSER III (24330)

Additional Compensation	Overtime	\$	65,000	Business
Total:		\$	65,000	

Transfer for OT for classified staff for afterschool programming.

***4.d 2021-2022 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION
Operational (11000)			
Sup. Assets \$5000 or Less (2400)	Gen. Supplies & Materials (1000)	\$ 2,000	Business
Gen. Supplies & Materials (1000)	Gen. Supplies & Materials (2600)	\$ 1,054	Business
Gen. Supplies & Materials (1000)	Sup. Assets \$5000 or Less (2600)	\$ 3,000	Business
Gen. Supplies & Materials (1000)	Gen. Supplies & Materials (2600)	\$ 5,000	Business
Sup. Assets \$5000 or Less (1000)	Sup. Assets \$5000 or Less (2600)	\$ 300	Business
Sup. Assets \$5000 or Less (1000)	Gen. Supplies & Materials (2400)	\$ 3,300	Business
Gen. Supplies & Materials (2400)	Software (1000)	\$ 820	Business
Total:		\$ 15,474	
Title I (24101)			
Life (2200)	Medicare Payments (2200)	\$ 3	Business
Vision (2200)	Medicare Payments (2200)	\$ 51	Business
Professional Development (1000)	Dental (2200)	\$ 44	Business
Professional Development (1000)	Dental (2200)	\$ 23	Business

JUSTIFICATION/PURPOSE OF TRANSFER

SCE - Transfer request to buy PBIS and science materials to increase student attendance and engagement.
 GPH - Transfer of funds is to cover purchase of custodial supplies/carts.
 GPH - Transfer of funds is to cover purchase of custodial supplies/carts.
 GPM - Transfer funds to purchase supplies for campus beautification.
 IHE - Transfer funds to purchase needed custodial supplies & office supplies.
 IHE - Transfer funds to purchase needed custodial supplies & office supplies.
 IHE - Transfer funds to purchase software from Pro-Ed
 Adjusting budget to actual.
 Adjusting budget to actual.
 Adjusting budget to actual.
 Adjusting budget to actual.

Professional Development (1000)	Base Salaries (2200)	\$	2,800	Business	Adjusting budget to actual.
Professional Development (1000)	Education Retirement (2200)	\$	2,838	Business	Adjusting budget to actual.
Professional Development (1000)	ERA - Retiree Health (2200)	\$	373	Business	Adjusting budget to actual.
Professional Development (1000)	FICA Payments (2200)	\$	243	Business	Adjusting budget to actual.
Professional Development (1000)	Gen. Supplies & Materials (2200)	\$	422	Business	Adjusting budget to actual.
Professional Development (1000)	Health/Medical Premiums (2200)	\$	7,301	Business	Adjusting budget to actual.
Total:		\$	14,098		

***4.a 2021-2022 Initial Budgets**

It is recommended that the following 2021-2022 Initial Budgets be approved.

Fund	27407	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Family Income Index	\$ -	\$505,583	\$ 505,583	Family Income Index Initial Budget

STUDY CIRCLE

A. Reports

1. Coordinator of Counseling and Media Services – Joel Copley

The presentation included the counseling multi-layers of support core components, wellness teams, social emotional learning (SEL), counseling “Accelerate, not Remediate” focus, emphasis on instructional curriculum, books and activities aligned to the district Year at a Glance (YAG), circulation and professional development.

2. Notices and Communications

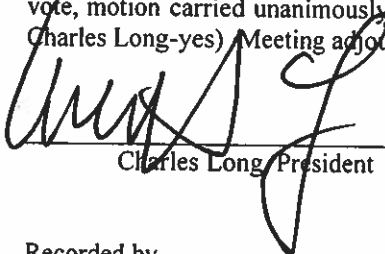
- a. September 26-28, 2021 – National JOM Conference (Atlantic City, NJ)
- b. October 4, 2021 – GMCS Board Meeting (1PM)
- c. October 6, 2021 – Region I Meeting (Central-5PM)
- d. October 7, 2021 – End of Quarter I
- e. October 8 & 11, 2021 – Fall Break
- f. October 13-16, 2021 – NIEA Convention (Omaha, NE)
- g. October 14, 2021 – Early Release
- h. October 25, 2021 – GMCS Board Meeting (1PM)

NEW BUSINESS

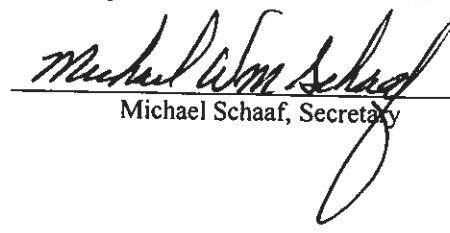
A. Approval of Resolution to grant a waiver for SJM Trucking to participate in the Procurement Process – ACTION
 Kevin Mitchell move and Michael Schaaf seconded to approve the Resolution to grant a waiver for SJM Trucking to participate in the Procurement Process as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, and Charles Long-yes)

ADJOURN

There being no further business Michael Schaaf move and Kevin Mitchell seconded the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, and Charles Long-yes) Meeting adjourned on Monday, September 13, 2021, at 1:20 p.m.



 Charles Long, President



 Michael Schaaf, Secretary

Recorded by
 Joan Nez
 September 13, 2021