

**Minutes of Regular Meeting  
The Board of Education  
Gallup McKinley County Schools  
October 7, 2019**

Regular meeting of the Board of Education of Gallup McKinley County Schools was held October 7, 2019, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President  
Christopher Mortensen, Vice President  
Michael W. Schaaf, Secretary  
Priscilla Manuelito, Member - Travel  
Kevin Mitchell, Member - Absent

**NEWS MEDIA PRESENT:**

Cody Begay

**GUESTS**

Georgianna Desiderio	Tamara Allison	Geneva Velse
Monica Yazzie	Sherry Bitsie	John Brooks
Vanessa Duckett	Tina Joe	Rebekah Nez
Larry Foster	Doriscella Irving	Brianna Harvey
Mattie Foster	Elijah Jones	

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Pauletta White, Assistant Superintendent of Student Services  
Jvanna Hanks, Assistant Superintendent of Business Services  
Tim Bond, Assistant Superintendent of Support Services  
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary

**CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

Charles Long called the Board of Education meeting to order at 6:00 p.m. on Monday, October 7, 2019, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Charles Long, Chris Mortensen, Michael Schaaf)

**APPROVAL OF AGENDA**

Michael Schaaf moved and Chris Mortensen second to approve the agenda with amendments move Item 4.A.1 Bids: New Pickup Trucks 4x4 of September 26, 2019 to an action item. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

a. Recognition (Student, Staff and Other)

1. Jonathan Nez, Honorable Navajo Nation President – not in attendance

**APPROVAL OF MINUTES**

Michael Schaaf moved and Chris Mortensen seconded the minutes of the Board of Education regular meeting of August 26, 2019 be approve as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

Michael Schaaf moved and Chris Mortensen seconded the minutes of the Board of Education regular meeting of September 16, 2019 be approve as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

**APPROVAL OF CONSENT AGENDA ITEMS**

Chris Mortensen moved and Michael Schaaf seconded the consent agenda items be approved. (4a, 4b, 4c, 4d) Upon roll call vote, motion carried as amended to move Item 4.A.1 Bids: New Pickup Trucks 4x4 of September 26, 2019 to an action item, motion carried. (Three board members present and voting: Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
  - 1. New Pickup Trucks 4 x 4 of September 26, 2019  
Chris Mortensen moved and Charles Long second to approve Item 4.A.1 Bids: New Pickup Trucks 4x4 of September 26, 2019 as presented. Upon roll call vote, motion carried. (Three board members present and voting: Michael Schaaf-abstain, Chris Mortensen-yes, Charles Long-yes) *Action taken under New Business as Item B.*
  - 2. New Tractors, 4 x 4 of October 1, 2019
- B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent
  - 1. David Wyatt, Navajo Elementary, Pottsdam, PA, January 10-12, 2020 to attend Drums Alive Training. (Operational)
  - 2. Brandy Gravett, Crownpoint Elementary, Raleigh, NC, November 6-10, 2019 to attend North Carolina Art Education Association Conference 2019. (Operational)
  - 3. Steven Yodar-Miyamura High, Tiffany Horn-Gallup High, Anaheim, CA, December 4-7, 2019 to attend ACTE Career Tech Vision 2019. (Carl Perkins)
  - 4. Jean Paul Van Derdys, Twin Lakes Elementary, Las Vegas, NV, February 13-15, 2020 to attend Kagan Winter Academy-Music. (Operational)
  - 5. Sara Maynerich, Red Rock Elementary, San Antonio, TX, February 12-15, 2020 to attend Texas Music Educators Association All State Conference. (Operational)
  - 6. Jennifer Redhouse-Rocky View, Brandy Gravett-Crownpoint Elementary, Minneapolis, MN, March 25-29, 2020 to attend 2020 National Art Education Association Convention. (Operational)
- C. Financial Section - CONSENT
  - 1. 2019-2020 Budget Decrease
  - 2. 2019-2020 Budget Increase
  - 3. 2019-2020 Budget Adjustment Requests (Intra-Transfers)
  - 4. 2019-2020 Budget Adjustment Requests (Inter-Transfers)
  - 5. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approve the Declaration of Surplus items as presented by staff - CONSENT

**\*4. 2019-2020 BUDGET INCREASE**

1. It is recommended that the following 2019-2020 Budget Increase be approved.

Fund	11000	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Operational SEG	\$ 126,845,333	\$366,753	\$ 127,212,086	2019-2020 Increase
Fund	24118	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Fresh Fruit & Vegetable	\$ -	\$185,625	\$ 185,625	2019-2020 Increase
Fund	27107	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GO Bond Library	\$ 34,127	\$1	\$ 34,128	2019-2020 Increase
Fund	28189	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GRADS Child Care	\$ 13,573	\$2,500	\$ 16,073	2019-2020 Increase
Fund	28190	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GRADS Instruction	\$ 18,430	\$4,500	\$ 22,930	2019-2020 Increase
Fund	28203	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GRADS Plus	\$ 3,431	\$17,000	\$ 20,431	2019-2020 Increase

**\*4. 2019-2020 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational -Site Base (11000)</b>				
Supply Assets <\$5,000	General Supplies & Materials	\$ 5,000	Business	Crownpoint High transfer fund to order general supplies.
General Supplies & Materials	Supply Assets <\$5,000	\$ 2,354	Business	Red Rock Elementary transfer of funds to purchase laptops for Administrative Staff.
General Supplies & Materials	Supply Assets <\$5,000	\$ 1,000	Business	Stagecoach Elementary transfer of funds to purchase office equipment.
Software	General Supplies & Materials	\$ 5,785	Jefferson	To purchase supplies for classrooms.



Professional Development  
(2410) cont.

General Supplies & Materials \$ 674 Business

Tohatchi Elementary funding to purchase book sets and manipulatives for the classrooms.

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION
General Supplies & Materials	Supply Assets <\$5,000	\$ 355	Business
Health/medical Premium	Software	\$ 7,536	Business
FICA	Additional compensation	\$ 288	Business
Medicare Payments	Additional compensation	\$ 68	Business
Health/medical Premium	Additional compensation	\$ 894	Business
Health/medical Premium	education retirement	\$ 313	Business
Health/medical Premium	ERA Retiree Health	\$ 29	Business
Dental	ERA Retiree Health	\$ 15	Business
Additional Compensation	Supply Assets <\$5,000	\$ 10,000	Business
Software	Supply Assets <\$5,000	\$ 2,433	Business
Software	General Supplies & Materials	\$ 725	Business
Additional Compensation	Base Salaries	\$ 441	Business
Additional Compensation	FICA	\$ 2,000	Business
Additional Compensation	Health/Medical Premiums	\$ 3,790	Business
Base salaries	Health/Medical Premiums	\$ 241	Business
Base salaries	Dental	\$ 99	Business
Software	General Supplies & Materials	\$ 2,803	Business
Supply Assets <\$5,000	General Supplies & Materials	\$ 62	Business
Supply Assets <\$5,000	General Supplies & Materials	\$ 702	Business
Supply Assets <\$5,000	General Supplies & Materials	\$ 400	Business
Professional Development	Software	\$ 6,000	Business
Professional Development	General Supplies & Materials	\$ 2,000	Business
Other Text Books	Software	\$ 4,145	Business
Professional Development	General Supplies & Materials	\$ 4,417	Business
MGR Furn/Fix/Equip	Additional Compensation	\$ 414	Business
Student Travel	Additional Compensation	\$ 1,000	Business
Other Text Books	Additional Compensation	\$ 6,392	Business
Software	Professional Development	\$ 2,536	Business
Supply Assets <\$5,000	Professional Development	\$ 5,245	Business
General Supplies & Materials	Base Salaries	\$ 75	Business
Professional Development	Base Salaries	\$ 348	Business
Software	Base Salaries	\$ 2,131	Business
Software	Education Retirement	\$ 361	Business
Software	ERA Retiree Health	\$ 51	Business
Software	FICA	\$ 159	Business
Software	Medicare Payments	\$ 37	Business
Supply Assets <\$5,000	Health/Medical Premiums	\$ 8,704	Business
Other Text Books	Additional Compensation	\$ 250	Business
Other Text Books	Education Retirement	\$ 34	Business
Other Text Books	ERA Retiree Health	\$ 5	Business
Other Text Books	Dental	\$ 450	Business
Other Text Books	Vision	\$ 61	Business
Contract Services	Supply Assets <\$5,000	\$ 10,000	Business
Software	Professional Development	\$ 7,000	Business

**JUSTIFICATION/PURPOSE OF TRANSFER**

Transferring funds to purchase a monitor.

Tohatchi Elementary transferring funding to purchase software.

Stagecoach Elementary adjusting budget to actual.

Stagecoach Elementary adjusting budget to actual.

Stagecoach Elementary adjusting budget to actual.

Stagecoach Elementary adjusting budget to actual.

Stagecoach Elementary adjusting budget to actual.

Stagecoach Elementary adjusting budget to actual.

Gallup High transfer to purchase computers.

Gallup High transfer to purchase computers.

Chee Dodge Elementary transfer of funds to purchase headphones.

Adjusting budget to actual.

Adjusting budget to actual.

Adjusting budget to actual.

Adjusting budget to actual.

Adjusting budget to actual.

David Skaet Elementary transfer to purchase student manipulatives for SY2019-2020.

David Skaet Elementary transfer to purchase student manipulatives for SY2019-2020.

Navajo Pine High School transfer to purchase student supplies and incentives for SY2019-2020.

Gallup Central High transfer to purchase student supplies for SY2019-2020.

Turpen Elementary transfer to purchase LEXIA Software.

Kennedy Mid transfer to purchase office supplies for math.

Chief Manuelito Mid transfer to adjust budget to actual.

Indian Hills Elementary transfer of funds to purchase supplies for the school.

Chief Manuelito Mid transfer for additional compensation for teachers engaging in instructional planning.

Chief Manuelito Mid transfer for additional compensation for teachers engaging in instructional planning.

Chief Manuelito Mid transfer for additional compensation for teachers engaging in instructional planning.

Crownpoint High transfer of funds to Empower Professional Development.

Crownpoint High transfer of funds to Empower Professional Development.

Twin Lakes Elementary transfer of funds to adjust base salaries and benefits to actual.

Twin Lakes Elementary transfer of funds to adjust base salaries and benefits to actual.

Twin Lakes Elementary transfer of funds to adjust base salaries and benefits to actual.

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Twin Lakes Elementary transfer of funds to adjust base salaries and benefits to actual.

Navajo Elementary transfer of funds to adjust budget to actual.

Navajo Elementary transfer of funds to adjust budget to actual.

Navajo Elementary transfer of funds to adjust budget to actual.

Navajo Elementary transfer of funds to adjust budget to actual.

Navajo Elementary transfer of funds to adjust budget to actual.

Navajo Elementary transfer of funds to adjust budget to actual.

Chief Manuelito transfer of funds to update technology at the school.

Crownpoint Mid transfer of funds to Empower Professional Development.

General Supplies & Materials	Professional Development	\$	3,700	Business
Professional Development	Student Travel	\$	961	Business
Software	General Supplies & Materials	\$	1,030	Business
Supply Assets <\$5,000	Student Travel	\$	393	Business
Supply Assets <\$5,000	Education Retirement	\$	79	Business
Supply Assets <\$5,000	ERA Retiree Health	\$	11	Business
Supply Assets <\$5,000	FICA	\$	34	Business
Supply Assets <\$5,000	Medicare Payments	\$	8	Business
Professional Development	General Supplies & Materials	\$	348	Business
Supply Assets <\$5,000	General Supplies & Materials	\$	23	Business
Software	Student Travel	\$	4,000	Business
Other Text Books	Supply Assets <\$5,000	\$	6,230	Business
Professional Development	Supply Assets <\$5,000	\$	6,674	Business
Software	General Supplies & Materials	\$	2,201	Business
<b>Total:</b>		\$	<b>287,593</b>	

Crownpoint Mid transfer of funds to Empower Professional Development.  
 Thoreau Elementary transfer of funds for student field trips and incentives.  
 Thoreau Elementary transfer of funds for student field trips and incentives.  
 Thoreau Elementary transfer of funds for student field trips and incentives.  
 Thoreau Elementary transfer of funds to adjust budget to actual.  
 Thoreau Elementary transfer of funds to adjust budget to actual.  
 Thoreau Elementary transfer of funds to adjust budget to actual.  
 Thoreau Elementary transfer of funds to adjust budget to actual.  
 Ramah High transfer of funds to purchase additional supplies.  
 Ramah High transfer of funds to purchase additional supplies.  
 Thoreau Mid transfer of funds for field trips and professional development  
 Crownpoint Elementary transfer of funds to purchase laptops.  
 Crownpoint Elementary transfer of funds to purchase laptops.  
 Crownpoint Elementary transfer of funds to purchase manipulative for the classroom.

**Title II-A Teacher /Principal Training(24154)**

Health/Medical Premium	Dental	\$	294	Business
LIFE	Dental	\$	27	Business
Medicare Payments	Dental	\$	384	Business
Medicare Payments	Vision	\$	120	Business
Additional Compensation	Professional Development	\$	3,999	Business
Base salaries	Professional Development	\$	89,229	Business
education retirement	Professional Development	\$	10,000	Business
Retiree Health	Professional Development	\$	1,450	Business

Adjusting estimated to actual.  
 Adjusting estimated to actual.  
 Adjusting estimated to actual.  
 Adjusting estimated to actual.  
 Adjusting estimated to actual.  
 Adjusting estimated to actual.  
 Adjusting estimated to actual.  
 Adjusting estimated to actual.

**Title II-A Teacher /Principal Training(24154)cont.**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION
FICA	Professional Development	\$ 6,108	Business
<b>Total:</b>		\$ 91,611	

**JUSTIFICATION/PURPOSE OF TRANSFER**

Adjusting estimated to actual.

**Carl Perkins Current(24174)**

Professional Development	General Supplies & Materials	\$	2,328	Business
Professional Development	General Supplies & Materials	\$	1,827	Business
Professional Development	Supply Assets <\$5,000	\$	430	Business
Professional Development	General Supplies & Materials	\$	210	Business
Professional Development	Supply Assets <\$5,000	\$	1,893	Business
Professional Development	Software	\$	2,179	Business
Professional Development	General Supplies & Materials	\$	380	Business
<b>Total:</b>		\$	<b>9,247</b>	

Adjusting estimated to actual for Thoreau High.  
 Adjusting estimated to actual for Ramah High.  
 Adjusting estimated to actual for Ramah High.  
 Adjusting estimated to actual for Tse Yi Gai High.  
 Adjusting estimated to actual for Tse Yi Gai.  
 Adjusting estimated to actual for Crownpoint High.  
 Adjusting estimated to actual for Crownpoint High.

**Medicaid (25153)**

Fixed Assets>\$5,000	Supply Assets <\$5,000	\$	200,000	SSS
General Supplies & Materials	Software	\$	20,000	SSS
<b>Total:</b>		\$	<b>220,000</b>	

To provide funding to purchase health related furniture and cubicle system to accommodate additional staff.  
 Transferring of funds to purchase Nursing Services Student health database software.

**GRADS Day Care (25157)**

Additional Compensation	Base Salaries	\$	43,848	SSS
Additional Compensation	Education Retirement	\$	69	SSS
<b>Total:</b>		\$	<b>43,917</b>	

Adjusting salary and benefits to actual.  
 Adjusting salary and benefits to actual.

**2019-2020 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
ational - Site Base (1000)				
MGR Furn/Fix/ Equip(1000)	Employee Travel Non Teacher(2100)	\$ 582	Business	Chief Manuelito Mid transfer to adjust estimated to actual.
Software(1000)	General Supplies & Materials(2400)	\$ 2,099	Business	Thoreau Elementary transfer to adjust estimated to actual.
Total:		\$ 2,681		
Title I (24101)				
Indirect Cost Prog. Admin.(2300)	Professional Development(1000)	\$ 9,300	Business	Transfer is for Professional Development for new teachers.
Total:		\$ 9,300		

**STUDY CIRCLE****A. Public Comment**

Larry Foster spoke of the upcoming Indigenous Day on October 14, 2019, a proclamation and resolution will be pass by the City of Gallup.

Monica Yazzie spoke on parental involvement, whom does she address her concern to since JOM has been dissolve? The replace committee IPAC has not met. She will be taking her concerns to the Public Education Department.

Georgianna Desiderio read off the district policy on Bullying, her child is being bullied and she has been reporting it. Also mentioned safety for all students.

**B. Reports**

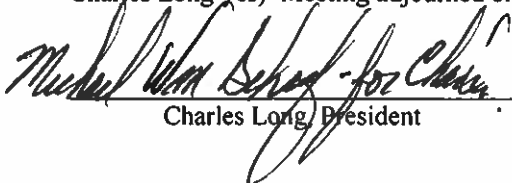
1. Superintendent Report – no reports
2. Board Reports (Meetings, Conventions, Conferences, Training Sessions) – no reports
3. Notices and Communication
  - a. October 11, 2019 - Fall Break (No School)
  - b. October 14, 2019 - Indigenous Day (No School)
  - c. October 28, 2019 - Board Meeting (Tohatchi Elem.)
  - d. November 11, 2019 - Veterans Day
  - e. November 18, 2019 - Board Meeting
  - f. November 25-29, 2019 - Thanksgiving Break

**NEW BUSINESS****A. Approval to optionally redeem the Series 2012 bonds on October 10, 2019 in accordance with the Bond Resolutions, Bond Purchase Agreement & New Mexico Finance Authority's waiver of 8/1/2022 redemption date - ACTION**

Chris Mortensen moved and Michael Schaaf second to approve the Approval to optionally redeem the Series 2012 bonds on October 10, 2019 in accordance with the Bond Resolutions, Bond Purchase Agreement & New Mexico Finance Authority's waiver of 8/1/2022 redemption date as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

**ADJOURN**

There being no further business Chris Mortensen moved and Michael Schaaf seconded the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes) Meeting adjourned on Monday, October 7, 2019, at 6:26 p.m.

  
Charles Long, President

  
Michael Schaaf, Secretary

Recorded by  
Joan Nez  
October 7, 2019