

**Minutes of Regular Meeting  
The Board of Education  
Gallup McKinley County Schools  
October 26, 2020**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held October 26, 2020, beginning at 1:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President  
Christopher Mortensen, Vice President  
Michael W. Schaaf, Secretary  
Priscilla Manuelito, Member – via telephone  
Kevin Mitchell, Member

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Pauletta White, Assistant Superintendent of Student Services  
Jvanna Hanks, Assistant Superintendent of Business Services  
Tim Bond, Assistant Superintendent of Support Services  
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary

**CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, October 26, 2020, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Five board members were present for roll call: Charles Long, Chris Mortensen, Michael Schaaf, Priscilla Manuelito, and Kevin Mitchell)

**APPROVAL OF AGENDA**

Michael Schaaf move and Kevin Mitchell second to approve the agenda with amendment to remove the Executive Session from the agenda. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- a. Recognition (Student, Staff and Other)
  1. Retirement

Jvanna Hanks announced the following retirees, the certificates and plaques were mail to be in compliance with the health order. The Board commended the retirees for their years of services with the school district as follows: Colleen P. Armijo, Rosa L. Armstrong, Franklin Benally, Sharon S. Bulthaupt, Linda Gallegos, Judy M. Garcia, Patricia Garcia, Irene Marie Gonzales, Debbie A. Hall, John Hawley, James A. Holwerda, Sheryl L. Holwerda, Albert Jim, Jr., Paul Johnson, Sr., Johnson Lee, Yvette M. Martinez, Mary C. Mosher, Amos Naswood, Sr., Loren Omoth, Sharon R. Pena, Sharon Pine, Heather Pratz, Frankie Ramone, Margaret M. Romero, Alta R. Tsosie, Daniel Ray Wenning, and Barbara E. Hull.

**APPROVAL OF MINUTES**

Michael Schaaf move and Kevin Mitchell second the minutes of the Board of Education regular meeting of October 6, 2020 be approve as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

**APPROVAL OF CONSENT AGENDA ITEMS**

Michael Schaaf move and Chris Mortensen second the consent agenda items be approve as presented. (4a, 4b, 4c, 4d, 4e) Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
  1. Repairs (Concrete) at Angelo Dipaolo Stadium of October 9, 2020
- B. Financial Section - CONSENT
  1. 2020-2021 Budget Decrease
  2. 2020-2021 Budget Increase
  3. 2020-2021 Budget Adjustment Requests (Intra-Transfers)
  4. 2020-2021 Budget Adjustment Requests (Inter-Transfers)

5. Current Bills - Operational, Federal Projects, Food Services, Other

C. Approval of School of Health Sciences Student Clinical Agreement between San Juan College and Gallup McKinley County Schools – CONSENT

D. Approval of Agreement for Project SEARCH addressing Provider Roles and Responsibilities for School Year 2020-2021 – CONSENT

E. Approval of 2020-21 Annual Preventive Maintenance Plan – CONSENT

**\*4. 2020-2021 BUDGET DECREASE**

I. It is recommended that the following 2020-2021 Budget Decrease be approved.

Fund	11000	Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Operational	\$ 135,877,828	\$7,006,153	\$ 128,871,675	2020-2021 Decrease (revised)

**\*4. 2020-2021 BUDGET INCREASE**

I. It is recommended that the following 2020-2021 Budget Increase be approved.

Fund	24174	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Carl Perkins	\$ 263,326	\$5,202	\$ 268,528	2020-2021 Increase
Fund	27150	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Indian Education Act	\$ -	\$90,000	\$ 90,000	2020-2021 Increase
Fund	27502	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Career & Technical Education	\$ -	\$155,308	\$ 155,308	2020-2021 Increase

**\*4. 2020-2021 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational Site Base(11000)</b>				
General Supplies & Materials	M&R Furn/Fix/Equip	\$ 500	Business	Jefferson Elementary transfer of funds for repair of poster maker.
General Supplies & Materials	LIFE	\$ 88	Business	Adjusting benefits to actual.
General Supplies & Materials	General Supplies & Materials	\$ 4,771	Business	Chief Manuelito Mid transfer of funds for kits.
General Supplies & Materials	Supply Assets <\$5,000	\$ 946	Business	Gallup High transfer of funds to purchase parts and ladder.
General Supplies & Materials	Supply Assets <\$5,000	\$ 2,895	Business	Navajo Mid transfer of funds to purchase chairs and desk.
General Supplies & Materials	Supply Assets <\$5,000	\$ 100	Business	Navajo Pine High transfer of funds to purchase desk and chairs.
General Supplies & Materials	Supply Assets <\$5,000	\$ 1,651	Business	Kennedy transfer to purchase Science supplies.
General Supplies & Materials	Supply Assets <\$5,000	\$ 3,720	Business	Tohatchi Mid transfer of funds to purchase items for vocational classes.
General Supplies & Materials	Supply Assets <\$5,000	\$ 926	Business	Navajo Mid transfer of funds to purchase a laptop.
General Supplies & Mats.(2400)	Mats.(2600)	\$ 192	Business	Indian Hills Elementary transfer of funds to purchase custodial supplies.
General Supplies & Materials	Supply Assets <\$5,000	\$ 4,800	Kennedy Mid	Transfer of funds for PE equipment.
General Supplies & Materials	Supply Assets <\$5,000	\$ 1,656	Business	Thoreau Elementary transfer of funds to purchase projector cart and bookshelves.
<b>Total:</b>		<b>\$ 22,245</b>		
<b>Non Budgeted (23022)</b>				
Other Contract Services	Software	\$ 6,300	Business	To provide funding to purchase school dude/trip direct for transportation.
<b>Total:</b>		<b>\$ 6,300</b>		
<b>Title I (24101)</b>				
Supply Assets <\$5,000	Software	\$ 1,470	Business	Stagecoach Elementary transfer of funds for software license renewal.
General Supplies & Materials	Software	\$ 533	Business	Twin Lakes Elementary transfer of funds to purchase software.
Education Retirement	Software	\$ 78	Business	Twin Lakes Elementary transfer of funds to purchase software.
Education Retirement	Base Salaries	\$ 67	Business	Twin Lakes Elementary transfer of funds to purchase software.
General Supplies & Materials	Supply Assets <\$5,000	\$ 3,600	Business	Transfer of funds to purchase items for Math Teachers.
Professional Development	General Supplies & Materials	\$ 2,066	Business	Adjusting budget to actual.
Professional Development	General Supplies & Materials	\$ 3,500	Business	Thoreau High transfer to purchase webcams.
Professional Development	Additional Compensation	\$ 1,173	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.

Base Salaries	Supply Assets <\$5,000	\$	1,390	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
Dental	Supply Assets <\$5,000	\$	190	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
Education Retirement	Supply Assets <\$5,000	\$	3,497	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
ERA-Retiree Health	Supply Assets <\$5,000	\$	494	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
FICA	Supply Assets <\$5,000	\$	1,553	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
General Supplies & Materials	Supply Assets <\$5,000	\$	1,782	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
Health/Medical Premiums	Supply Assets <\$5,000	\$	5,665	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
Medicare Payments	Supply Assets <\$5,000	\$	363	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
Other Text Books	Supply Assets <\$5,000	\$	2,000	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
Software	Supply Assets <\$5,000	\$	1,200	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
Student Travel	Supply Assets <\$5,000	\$	2,000	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
Vision	Supply Assets <\$5,000	\$	42	Business	Catherine Miller Elementary transfer of funds to purchase swivels and laptops.
General Supplies & Materials	Professional Development	\$	1,577	Business	Gallup Mid transfer of funds for Professional Development.
Other Contract Services	Professional Development	\$	42	Business	Gallup Mid transfer of funds for Professional Development.
Other Text Books	Professional Development	\$	603	Business	Gallup Mid transfer of funds for Professional Development.
Software	Professional Development	\$	6,125	Business	Gallup Mid transfer of funds for Professional Development.
Supply Assets <\$5,000	Professional Development	\$	6,058	Business	Gallup Mid transfer of funds for Professional Development.
Supply Assets <\$5,000	Software	\$	10,000	Business	Del Norte transfer of funds to purchase software programs.
Base Salaries	Additional Compensation	\$	12,353	Business	Transfer of funds to for non-contract pay & benefits.

**Title I (2410) cont.**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Dental	Additional Compensation	\$ 616	Business	Transfer of funds to for non-contract pay & benefits.
Health/Medical Premiums	Additional Compensation	\$ 13,253	Business	Transfer of funds to for non-contract pay & benefits.
Health/Medical Premiums	General Supplies & Materials	\$ 35	Business	Transfer of funds to purchase supplies.
Health/Medical Premiums	Software	\$ 300	Business	Transfer of funds to purchase software.
Health/Medical Premiums	Supply Assets <\$5,000	\$ 773	Business	Transfer of funds to purchase laptop.
Vision	Supply Assets <\$5,000	\$ 77	Business	Transfer of funds to purchase laptop.
Vision	LIFE	\$ 25	Business	Transfer of funds to for non-contract pay & benefits.
General Supplies & Materials	Software	\$ 3,518	Business	Ramah Elementary transfer to purchase software.
Base Salaries	General Supplies & Materials	\$ 33,786	Business	Jefferson Elementary transfer to purchase manipulatives.
Education Retirement	General Supplies & Materials	\$ 4,763	Business	Jefferson Elementary transfer to purchase manipulatives.
ERA-Retiree Health	General Supplies & Materials	\$ 676	Business	Jefferson Elementary transfer to purchase manipulatives.
FICA	General Supplies & Materials	\$ 2,095	Business	Jefferson Elementary transfer to purchase manipulatives.
Medicare Payments	General Supplies & Materials	\$ 490	Business	Jefferson Elementary transfer to purchase manipulatives.
LIFE	General Supplies & Materials	\$ 56	Business	Jefferson Elementary transfer to purchase manipulatives.
Unemployment Ins. Premium	General Supplies & Materials	\$ 116	Business	Jefferson Elementary transfer to purchase manipulatives.
Workers Comp. Premium	General Supplies & Materials	\$ 520	Business	Jefferson Elementary transfer to purchase manipulatives.
Workers Comp. Emp. Fee	General Supplies & Materials	\$ 18	Business	Jefferson Elementary transfer to purchase manipulatives.
Student Travel	General Supplies & Materials	\$ 2,500	Business	Navajo Pine High transfer for supplies.
Student Travel	Supply Assets <\$5,000	\$ 2,500	Business	Navajo Pine High transfer for supplies.
<b>Total:</b>		<b>\$ 135,538</b>		

**Entitlement IDEA B (24106)**

Professional Development	Other Charges	\$ 1,000	SSS	To provide funds for annual licensing fees.
General Supplies & Materials	Additional Compensation	\$ 200,000	EOC	To provide funding to support additional after school student and parents support.
<b>Total:</b>		<b>\$ 201,000</b>		

**Homeless McKinney Vento(24113)**

Professional Development	General Supplies & Materials	\$ 9,000	Business	Transfer of funds to purchase books.
		\$ 9,000		

**Title II (24154)**

Professional Compensation	Professional Development	\$	60,000	Business	Adjusting estimated budget to actual.
Education Retirement	Professional Development	\$	8,500	Business	Adjusting estimated budget to actual.
ERA-Retiree Health	Professional Development	\$	1,200	Business	Adjusting estimated budget to actual.
FICA	Professional Development	\$	3,700	Business	Adjusting estimated budget to actual.
Medicare Payments	Professional Development	\$	870	Business	Adjusting estimated budget to actual.
Workers Comp. Premium	Professional Development	\$	882	Business	Adjusting estimated budget to actual.
Workers Comp. Emp. Fee	Professional Development	\$	300	Business	Adjusting estimated budget to actual.
<b>Total:</b>		\$	<u>75,452</u>		

**Carl Perkins (24174)**

Professional Development	Supply Assets <\$5,000	\$	400	Business	Adjusting budget to actual for Miyamura High.
General Supplies & Materials	Supply Assets <\$5,000	\$	2,175	Business	Adjusting budget to actual for Miyamura High.
Fixed Assets >\$5,000	Supply Assets <\$5,000	\$	100	Business	Adjusting budget to actual for Miyamura High.
Fixed Assets >\$5,000	Supply Assets <\$5,000	\$	100	Business	Adjusting budget to actual for Gallup High.
General Supplies & Materials	Supply Assets <\$5,000	\$	628	Business	Adjusting budget to actual for Gallup High.
Professional Development	Supply Assets <\$5,000	\$	400	Business	Adjusting budget to actual for Gallup High.
<b>Total:</b>		\$	<u>3,803</u>		

**Title IV (24189)**

Other Contract Services	Professional Development	\$	1,179	Business	To adjust estimated budget to actual.
<b>Total:</b>		\$	<u>1,179</u>		

**High School Re Design(24191)**

General Supplies & Materials	Additional Compensation	\$	35,000	Business	Crownpoint High Transfer of funds to for non-contract pay and benefits.
General Supplies & Materials	Education Retirement	\$	4,952	Business	Crownpoint High Transfer of funds to for non-contract pay and benefits.
General Supplies & Materials	ERA Retiree Health	\$	700	Business	Crownpoint High Transfer of funds to for non-contract pay and benefits.
General Supplies & Materials	FICA	\$	2,170	Business	Crownpoint High Transfer of funds to for non-contract pay and benefits.
General Supplies & Materials	Medicare Payments	\$	507	Business	Crownpoint High Transfer of funds to for non-contract pay and benefits.
General Supplies & Materials	Other Contract Services	\$	3,500	Business	Crownpoint High Transfer of funds to for membership.
General Supplies & Materials	Supply Assets <\$5,000	\$	1,773	Business	Crownpoint High Transfer of funds to purchase laptops, printer.
Professional Development	Supply Assets <\$5,000	\$	26,227	Business	Crownpoint High Transfer of funds to purchase laptops, printer.
Professional Development	Workers Comp. Emp. Fee	\$	175	Business	Crownpoint High Transfer of funds to for non-contract pay and benefits.
Professional Development	Workers Comp. Prem.	\$	514	Business	Crownpoint High Transfer of funds to for non-contract pay and benefits.
<b>Total:</b>		\$	<u>75,518</u>		

**Medicaid(25153)**

General Supplies & Materials	MBR Furn/Fix/Equip	\$	5,000	SSS	To provide funding for repair of audio logical screening equipment.
<b>Total:</b>		\$	<u>5,000</u>		

**Indian Ed Title VI (25184)**

Employee Travel Teachers	Professional Development	\$	16,490	Business	Transfer of funds to purchase additional Professional Development.
<b>Total:</b>		\$	<u>16,490</u>		

**Pre K Initiative (27149)**

Health/Medical Premiums	General Supplies & Materials	\$	12,660	SSS	To provide funding to purchase materials.
Professional Development	General Supplies & Materials	\$	14,000	SSS	To provide funding to purchase materials.
General Supplies & Materials	Supply Assets <\$5,000	\$	4,000	SSS	Adjusting budget to actual to purchase fencing for Stagecoach Elementary.
<b>Total:</b>		\$	<u>30,660</u>		

**Private Direct Grant-Marathon Grant(29102)**

Supply Assets <\$5,000	General Supplies & Materials	\$	2,785	Business	Crownpoint High transfer to purchase supplies.
Supply Assets <\$5,000	General Supplies & Materials	\$	2,359	Business	Adjusting budget to actual for Thoreau High.
		\$	<u>5,144</u>		

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b><u>II(24154)</u></b>				
Additional Compensation(2400)	Professional Development (1000)	\$ 814	Business	Transfer of funds for Professional Development.
Base Salaries(2400)	Professional Development (1000)	\$ 54,260	Business	Transfer of funds for Professional Development.
Education Retirement(2400)	Professional Development (1000)	\$ 10,914	Business	Transfer of funds for Professional Development.
ERA Health(2400)	Professional Development (1000)	\$ 2,630	Business	Transfer of funds for Professional Development.
FICA(2400)	Professional Development (1000)	\$ 5,734	Business	Transfer of funds for Professional Development.
Medicare Payments(2400)	Professional Development (1000)	\$ 1,517	Business	Transfer of funds for Professional Development.
<b>Total:</b>		<b>\$ 75,869</b>		
<b><u>Title VIII Set Aside(25147)</u></b>				
Professional Develop.(1000)	Construction Services(4000)	\$ 2,000,000	Business	Construction projects allowed via the Impact Aid District Appropriation in HB2 (2020).
Supply Assets <\$5,000(1000)	Construction Services(4000)	\$ 2,000,000	Business	Construction projects allowed via the Impact Aid District Appropriation in HB2 (2020).
<b>Total:</b>		<b>\$ 4,000,000</b>		

**STUDY CIRCLE****A. Reports****1. Superintendent Report****a. COVID-19 Budget Update**

Jvanna Hanks reported on expenses for COVID-19 beginning March 2020 to October 2020. The costs include laptops, iPad, wireless internet access, cleaning, sanitizing, temperature scanners, walk-by scanners, Spring learning packets, face masks, gloves, air purifiers, social distancing measures, software, storage containers, water fountain safety and other miscellaneous costs associated with COVID-19. A chart reflecting the report was part of the board packet.

**b. McKinley Academy Update**

A written report from Sharmyn Munoz on McKinley Academy Data for Fall 2020. The McKinley Academy is in the third year of existence, an increase in enrollment from Spring 2020 at 360 to Fall 2020 to 429, in Technology department 428 laptops were checked out, 188 hotspots were checked out, the number of college credits also increased and the projection for college degrees increased from 12 to 16.5, and a couple of students will be receiving a double associate degrees by May 2021. An oral report will be made at the next board meeting in November 2020.

Mike Hyatt reported that the current enrollment has reached over 13,000 students, served over ten thousand meals, and provided weekend food program for students although we are not in an ideal situation. The school district will be applying directly to the federal government for Johnson O'Malley (JOM) funds this year. Our students did not received any funding the past year from the Navajo Nation, although proper paperwork was completed.

**2. Notices and Communications**

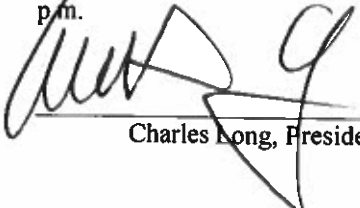
- a. November 1, 2020 - Daylight Savings Time Ends
- b. November 11, 2020 - Veterans Day (No School)
- c. November 16, 2020 - BOE Meeting (SSC/1PM)
- d. November 23-27, 2020 - Thanksgiving Break
- e. December 3-5, 2020 - NMSBA Annual Convention
- f. December 14, 2020 - BOE Meeting (SSC/1PM)

**EXECUTIVE SESSION - PULLED**

- A. Communications with Legal Counsel Regarding Litigation against the Public Education Department as permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act.
- B. Report on Closed Executive Session

**ADJOURN**

There being no further business Chris Mortensen move and Michael Schaaf second the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes) Meeting adjourned on Monday, October 26, 2020, at 1:32 p.m.



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Charles Long, President



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Michael Schaaf, Secretary

Recorded by  
Joan Nez  
October 26, 2020