

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
October 25, 2021**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held October 25, 2021, beginning at 1:00 PM via You-Tube@GMCS.ORG

BOARD MEMBERS PRESENT:

Charles Long, President
Christopher Mortensen, Vice President - Absent
Michael W. Schaaf, Secretary
Priscilla Benally, Member
Kevin Mitchell, Member - Absent

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Jvanna Hanks, Deputy Superintendent
Dr. Pauletta White, Assistant Superintendent of Student Services
K'Dawn Montano, Assistant Superintendent of Personnel Services
Wade Bell, Assistant Superintendent of Curriculum, and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, October 25, 2021, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Charles Long, Michael Schaaf, and Priscilla Benally)

APPROVAL OF AGENDA

Michael Schaaf moves, and Priscilla Benally seconded to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Priscilla Benally-yes, Michael Schaaf-yes, and Charles Long-yes)

APPROVAL OF MINUTES

Michael Schaaf moves, and Charles Long seconded the minutes of the Board of Education regular meeting of October 4, 2021 be approve as presented. Upon roll call vote, motion carried. (Three board members present and voting: Priscilla Benally-abstain, Michael Schaaf-yes, and Charles Long-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Michael Schaaf moves, and Priscilla Benally seconded the consent agenda items be approve as presented. (a, b, c, d) Upon roll call vote, motion carried unanimously. (Three board members present and voting: Priscilla Benally-yes, Michael Schaaf-yes, and Charles Long-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
1. Phonemic Awareness and Phonics Program of October 18, 2021
 2. Re-Bid Liquefied Petroleum Gas (LPG) of October 7, 2021
- B. Financial Section - CONSENT
1. 2021-2022 Budget Decrease
 2. 2021-2022 Budget Increase
 3. 2021-2022 Budget Adjustment Requests (Intra-Transfers)
 4. 2021-2022 Budget Adjustment Requests (Inter-Transfers)
 5. Current Bills - Operational, Federal Projects, Food Services, Other
- C. Approval of Superintendent/Staff Travel: CONSENT
- D. Approval of 1,100 American Girl Books Donated from Reader to Reader for GMCS Students – CONSENT

*4.c 2021-2022 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function					
FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION		JUSTIFICATION/PURPOSE OF TRANSFER
Operational (11000)					
Supplies & Materials	Sup. Assets \$5000 or Less	\$ 2625	Business		GHS - To cover purchase of two-way radio.
Gen. Supplies & Materials	Other Contract Services	\$ 500	Business		CPH - Homecoming to pay DJ

Gen. Supplies & Materials	MGR Furn/Fix/Equip	\$ 2,500	Business	CMM - Transfer needed to repair copier in FY22
Supplies & Materials	Sup. Assets \$5000 or Less	\$ 500	Business	NVM - Purchase Art equipment in FY22
Sup. Assets \$5000 or Less	Professional Development	\$ 7,493	Business	Bilingual - To fix negative balance.
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 2,000	Business	HMH - Transfer funds for office assets.
Total:		\$ 12,493		
Transportation (13000)				
Fixed Assets > \$5000 F/A	Other Contract Services	\$ 683	Transportation	Fire extinguisher service on all GMCS buses
Base Salaries	Gen. Supplies & Materials	\$ 10,200	Transportation	Transfer funds from est. budget to actual and move funds to add line items. FTE deduction due to no applicants.
Base Salaries	Lubricants/Anti Freeze	\$ 5,000	Transportation	Transfer funds from est. budget to actual and move funds to add line items. FTE deduction due to no applicants.
Base Salaries	Maint & Repair / Build&Grnds	\$ 10,000	Transportation	Transfer funds from est. budget to actual and move funds to add line items. FTE deduction due to no applicants.
Base Salaries	Maint Supplies / Parts	\$ 3,000	Transportation	Transfer funds from est. budget to actual and move funds to add line items. FTE deduction due to no applicants.
Base Salaries	Sup. Assets \$5000 or Less	\$ 8,000	Transportation	Transfer funds from est. budget to actual and move funds to add line items. FTE deduction due to no applicants.
Total:		\$ 36,883		
Title I (24101)				
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 1,212	Business	Purchase desktop computer.
Additional Compensation	Gen. Supplies & Materials	\$ 1,093	Business	GCH - Purchase general supplies.
Sup. Assets \$5000 or Less	Fixed Assets > \$5000 F/A	\$ 5,450	Business	GHS - Purchase of CNC carving machine for pathway classes.
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$ 376	Business	COE - Purchase phonic workbooks.
Base Salaries	Gen. Supplies & Materials	\$ 3,254	Business	IHE - To purchase manipulatives. No FTE reduction.
Education Retirement	Gen. Supplies & Materials	\$ 2,854	Business	IHE - To purchase manipulatives. No FTE reduction.
ERA - Retiree Health	Gen. Supplies & Materials	\$ 377	Business	IHE - To purchase manipulatives. No FTE reduction.
Payments	Gen. Supplies & Materials	\$ 1,168	Business	IHE - To purchase manipulatives. No FTE reduction.
Medicare Payments	Gen. Supplies & Materials	\$ 273	Business	IHE - To purchase manipulatives. No FTE reduction.
Health / Medical Premiums	Gen. Supplies & Materials	\$ 7,792	Business	IHE - To purchase manipulatives. No FTE reduction.
Life	Gen. Supplies & Materials	\$ 26	Business	IHE - To purchase manipulatives. No FTE reduction.
Dental	Gen. Supplies & Materials	\$ 275	Business	IHE - To purchase manipulatives. No FTE reduction.
Vision	Gen. Supplies & Materials	\$ 60	Business	IHE - To purchase manipulatives. No FTE reduction.
Professional Development	Gen. Supplies & Materials	\$ 33	Business	IHE - To purchase manipulatives. No FTE reduction.
Software	Gen. Supplies & Materials	\$ 105	Business	IHE - To purchase manipulatives. No FTE reduction.
MGR Furn/Fix/Equip	Sup. Assets \$5000 or Less	\$ 2,500	Business	CPH - To purchase printer and laminator.
Student Travel	Software	\$ 43	Business	THM - Adjust budget to actual.
Total:		\$ 26,891		
Entitlement IDEA-B (24106)				
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 6,300	Student Support Services	To purchase adaptive desks at JFK Middle.
Total:		\$ 6,300		
Preschool IDEA-B (24109)				
Base Salaries	Gen. Supplies & Materials	\$ 2,136	Business	To cover general supply purchases and PD/Adjusting to actual. No FTE reduction.
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$ 6,377	Business	To cover general supply purchases and PD/Adjusting to actual. No FTE reduction.
Sup. Assets \$5000 or Less	Professional Development	\$ 136	Business	To cover general supply purchases and PD/Adjusting to actual. No FTE reduction.
Total:		\$ 8,649		
Impact Aid Special Education (25145)				
Gen. Supplies & Materials	Base Salaries	\$ 19,220	Business	Adjust estimated salary/benefits to actual. No change in FTE
Gen. Supplies & Materials	Additional Compensation	\$ 4,926	Business	Adjust estimated salary/benefits to actual. No change in FTE
Supplies & Materials	Education Retirement	\$ 3,567	Business	Adjust estimated salary/benefits to actual. No change in FTE
Gen. Supplies & Materials	ERA - Retiree Health	\$ 470	Business	Adjust estimated salary/benefits to actual. No change in FTE

Gen. Supplies & Materials	FICA Payments	\$ 841	Business	Adjust estimated salary/benefits to actual. No change in FTE
Gen. Supplies & Materials	Medicare Payments	\$ 197	Business	Adjust estimated salary/benefits to actual. No change in FTE
Gen. Supplies & Materials	Vision	\$ 1	Business	Adjust estimated salary/benefits to actual. No change in FTE
Total:		\$ 29,222		
Medicaid (25153)				
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 12,000	Student Support Services	Cover cost of replacement parts for UVD Robots.
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 100,000	Student Support Services	Purchase of SES furniture, lost computer peripherals, & computer rotation/updates.
Gen. Supplies & Materials	Other Charges	\$ 400	Student Support Services	Cover project SEARCH annual licensing fee.
Total:		\$ 112,400		
Navajo Nations (25201)				
Base Salaries	Additional Compensation	\$ 231	Student Support Services	Adjust budget to actual. No FTE reduction.
Dental	Additional Compensation	\$ 195	Student Support Services	Adjust budget to actual. No FTE reduction.
Gen. Supplies & Materials	Additional Compensation	\$ 424	Student Support Services	Adjust budget to actual. No FTE reduction.
Gen. Supplies & Materials	ERA - Retiree Health	\$ 11	Student Support Services	Adjust budget to actual. No FTE reduction.
Gen. Supplies & Materials	FICA Payments	\$ 22	Student Support Services	Adjust budget to actual. No FTE reduction.
Gen. Supplies & Materials	Medicare Payments	\$ 4	Student Support Services	Adjust budget to actual. No FTE reduction.
Total:		\$ 887		
PreK Initiative (27149)				
Education Retirement	Health / Medical Premiums	\$ 3,667	Student Support Services	Adjust health, medical and dental to actual.
Education Retirement	Dental	\$ 960	Student Support Services	Adjust health, medical and dental to actual.
Base Salaries	Dental	\$ 960	Student Support Services	Adjust dental, health and medical. No FTE reduction.
Base Salaries	Health / Medical Premiums	\$ 3,668	Student Support Services	Adjust dental, health and medical. No FTE reduction.
Total:		\$ 9,255		
*4.d 2021-2022 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function				
FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational (11000)				
Gen. Supplies & Materials (1000)	Gen. Supplies & Materials (2600)	\$ 31	Business	GHS - To cover purchase of equipment/supplies to maintain school landscape.
Gen. Supplies & Materials (1000)	Sup. Assets \$5000 or Less (2600)	\$ 600	Business	GHS - To cover purchase of equipment/supplies to maintain school landscape.
Gen. Supplies & Materials (1000)	Gen. Supplies & Materials (2400)	\$ 4,000	Business	CMM- Purchase supplies for the office.
Gen. Supplies & Materials (1000)	Other Contract Service (2200)	\$ 250	Business	THE - Cover cost of Explora for APTT night on 11/3
Total:		\$ 4,881		

STUDY CIRCLE

- A. Public Comment - none
- B. Superintendent Report
 - 1. Virtual Days

Mike Hyatt reported on several items beginning with virtual days. The days schools are cancelled whether it be weather related or other unforeseen circumstances, the students may attend virtually and study at home to continue classes. The lessons will be provided in equitable way. With this approach, there will not be a need to make up school days at the end of the school year moving into the summer.

The board recommended assuring 100% of the students having access to devices and internet and not cheat students that do not have internet access or devices, and to inform the teachers in advance.

2. Activity Buses

There are funds previously approved to purchase activity buses for the high schools in the district, however, there were issues with parts and other requirements delayed by the vendor. Currently, the design team has a bus designed for Crownpoint High School and should be delivered to Crownpoint in November. The board applauds the purchases and supports the designs that are unique for area high schools, also recommended scheduling an unveiling of the activity buses.

3. Meals for Thanksgiving

Working closely with Southwest Foodservice Excellence (SFE) supporting community awareness, the week of Thanksgiving, the district will be providing a food box to each student to take home to their families for the holidays.

4. PSFA – Buildings

The school district administrators are working with the PED committees providing input on how the Capital Outlay process could be better, more efficient and providing appropriately with equity for the school districts. There is also new leadership in Public School Finance Authority (PSFA).

5. Assessment – PED

Lastly, there is change in the state assessment, the state is giving more local control for the student tests. There will be less testing and all tests will be appropriate for our students in the district. The board recommends begin the process getting a test together that is appropriate and cultural relevant for our school district. When the state calls for our version, we will be prepared.

C. Notices and Communications

1. October 31, 2021 – Halloween
2. November 7, 2021 – Daylight Saving Time ends
3. November 11, 2021 – Veterans' Day
4. November 15, 2021 – Board Meeting (1PM)
5. November 22-26, 2021 – Thanksgiving Break
6. December 2-4, 2021 – 2021 NMSBA Annual Convention
7. December 13, 2021 – Board Meeting (1PM)

NEW BUSINESS

A. Approval to Amend Athletic Policy to Remove Entry Fees to Athletic Events- ACTION

Priscilla Benally moves, and Michael Schaaf seconded to approve to Amend Athletic Policy to Remove Entry Fees to Athletic Events as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Priscilla Benally-yes, Michael Schaaf-yes, and Charles Long-yes)

B. Approve a one-time retention incentive to all GMCS employees employed no later than October 25, 2021 in the amount of \$3,000 (part time employees will be prorated), exclusive of the Superintendent, to be paid out in equal installments in October of FY22 and October of FY23 – ACTION

Priscilla Benally moves, and Michael Schaaf seconded to approve a one-time retention incentive to all GMCS employees employed no later than October 25, 2021 in the amount of \$3,000 (part time employees will be prorated), exclusive of the Superintendent, to be paid out in equal installments in October of FY22 and October of FY23 as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Priscilla Benally-yes, Michael Schaaf-yes, and Charles Long-yes)

ADJOURN

There being no further business, Michael Schaaf moves, and Priscilla Benally seconded the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Priscilla Benally-yes, Michael Schaaf-yes, and Charles Long-yes) Meeting adjourned on Monday, October 25, 2021, at 1:41p.m.


Charles Long, President


Michael Schaaf, Secretary

Recorded by
Joan Nez
October 25, 2021