

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
October 16, 2018**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held October 16, 2018, beginning at 6:00 PM in the cafeteria of the Tohatchi High School, Cougar Lane Highway 491, Tohatchi, NM 87325.

BOARD MEMBERS PRESENT:

Charles Long, President - Absent
Christopher Mortensen, Vice President
Michael W. Schaaf, Secretary
Priscilla Manuelito, Member
Kevin Mitchell, Member

NEWS MEDIA PRESENT:

Shaquana Desiderio, Gallup Independent

GUESTS

Levon Benally	Leo Mitchell Sr.	Jessica Anderson
Tamara Allison	Virgil Manuelito Sr.	John Brooks
Rebekah Nez	Cody M. Begaye	Lynda James
Adam Barry	Lucita Charley	Pernell Halona
Andrea Thomas	Eugene Begay	Andy Sanchez

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Chris Mortensen, vice president acted in the capacity of the president, called the Board of Education meeting to order at 6:06 p.m. on Tuesday, October 16, 2018, in the cafeteria of the Tohatchi High School, Cougar Lane Highway 491, Tohatchi, NM. (Four board members were present for roll call)

APPROVAL OF AGENDA

Superintendent recommended moving action item 6.F. Approval to ratify the MOU signed by former superintendent Frank Chiapetti to allow Educational Assistance to be included in the "Classified Employee" definition of the Collective Bargaining Agreement (CBA) to after the executive session for action.

It was recommended to defer the committee selection for Legislative and the Budget, however with the legislative session is within next couple of months; the selection for the legislative committee will remain on the agenda.

Michael Schaaf moved the agenda be approved, with amendments to move item 6.F to after the executive session and defer 6.E. to the next board meeting. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

- a. Recognition (Student, Staff and Other) - none

APPROVAL OF MINUTES

Board members Priscilla Manuelito and Kevin Mitchell asked to include their conversation on how the lobbyist was hired in hindsight, an investigation request and being label receiving campaign funds from the current lobbyist.

Priscilla Manuelito moved the minutes of the Board of Education regular meeting of September 20, 2018 be tabled. Upon roll call vote, motion carried unanimously. (Four board members present and voting to table: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

Michael Schaaf moved the minutes of the Board of Education regular meeting of September 27, 2018 be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Priscilla Manuelito moved the consent agenda items be approved as presented. (4a, 4b, 4c, 4d, 4e, 4f, 4g, 4h) Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

- A. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent
 - 1. John Welles, Jeff Taylor, GHS, San Antonio, TX, November 27-December 2, 2018 to attend Association for Career and Technical Education (ACTE) Visions Conference. (Carl Perkins)
 - 2. Jennifer Redhouse, Rocky View Elementary, Boston, MA, March 12-17, 2019 to attend the 2019 National Art Education Association (NAEA) Convention. (Operational)
 - 3. Michael Johnson, Gallup High, Chicago, IL, December 18-23, 2018 to attend Midwest Clinic International Band and Orchestra Conference. (Operational)
 - 4. Lisa Garcia, Lisa Blanco, SSC, Kansas City, MO, January 29-February 2, 2019 to attend Elementary and Secondary Education Act (ESEA) National Convention. (Title I)
 - 5. Dan Fruchey, Tohatchi Elementary, Minneapolis, MN, November 11-13, 2018 to attend Solution Tree Starting a Movement PLC Culture. (Operational)
 - 6. Mike Hyatt, Tim Bond, Jvanna Hanks, Pauletta White, Gerald Horacek, Sandra Lee, Ashley Ryan, SSC, Charlottesville, VA, December 9-13, 2018 for Leadership Training at University of Virginia.(Operational)
- B. Financial Section - CONSENT
 - 1. 2018-2019 Budget Decrease
 - 2. 2018-2019 Budget Increase
 - 3. 2018-2019 Budget Adjustment Requests (Intra-Transfer)
 - 4. 2018-2019 Budget Adjustment Requests (Inter-Transfers)
 - 5. Current Bills - Operational, Federal Projects, Food Services, Other
- C. Approval of GRADS Child Care Instructional Component for Gallup Central High School for SY' 2018-19 - CONSENT
- D. Approval of the Memorandum of Understanding between County of McKinley and Gallup McKinley County Schools for emergency services - CONSENT
- E. Approval of the FY 2018-19 Joint Powers Agreement between GMCS and New Mexico School for the Blind and Visually Impaired - CONSENT
- F. Approval of MOU for Miyamura High School to partner with Evolvment to raise awareness of the effects of Tobacco use among today's youth - CONSENT
- G. Approve the Professional Service Agreement between GMCS and Teach for America to lease classroom space for the purpose of recruiting and hiring for the district - CONSENT
- H. Approval of the GMCS updated procedures to calculate Training and Experience (T&E) - CONSENT

***4. 2018-2019 BUDGET INCREASE**

1. It is recommended that the following 2018-2019 Budget Increase be approved.

Fund		24189	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Student Support & Academic Enrichment Title IV	\$ -	\$ -	\$490,063	\$ 490,063	2018-2019 Increase
Fund		28189	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GRADS -Child Care	\$ -	\$ -	\$2,456	\$ 2,456	2018-2019 Increase
Fund		28190	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GRADS-Instruction	\$ -	\$ -	\$4,500	\$ 4,500	2018-2019 Increase

***4.2018-2019 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<u>Operational-Site Base(11000)</u>				
General Supplies & Materials	Supply Assets <\$5,000	\$ 2,500	Catherine Miller	To provide funding to purchase custodial equipment.
General Supplies & Materials	Professional Development	\$ 700	Gallup High	To pay for Professional Development Training.
General Supplies & Materials	Software	\$ 800	Jefferson	To provide funding to upgrade software programs.
General Supplies & Materials	Student Travel	\$ 400	Gallup High	To provide funding for transporting vocational students to Navajo Technical Institute for dual credit open house Skills Fest.
General Supplies & Materials	Supply Assets <\$5,000	\$ 751	Gallup High	To purchase radios.

Total:		\$ 5,151		
<u>Operational-Parental Involvement(11000)</u>				
General Supplies & Materials	Other Contract Services	\$ 1,948	Tohatchi Elem.	To provide funding per requirements of the plan.
General Supplies & Materials	Other Contract Services	\$ 500	Twin Lakes	To provide funding for background checks for parents who are serving as class moms or dads.
Total:		\$ 2,448		
<u>Operational-Science (11000)</u>				
Supply Assets <\$5,000	General Supplies & Materials	\$ 111	Chief Manuelito	To provide funding to purchase necessary science equipment.
Supply Assets <\$5,000	General Supplies & Materials	\$ 1,500	Tse Yi Gai	To provide funding to purchase necessary science equipment.
Total:		\$ 1,611		
<u>Operational-District Wide(11000)</u>				
Health/Medical Premiums	Parent Travel	\$ 1,950	Business	To provide funding for National Indian Education Association registration.
Health/Medical Premiums	Dental	\$ 276	Business	Adjust estimated to actual benefits.
Health/Medical Premiums	Vision	\$ 6	Business	Adjust estimated to actual benefits.
Bond/Board Elections	Auditing	\$ 6,300	Business	Adjust estimated to actual benefits. Additional special audit costs.
Health/Medical Premiums	Professional Development	\$ 15,000	Business	Professional Development in alignment with career pathways implementation.
Other Professional Services	Base Salaries	\$ 48,000	Business	Adjust estimated to actual budget.
Health/Medical Premiums	MGR Furn/Fix/Equip	\$ 30,000	Business	Repairs to Printroom equipment.
Health/Medical Premiums	Other Text Books	\$ 67,500	Business	Textbooks to support dual credit for Mckinley Academy initiatives.
Additional Compensation	General Supplies & Materials	\$ 281	SSS	Funds needed to purchase P-K lunch coolers.
Total:		\$ 169,313		
<u>Teacherage (12000)</u>				
General Supplies & Materials	Base Salaries	\$ 810	Business	Adjust estimated to actual .
Total:		\$ 810		
<u>Student Nutrition(21000)</u>				
Professional Development	Additional Compensation	\$ 500	Food Services	Adjust estimated to actual.
Total:		\$ 500		
<u>Title I (24101)</u>				
Professional Development	Student Travel	\$ 5,284	Business	Funded needed for Thoreau High to tour college campuses.
Professional Development	Supply Assets <\$5,000	\$ 2,700	Gallup Central	To purchase laptops/computers.
Supply Assets<\$5,000	Software	\$ 23	Business	To provide funding to pay for an invoice for membership fees.
Health/Medical Premiums	Supply Assets <\$5,000	\$ 1,913	Business	To provide funding to adjust estimated budget to actual.
Additional Compensation	Professional Development	\$ 5,500	Business	To provide funding to adjust estimated budget to actual.
FICA	Additional Compensation	\$ 500	Lincoln	To provide funding to adjust estimated budget to actual.
Education Retirement	Additional Compensation	\$ 230	Lincoln	To provide funding to adjust estimated budget to actual.
Medicare Payments	Additional Compensation	\$ 60	Lincoln	To provide funding to adjust estimated budget to actual.
Medicare Payments	General Supplies & Materials	\$ 60	Lincoln	To provide funding to adjust estimated budget to actual.
FICA	General Supplies & Materials	\$ 10	Lincoln	To provide funding to adjust estimated budget to actual.
Supply Assets <\$5,000	Software	\$ 3,913	Ramah Ele.	To provide funding to purchase myDN reader Tier 2 renewal.
Total:		\$ 20,193		
<u>Title II A Teacher Principal Training (24154)</u>				
Additional Compensation	Professional Development	\$ 1,217	Business	To provide funding for school sites professional development..
Total:		\$ 1,217		
<u>High School Redesign(24191)</u>				
Other Contract Services	Professional Development	\$ 15,025	Business	To adjust estimated to actual expenditures.
Total:		\$ 15,025		
<u>Direct Student Services(24193)</u>				
Software	Professional Development	\$ 4,875	Business	To provide funding for Roosevelt Elementary Professional Development .
Total:		\$ 4,875		
<u>Title VIII Set Aside (25147)</u>				

Health Medical Premiums	Education Retirement	\$ 1,339	Business	Adjust estimated to actual expenditures.
Professional Development	General Supplies & Materials	\$ 10,000	SSS	To provide funding to purchase GATE Testing material and test scoring.
Total:		\$ 11,339		

GRADS Day Care (25157)

Base Salaries	Medicare Payments	\$ 23	SSS	Adjusting estimated budget to actual.
Base Salaries	Vision	\$ 84	SSS	Adjusting estimated budget to actual.
Total:		\$ 107		

After School Enrichment Program(27168)

Supply Assets <\$5,000	General Supplies & Materials	\$ 544	Business	To adjust estimated budget to actual.
Total:		\$ 544		

Capital Improvement (SB-9) Local (31701)

General Supplies & Materials	MGR Bldg & Grounds (SB9)	\$ 150,000	Business	For maintenance and repairs required at various school sites.
General Supplies & Materials	MGR Bldg & Grounds (SB9)	\$ 150,000	Business	For transportation and disposal of old teacherage units.
General Supplies & Materials	Supply Assets <\$5,000	\$ 8,500	Gallup Central	To purchase computers, large fan for gym and a scrubber.
Supply Assets <\$5,000	Software	\$ 1,800	David Skeets	To purchase Iready Math Software.
Software	Supply Assets <\$5,000	\$ 8,145	Catherine Miller	To provide funding to purchase technology and furniture.
Total:		\$ 318,445		

***4.2018-2019 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
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Operational-Site Base(1000)

General Supplies & Materials(2400)	Supply Assets <\$5,000(1000)	\$ 1,000	Gallup Central	To provide funding for Student incentives.
Total:		\$ 1,000		

Direct Student Services (24193)

Indirect Cost (2300)	General Supplies & Materials(1000)	\$ 2,658	Business	To adjust estimated budget to actual.
Indirect Cost (2300)	Professional Development (1000)	\$ 1,299	Business	To adjust estimated budget to actual.
Indirect Cost (2300)	Workers Comp. Emp. Fee(1000)	\$ 56	Business	To adjust estimated budget to actual.
Total:		\$ 4,013		

K3+ Grant (27166)

Additional Compensation(1000)	Transportation-Contract(2700)	\$ 2,700	Business	Funds for Catherine Miller Elementary for bussing.
Total:		\$ 2,700		

STUDY CIRCLE

A. Public Comment

Andrea Thomas – professionalism, lobbyist issues and the board meeting videos.
 Rebekah Nez – achievement and improvement in the school district and board behavior.

B. Reports

1. Superintendent Report

Mike Hyatt reported the State approved funding to do a feasibility study whether Tohatchi High School will be renovated or replaced. The sale of Juan de Onate was approved by the State of New Mexico, now the paperwork will move forward. The non-replacement schools will have the exterior of the building refinish and receive new furniture. The Tohatchi High School signage placed at the turn-off will either be fixed or replaced. He also reported on the Sufficiency Lawsuit, it is not finalized. The work with the legislators and lobbyist focusses restoring funding, textbook materials funds, mobility funds, and economical disadvantage funds, increase pre-k, cultural literature, social services, Indian Education Act funding and provide teacher and staff professional opportunities.

The High School principals attended the Career Pathways conference with emphasis on career awareness for Middle and Elementary schools. The students are leaving schools without employability skills, the soft skills will be a requirement.

a. Update on Safety

Tim Bond provided an update on school safety, the district security team. An update on the Honeywell project and the application for funds from the state has been filed. The Honeywell project included installation of cameras and AI phones at secondary schools and the Student Support Center. A survey whether to arm security guards was recommended. The district is working on a Memorandum of Understanding with the security company addressing the issue.

2. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Priscilla Manuelito reported she attended the Navajo Nation Board of Education meeting, the Thoreau Elementary School groundbreaking, the Region I Meeting and the National Indian Education Association Conference.

3. Notices and Communication

- a. November 5, 2018 ~ BOE Meeting (SSC)
- b. November 12, 2018 ~ Veterans' Day (No School)
- c. November 19-23, 2018 ~ Thanksgiving Break
- d. November 26, 2018 ~ BOE Meeting (SSC)
- e. December 7-8, 2018 ~ NMSBA Annual Convention (Embassy Suites)

NEW BUSINESS

- A. Approval to terminate the MJS Consulting Agreement per paragraph 4 of the Agreement effective January 1, 2019 - ACTION

Michael Schaaf moved the Approval to terminate the MJS Consulting Agreement per paragraph 4 of the Agreement effective January 1, 2019 be approved as presented. Upon roll call vote, motion deadlock. (Four board members present and voting: Kevin Mitchell-no, Priscilla Manuelito-no, Michael Schaaf-yes, Chris Mortensen-yes)

- B. Approval to request the entrance road to Miyamura High School and Student Support Center to be named "Miss Lisa Lane" - ACTION

Michael Schaaf moved the Approval to request the entrance road to Miyamura High School and Student Support Center to be named "Miss Lisa Lane" be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

- C Approval of the Easement for the Tower Site Utilities at Juan de Onate Elementary as requested by the County which leases the Tower Site and the Easement be given to the City which provides electricity – ACTION

Michael Schaaf moved the Approval of the Easement for the Tower Site Utilities at Juan de Onate Elementary as requested by the County which leases the Tower Site and the Easement be given to the City which provides electricity be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

- D. Approval of naming two (2) Board Members to serve on the Legislative Committee - ACTION

Michael Schaaf moved the Approval of naming two (2) Board Members to serve on the Legislative Committee be approved, as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

Nominating: Charles Long and Chris Mortensen (Four board members present and voting: Kevin Mitchell-no, Priscilla Manuelito-no, Michael Schaaf-yes, Chris Mortensen-yes)

Nominating: Chris Mortensen and Priscilla Manuelito (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-no, Chris Mortensen-yes)

- E. Approval of naming two (2) Board Members to serve on the Budget Committee – ACTION (**DEFERRED**)

- F. Approval to ratify the MOU signed by former superintendent Frank Chiapetti to allow Educational Assistance to be included in the "Classified Employee" definition of the Collective Bargaining Agreement (CBA) – ACTION (**Moved to after Executive Session**)

Michael Schaaf moved the Approval to ratify the MOU signed by former superintendent Frank Chiapetti to allow Educational Assistance to be included in the "Classified Employee" definition of the Collective Bargaining Agreement (CBA) be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting)

Executive Session

A. Communications with Legal Counsel Regarding Pending or Threatened Litigation regarding update to the Board and discussion of strategy for pending IPRA lawsuit, charter school bussing lawsuit and charter school dance lawsuit and providing the Board with an update on status and strategy and discussion of grievances under CBA and threat of arbitration and discussion of legal ramification of issues arising from procurement for professional services, as permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act.

Michael Schaaf made the motion to go into executive session to discuss communication with legal counsel regarding pending or threatened litigation at 7:32 p.m. on Tuesday, October 16, 2018. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

Michael Schaaf made the motion to reconvene the meeting from the executive session at 8:38 p.m. on Tuesday, October 16, 2018. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

B. Report on Closed Executive Session

Chris Mortensen announced the board met in executive session and a discussion on Communications with Legal Counsel Regarding Pending or Threatened Litigation regarding update to the Board and discussion of strategy for pending IPRA lawsuit, charter school bussing lawsuit and charter school dance lawsuit and providing the Board with an update on status and strategy and discussion of grievances under CBA and threat of arbitration and discussion of legal ramification of issues arising from procurement for professional services, as permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act. No action was taken.

ADJOURN

There being no further business Michael Schaaf moved the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes) Meeting adjourned on Tuesday, October 16, 2018, at 8:41p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
October 16, 2018