

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
July 27, 2020**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held July 27, 2020, beginning at 1:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

Charles Long, President
Christopher Mortensen, Vice President
Michael W. Schaaf, Secretary
Kevin Mitchell, Member
Priscilla Manuelito, Member

GUESTS

Larry Foster	Ashley Ryan	Anthony Begay
Mattie Foster	Edith Hood	S. Field
Lucita Charlie	Linda Spencer	
John L. Overheim II	Sami Rasheed	

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary - absent

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, July 27, 2020, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Four board members were present for roll call: Charles Long, Michael Schaaf, Priscilla Manuelito and Kevin Mitchell)

APPROVAL OF AGENDA

Priscilla Manuelito moved and Michael Schaaf second the agenda be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, and Charles Long-yes)

APPROVAL OF MINUTES

Michael Schaaf moved and Kevin Mitchell second the minutes of the Board of Education regular meeting of July 6, 2020 be approved as corrected to reflect Chris Mortensen as the motioning party and Michael Schaaf as the seconding party for the president position. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, and Charles Long-yes)

Michael Schaaf moved and Priscilla Manuelito second the minutes of the Board of Education special meeting of July 14, 2020 be approved as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, and Charles Long-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Michael Schaaf moved and Priscilla Manuelito second the consent agenda items be approved as presented. (4a, 4b, 4c) Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, and Charles Long-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
 - 1. Design Professional Ramah Teacher Housing of May 27, 2020
 - 2. Athletic Trainer Supplies of June 11, 2020
 - 3. Ramah Mid/High School Weight Room and Plaza Repairs of July 2, 2020
- B. Financial Section - CONSENT
 - 1. 2020-2021 Budget Decrease

2. 2020-2021 Budget Increase
 3. 2020-2021 Budget Adjustment Requests (Intra-Transfers)
 4. 2020-2021 Budget Adjustment Requests (Inter-Transfers)
 5. Current Bills - Operational, Federal Projects, Food Services, Other
- C. Approval of donation of care kits from World Central Kitchen to Gallup McKinley County School students
- CONSENT

***4. 2020-2021 BUDGET INCREASE**

1. It is recommended that the following 2020-2021 Budget Increase be approved.

Fund	24154 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Title II \$ 1,162,228	\$1,418	\$ 1,163,646	2020-2021 Increase
Fund	26121 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Kellogg Foundation Grant \$ -	\$250,000	\$ 250,000	2020-2021 Increase
Fund	27107 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GO BOND Library \$ -	\$11,793	\$ 11,793	2020-2021 Increase

***4. 2020-2021 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational-Site Base(11000)				
General Supplies & Materials	Software	\$ 700	Business	Ramah Elementary transfer of funds for software cost.
MGR Furn/Fix/Equip	Software	\$ 52	Business	Ramah Elementary transfer of funds for software cost.
Supply Assets <\$5,000	Software	\$ 1,000	Business	Ramah Elementary transfer of funds for software cost.
General Supplies & Materials	Software	\$ 50	Business	Thoreau Elementary transfer of funds for student testing.
Supply Assets <\$5,000	General Supplies & Materials	\$ 153	Business	Tse Yi Gai High transfer of funds to purchase trash cans.
General Supplies & Materials	Supply Assets <\$5,000	\$ 575	Business	Catherine A. Miller Elementary transfer of funds to purchase monitors & radios for the office
Professional Development	Additional Compensation	\$ 1,335	Business	Ramah Elementary transfer of funds for non contract pay and benefits.
General Supplies & Materials	Additional Compensation	\$ 715	Business	Ramah Elementary transfer of funds for non contract pay and benefits.
General Supplies & Materials	Education Retirement	\$ 285	Business	Ramah Elementary transfer of funds for non contract pay and benefits.
General Supplies & Materials	ERA-Retiree Health	\$ 41	Business	Ramah Elementary transfer of funds for non contract pay and benefits.
General Supplies & Materials	FICA Payments	\$ 128	Business	Ramah Elementary transfer of funds for non contract pay and benefits.
General Supplies & Materials	Medicare Payments	\$ 30	Business	Ramah Elementary transfer of funds for non contract pay and benefits.
General Supplies & Materials	Unemployment Ins. Premium	\$ 51	Business	Ramah Elementary transfer of funds for non contract pay and benefits.
General Supplies & Materials	Workers Comp. Emp. Fee	\$ 10	Business	Ramah Elementary transfer of funds for non contract pay and benefits.
General Supplies & Materials	Supply Assets <\$5,000	\$ 1,379	Business	Ramah Elementary transfer of fund to purchase assets needed.
General Supplies & Materials	Additional Compensation	\$ 8,500	Business	Gallup High School transfer of funds for non contract pay & benefits.
General Supplies & Materials	Education Retirement	\$ 1,203	Business	Gallup High School transfer of funds for non contract pay & benefits.
General Supplies & Materials	ERA-Retiree Health	\$ 170	Business	Gallup High School transfer of funds for non contract pay & benefits.
General Supplies & Materials	FICA Payments	\$ 527	Business	Gallup High School transfer of funds for non contract pay & benefits.
General Supplies & Materials	Medicare Payments	\$ 124	Business	Gallup High School transfer of funds for non contract pay & benefits.
General Supplies & Materials	Workers Comp. Emp. Fee	\$ 43	Business	Gallup High School transfer of funds for non contract pay & benefits.
General Supplies & Materials	Workers Comp. Premium	\$ 125	Business	Gallup High School transfer of funds for non contract pay & benefits.
General Supplies & Materials	Student Travel	\$ 8,000	Business	Gallup High School transfer of funds for Student travel for field trips and PE class activities
Total:		\$ 25,196		
Operational-State Bilingual(11000)				
Additional Compensation	Software	\$ 13,248	SSS	To purchase software for school program support for students.
Total:		\$ 13,248		
Instructional Materials(14000)				
Inst. Crd 50% text	Inst. Mat. Cash 50% text	\$ 21,729	SSS	Funds will be used to purchase supplemental textbooks for High Schools Drivers Ed.

		\$	21,729		
(24101)					
Additional Compensation	Software	\$	1,749	Business	Transfer of funds Miyamura High to purchase software for Students.
General Supplies & Materials	Supply Assets <\$5,000	\$	13,000	Business	Gallup Mid transfer of fund to purchase projectors.
Supply Assets <\$5,000	General Supplies & Materials	\$	4,000	Business	Chee Dodge transfer of funds to purchase supplies.
Supply Assets <\$5,000	Software	\$	7,000	Business	Chee Dodge transfer of funds to pay for Software (Mobymax and Istations)
Total:		\$	25,749		

Comprehensive Support & Improvement (24190)

Additional Compensation	Professional Development	\$	1,424	Business	Transfer funding for Professional Development
Additional Compensation	Software	\$	836	Business	Transfer funding to purchase software.
Education Retirement	Software	\$	322	Business	Transfer funding to purchase software.
ERA-Retiree Health	Software	\$	46	Business	Transfer funding to purchase software.
FICA	Software	\$	142	Business	Transfer funding to purchase software.
Medicare Payments	Software	\$	33	Business	Transfer funding to purchase software.
Workers Comp. Emp. Fee	Software	\$	12	Business	Transfer funding to purchase software.
Workers Comp. Premium	Software	\$	34	Business	Transfer funding to purchase software.
Total:		\$	2,849		

CARES ACT (24301)

Other Contract Services	Supply Assets <\$5,000	\$	306,550	Business	Transfer for hardware for ACCESS Points.
Total:		\$	306,550		

***4.2020-2021 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER	
Operational-Site Base(1000)					
Minor Furn/Fix/Equip(1000)	General Supplies & Mats.(2400)	\$	648	Business	Ramah Elementary transfer of funds to purchase office supplies.
Supply Assets <\$5,000(1000)	Supply Assets <\$5,000(2600)	\$	280	Business	Crownpoint Elementary transfer of funds to purchase equipment to maintain school ground.
Total:		\$	928		
Title I (24101)					
Base Salaries(1000)	Additional Compensation(2200)	\$	2,750	Business	Transfer to adjust budget to actual.
Base Salaries(1000)	Base Salaries(2200)	\$	167,250	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Base Salaries(2200)	\$	215,776	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Dental(2200)	\$	3,000	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Education Retirement(2200)	\$	45,341	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	ERA Retiree Health(2200)	\$	6,409	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	FICA Payments(2200)	\$	19,867	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Health/Medical Premiums(2200)	\$	30,000	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	LIFE(2200)	\$	160	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Medicare Payments(2200)	\$	4,647	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Unemployment Ins. Prem(2200)	\$	400	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Vision(2200)	\$	400	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Workers Comp Fee(2200)	\$	6,000	Business	Transfer to adjust budget to actual.
Supply Assets <\$5,000(1000)	Workers Comp Premium(2200)	\$	8,000	Business	Transfer to adjust budget to actual.
Total:		\$	510,000		

STUDY CIRCLE

A. Reports

1. Superintendent Report

The report from the superintendent will be embedded in the presentations under new business. (Technical difficulties)

(Chris Mortensen entered the meeting at 1:50 pm.)

NEW BUSINESS

**A. Approval of the tentative 1% increase to the daily rate of all CBA employees pending union ratification -
DISCUSSION / ACTION**

Michael Schaaf moved and Chris Mortensen second the Approval of the tentative 1% increase to the daily rate of all CBA employees pending union ratification be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes)

Mike Hyatt reported the 1% increase for non CBA employees was delayed per the negotiations with the union. The increase effects employees' paychecks. During the special legislative session, due to the decrease in revenues, the amount of increase changed to 1%.

**B. Approval the negotiated tentative calendar for the 2020-21 school year pending union ratification -
DISCUSSION / ACTION**

Chris Mortensen moved and Michael Schaaf second the Approval the negotiated tentative calendar for the 2020-21 school year pending union ratification be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes)

Mike Hyatt reported this is another delayed item due to negotiations. The school will start on August 17, 2020 for students. On Thursday, August 13, 2020, staff return to work. There are options for staff to attend trainings on August 10, 11, and 12, 2020 and they will be paid the daily rate. Should the calendar be delayed, it will affect staff payroll for the month of August. The calendar includes the extended learning of 10 days. Should the NM Governor make changes, the changes comes to the school districts, the worst is reduction in force.

**C. Approval of the 2020-21 Learning Plan pending Impact Negotiations with AFT/McFUSE -
DISCUSSION / ACTION**

Chris Mortensen moved and Michael Schaaf second the Approval of the 2020-21 Learning Plan pending Impact Negotiations with AFT/McFUSE be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes)

Mike Hyatt presented on the combined learning and reentry plans. The school year 2020-21 Learning Plan and the Reentry Plan as required by the NM Governor was provided in a written detailed information in the board packet. A lengthy presentation on the Governors requirements, balance educational and safety needs, educational detriment when students are not in physically in school (CDC), necessary preparations GMCS is making, challenges that GMCS faces, learning plan for remote and in-person, reentry plan for health and safety and expectation documents (PPT) and other pertinent information. The Centers for Disease Control and Prevention (CDC) guideline was also attached for reference.

**D. Approval of the 2020-21 Reentry Plan pending Impact Negotiations with AFT/McFUSE -
DISCUSSION / ACTION**

Michael Schaaf moved and Chris Mortensen second the Approval of the 2020-21 Reentry Plan pending Impact Negotiations with AFT/McFUSE be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes)

Mike Hyatt continue presenting on the reentry plan recommendations, guiding principles, prepared for green and yellow or red categories, student's in-person and in-buildings with safety protocols in classrooms, hallways, lockers, and common areas, drop-offs, pickups, and visitors, transportation, meetings and conferences, health services, restrooms, food services, offices, and remote learning. A written expectation for staff, parents/guardians, supervisors/principals, bus drivers, nurses and health assistants. The flow chart for reporting and response to positive COVID-19 test and/or direct contact for each department. A parent survey for in-person or remote learning options were set to be mailed out when the Governor made the announcement that all schools are going remote learning.

The board commended the administrators and staff for working hard assembling in detailed all of the information needed for the students, parents, guardians, staff and the board to work with for a successful school year in spite of the challenging times.

EXECUTIVE SESSION

A. Communications with Legal Counsel Regarding Pending or Threatened Litigation related to Impact Aid, Capital Outlay and Cares Act as permitted under Section 10-15-1(H)(7) and limited personnel regarding potential litigation as permitted under Section 10-5-1(H)(2) of the New Mexico Open Meetings Act.

B. Report on Closed Executive Session

Charles Long reported the discussion in executive session were reports on Cares Act, Impact Aid and Capital Outlay. There was no action taken.

Chris Mortensen move and Priscilla Manuelito second to go into the executive session for Communications with Legal Counsel Regarding Pending or Threatened Litigation related to Impact Aid, Capital Outlay and Cares Act as permitted under Section 10-15-1(H)(7) and limited personnel regarding potential litigation as permitted under Section 10-5-1(H)(2) of the New Mexico Open Meetings Act.

Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes) Meeting moved into executive session at 3:10 pm.

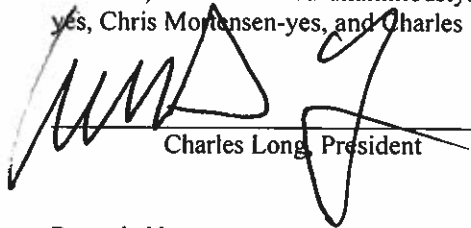
(Michael Schaaf exited the meeting at 3:37 pm)

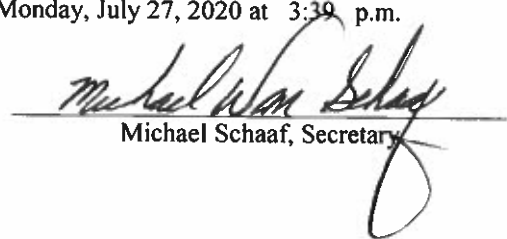
Chris Mortensen move and Priscilla Manuelito second to reconvene from the executive session on Communications with Legal Counsel Regarding Pending or Threatened Litigation related to Impact Aid, Capital Outlay and Cares Act as permitted under Section 10-15-1(H)(7) and limited personnel regarding potential litigation as permitted under Section 10-5-1(H)(2) of the New Mexico Open Meetings Act.

Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Chris Mortensen-yes, and Charles Long-yes) The meeting reconvened from executive session at 3:38 pm.

ADJOURN

There being no further business Priscilla Manuelito move and Kevin Mitchell second the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Chris Mortensen-yes, and Charles Long-yes) Meeting adjourned Monday, July 27, 2020 at 3:39 p.m.


Charles Long, President


Michael Schaaf, Secretary

Recorded by
Joan Nez
July 27, 2020