

**Minutes of Regular Meeting  
The Board of Education  
Gallup McKinley County Schools  
July 15, 2019**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held July 15, 2019, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President  
Christopher Mortensen, Vice President - excused  
Michael W. Schaaf, Secretary  
Priscilla Manuelito, Member - excused  
Kevin Mitchell, Member

**NEWS MEDIA PRESENT: - NONE**

**GUESTS**

Carmen Moffett  
JoAnn Benanati  
Sharisse Yazzie

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Pauletta White, Assistant Superintendent of Student Services  
Jvanna Hanks, Assistant Superintendent of Business Services  
Tim Bond, Assistant Superintendent of Support Services  
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary

**CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

Charles Long called the Board of Education meeting to order at 6:01 p.m. on Monday, July 15, 2019, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Charles Long, Michael Schaaf, Kevin Mitchell)

**APPROVAL OF AGENDA**

Michael Schaaf moved and Kevin Mitchell seconded to approve the agenda with amendments to move Consent Agenda Item Bus and Auto Parts of June 12, 2019 to an Action Item and delete Band Instruments of July 9, 2019. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

- a. Recognition (Student, Staff and Other) - no recognition tonight.

**APPROVAL OF MINUTES**

Michael Schaaf moved and Kevin Mitchell seconded to approve the minutes of the Board of Education regular meeting of June 10, 2019 as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

Michael Schaaf moved and Kevin Mitchell seconded to approve the minutes of the Board of Education special meeting of June 28, 2019 as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

**APPROVAL OF CONSENT AGENDA ITEMS**

Michael Schaaf moved and Kevin Mitchell seconded the consent agenda items be approved as presented. (4a, 4b, 4c, 4d, 4e, 4f, 4g) Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
  1. Bus and Auto Parts of June 12, 2019 (move to Action)

Michael Schaaf moved and Kevin Mitchell seconded the Bus and Auto Parts of June 12, 2019 be approved as presented. (4b.1.) upon roll call vote, motion carried. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-abstain, Charles Long-yes)

2. Ancillary Services of June 25, 2019
3. Positive Culture and Behavioral Support of July 5, 2019
4. Band Instruments of July 9, 2019 (Pulled off agenda)
- B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent
  1. Ashley Ryan, SSC, Orlando, FL, June 23-June 27, 2019 to attend an Assessment Conference. (Operational)
  2. Valerie Scoot, MHS, Boston, MA, July 21-August 3, 2019 to attend Project Lead The Way (PLTW) Training. (Operational)
  3. Kiersten Jacoby, GHS, Boston, MA, July 21-August 3, 2019 to attend PLTW Training. (Operational)
  4. Monika Tso, MHS, Seattle, WA, July 21-August 3, 2019 to attend PLTW Training. (Operational)
  5. Eric Schieldrop, GHS, Seattle, WA, July 21-August 3, 2019 to attend PLTW Training. (Operational)
  6. Board Members, SSC, Ruidoso, NM, July 11-13, 2019 to attend NMSBA Leadership Conference. (Operational)
- C. Financial Section - CONSENT
  1. 2019-2020 Budget Decrease
  2. 2019-2020 Budget Increase
  3. 2019-2020 Budget Adjustment Requests (Intra-Transfers)
  4. 2019-2020 Budget Adjustment Requests (Inter-Transfers)
  5. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approval of Contract between GMCS and Lambson Transportation, LLC for School Year 2019-2020 - CONSENT
- E. Approval of the Joint Powers Agreement between GMCS and New Mexico School for the Deaf Preschool Program - CONSENT
- F. Approval of Memorandum of Understanding with New Mexico MESA and GMCS - CONSENT
- G. Approval of 2019 AHERA Notice and Asbestos Plan Availability - CONSENT

**\*4. 2019-2020 BUDGET INCREASE**

I. It is recommended that the following 2019-2020 Budget Increase be approved.

Fund	29102 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Private Direct Grant-Century Link \$	\$ 2,995	\$ 2,995	2019-2020 increase

**\*4. 2019-2020 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational-Site Base(11000)</b>				
General Supplies & Materials	Supply Assets <\$5,000	\$ 200	Business	To transfer to purchase fax machine for Administrators Office at Ramah High.
General Supplies & Materials	Supply Assets <\$5,000	\$ 820	Business	To transfer to purchase custodial equipment for Kennedy Mid School.
Other Text Books	Professional Development	\$ 80	Business	To transfer to adjust estimated to actual for David Skeet Elementary.
Professional Development	General Supplies & Materials	\$ 8,000	Jefferson	To purchase books for supplemental reading program.
Supply Assets <\$5,000	Base Salaries	\$ 5,000	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
General Supplies & Materials	Base Salaries	\$ 9,737	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Software	Base Salaries	\$ 1,018	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Software	Education Retirement	\$ 2,230	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Software	ERA Retiree Health	\$ 316	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Software	FICA Payments	\$ 977	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Software	Workers Comp Premium	\$ 230	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Software	Medicare	\$ 229	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Supply Assets <\$5,000	Software	\$ 7,948	Business	Transfer for Chee Oodge Elementary for the purchase of Istation for reading and math.
<b>Total:</b>		<b>\$ 36,785</b>		
<b>Per Lunch(21010)</b>				
Food Instructional Program	Other Contract Services	\$ 180,000	Food Services	To transfer funds for payment.

Food Inst.Programs	Other Contract Services	\$ 30,000	Food Services	To transfer funds for payment.
<b>Total:</b>		\$ 210,000		
<b>Title I (24101)</b>				
Professional Development	Software	\$ 6,900	Business	Transfer for Rocky View Elementary for Lexica core.
Supply Assets <\$5,000	Software	\$ 6,000	Business	Transfer for Rocky View Elementary for Lexica core.
Professional Development	Base Salaries	\$ 5,252	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Professional Development	Education Retirement	\$ 743	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Professional Development	ERA-Retiree Health	\$ 106	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Professional Development	FICA Payments	\$ 326	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Professional Development	Medicare Payments	\$ 77	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Professional Development	Workers Comp. Premium	\$ 77	Business	Transfer to salary and benefits for Catherine A. Miller Elementary.
Software	General Supplies & Materials	\$ 5,000	Kennedy Mid	Transfer to adjust general supplies & materials to actual for Kennedy Mid.
Supply Assets <\$5,000	Software	\$ 5,360	Business	Transfer for Indian Hills Elementary to purchase software.
Supply Assets <\$5,000	Base Salaries	\$ 560	Business	Adjust budget to actual for Thoreau Elementary.
<b>Total:</b>		\$ 30,401		

<b>Carl Perkins (24174)</b>				
General Supplies & Materials	Supply Assets <\$5,000	\$ 44	Business	Transfer for Ramah High to adjust budget to actual.
Professional Development	Supply Assets <\$5,000	\$ 143	Business	Transfer for Ramah High to adjust budget to actual.
<b>Total:</b>		\$ 187		

**\*4.2019-2020 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational-Site Based (11000)</b>				
General Supplies & Mats.(2400)	General Supplies & Mats.(2400)	\$ 331	Business	Transfer for David Skeet Elementary for the cost of Reading Istation.
Supply Assets<\$5,000(1000)	Supply Assets <\$5,000(2400)	\$ 4,000	Kennedy Mid	Transfer to purchase office furniture.
<b>Total:</b>		\$ 4,331		

**UPDATED BUDGETS 2019-2020**

Fund	Description	24132 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
		RAMS \$ -	\$60,000	\$ 60,000	2019-2020 Initial
Fund		31701 Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Capital Improvements SB-9 Local	\$ -	\$3,164,468	\$ 3,164,468	2019-2020 Initial
Fund		27107 Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	608 Library	\$ 35,286	\$35,286	\$ -	2019-2020 Initial
Fund		41000 Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Debt Services	\$ 23,933,669	\$897	\$ 23,932,772	2019-2020 Initial

**STUDY CIRCLE**

- A. Public Comment - none
- B. Reports
  - 1. Superintendent Report

Mike Hyatt reported the school districts' rebranding process is in progress, the logo is being made public this weekend. Coming from the Public School Capital Outlay Council (PSCOC) meeting, the state released 6.3 million to pay off teacherage in the district. He thanked the legislators and the board for their support during the legislative session. Kevin Mitchell stated it is not over; the fight for the funding source will need to continue.

Mike Hyatt will attend PSCOC meeting on Thursday, July 18, 2019, funding and distribution process will be on the agenda for discussion. Teacherage at Tohatchi, Twin Lakes, Thoreau and Ramah, the application would be filed for these rural areas to accommodate teachers. During the Leadership Retreat, the Legislative Finance Committee (LFC) met and he presented on the many difficulties in our school district.

The report continued that school supplies is being provided for each student in the district and K5+ program has started in our school district. The new Thoreau Elementary School project has started; and Elevate 2022 has receive positive reviews and

comments for the district. An appreciation shout out to staff and families in our district, they all have been a big boost. For next school year 2020-2021, a laptop per student (one per family) will be considered. Lastly, presentation on Pathways initiative for the schools for college and career; a luncheon for stakeholders is scheduled in the boardroom in mid-August 2019. The New Teacher Orientation is on Wednesday, July 31, 2019 at Kennedy Mid School starting at 8:00 a.m.

a. State Assessment Data Presentation

Gerald Horacek provided a detailed PARCC Data Analysis written report. The GMCS students are #1 in ELA proficiency, students are #3 in Math proficiency, growth out of the 10 largest districts in ELA and Math. The GMCS have 1101 more students proficient in ELA or Math since 2016. The trend data in ELA and Math GMCS versus statewide indicates growth for our school district. The data comparison for McKinley Academy and Mid College High, clearly McKinley Academy shows growth.

The board commended the staff, administrators, principals and students at all of the schools and McKinley Academy for excelling, to stay on course and not to deviate. The data shows the district is headed in the right direction and continuing to appreciate our staff and students in the district.

2. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Kevin Mitchell reported he attended the 2019 NMSBA Leadership Retreat and LFC Meeting held in Ruidoso, New Mexico. The presentations were informational and related to our school district.

3. Notices and Communication

- a. August 5, 2019 -1st Day of School
- b. August 6, 2019 - BOE Meeting
- c. August 26, 2019 - BOE Meeting
- d. August 27, 2019 – Board Member Filing of Declaration of Candidacy

**NEW BUSINESS**

A. Approval to Elect Board Officers Per Board Policy B-0900(121806) BDA: Board Organizational Meeting Electing New Officers First Meeting in July - ACTION

1. President

Charles Long announced and open nomination for president of the GMCS Board of Education.

Michael Schaaf moved to nominate Charles Long for the president of the Board of Education. Charles Long accepted.

Kevin Mitchell moved to nominate Priscilla Manuelito for the president of the Board of Education. Priscilla Manuelito was not in attendance.

Michael Schaaf moved and Kevin Mitchell seconded to close nomination.

Upon roll call for Charles Long, the vote as follows: Kevin Mitchell-no, Michael Schaaf-yes, Charles Long-yes.

Upon roll call for Priscilla Manuelito, the vote as follows: Kevin Mitchell-yes, Michael Schaaf-no, Charles Long-no.

Upon roll call vote, motion carried unanimously for Charles Long elected president. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

Charles Long is the president of the GMCS Board of Education.

2. Vice President

Charles Long announced and open nomination for vice-president of the GMCS Board of Education.

Michael Schaaf moved that Chris Mortensen by acclamation is voted as vice-president of the GMCS Board of Education.

Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

Chris Mortensen is the vice-president of the GMCS Board of Education.

3. Secretary

Charles Long announced and open nomination for secretary of the GMCS Board of Education.

Charles Long moved to nominate Michael Schaaf for the secretary of the Board of Education, Michael Schaaf accepted.

Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

Michael Schaaf by acclamation was voted as secretary of the GMCS Board of Education.

B. Approval of the 2019-2020 Graduation Dates - ACTION

Michael Schaaf moved and Kevin Mitchell seconded to approve the Approval of the 2019-2020 Graduation Dates as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

- o Tuesday, May 26 6:30 Miyamura, Ramah

- o Wednesday, May 27 6:30 Navajo Pine, Gallup Central
- o Thursday, May 28 6:30 Thoreau, Crownpoint
- o Friday, May 29 6:30 Gallup, Tohatchi, Tse Yi Gai

C. Board Policy Change G-1511 / GBGD-R Regulation Workers' Compensation - DISCUSSION  
Tim Bond discussed the policy change on workers compensation. The new guidelines will be provided at the next board meeting.

D. Approval to execute a new Superintendent's Employment Contract Extension beginning July 1, 2019 - ACTION

Michael Schaaf moved and Kevin Mitchell seconded to approve the Approval to execute a new Superintendent's Employment Contract Extension beginning July 1, 2019 as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

7. Executive Session

A. The Board will meet as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act regarding the superintendent's contract and Section 10-15-1(H)(7) on litigation; lawsuit update on Platero, Garcia and Mortensen.

B. Report on Closed Executive Session

Charles Long reported before this item is considered, he would like to provide some background for the public. The Board of Education recently evaluated the Superintendent's job performance and provided him with a formal evaluation. The Board's evaluation reflected that the Board of Education is satisfied with the progress of the School District and with the work performance of Mr. Hyatt as its Superintendent. The Board looks forward to continuing to work with Mr. Hyatt into the future to continue making further progress and strides for the School District's students. As such, the Board of Education wanted to make a commitment to this ongoing relationship with Mr. Hyatt reflecting our trust and confidence in him and providing Mr. Hyatt with sufficient time and security to continue his work on behalf of the School District and this Board, including sharing that the Legislature is finding that all school personnel are not sufficiently compensated. Thus, the Board of Education is considering a new employment contract for Mr. Hyatt.

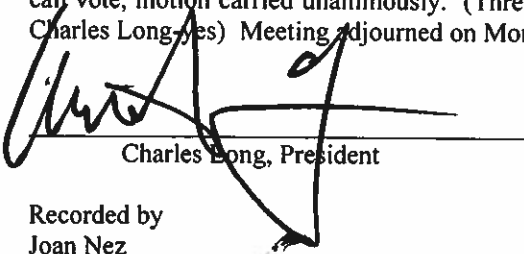
Michael Schaaf made the motion, Kevin Mitchell second to go into executive session to meet as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act regarding the superintendent's contract and Section 10-15-1(H)(7) on litigation; lawsuit update on Platero, Garcia and Mortensen at 6:59 p.m. on Monday, July 15, 2019. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

Michael Schaaf made the motion, Kevin Mitchell second to reconvene the meeting from the executive session at 7:36 p.m. on Monday, July 15, 2019. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

Kevin Mitchell request that Priscilla Manuelito be excused, she is attending to family.

#### ADJOURN

There being no further business Michael Schaaf moved and Kevin Mitchell seconded the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes) Meeting adjourned on Monday, July 15, 2019, at 7:40 p.m.

  
Charles Long, President

  
Michael Schaaf, Secretary

Recorded by  
Joan Nez  
July 15, 2019