

**Minutes of Regular Meeting  
The Board of Education  
Gallup McKinley County Schools  
January 11, 2021**

Regular meeting of the Board of Education of Gallup McKinley County Schools was held January 11, 2021, beginning at 1:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President  
Christopher Mortensen, Vice President  
Michael W. Schaaf, Secretary  
Priscilla Manuelito, Member  
Kevin Mitchell, Member

**GUESTS:**

Sandra Freeland

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Pauletta White, Assistant Superintendent of Student Services  
Jvanna Hanks, Assistant Superintendent of Business Services  
Tim Bond, Assistant Superintendent of Support Services  
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary - absent

**CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, January 11, 2021 in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Five board members were present for roll call-Charles Long, Chris Mortensen, Michael Schaaf, Priscilla Manuelito, and Kevin Mitchell)

**APPROVAL OF AGENDA**

Chris Mortensen move and Michael Schaaf second to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes and Charles Long-yes)

**APPROVAL OF MINUTES**

Michael Schaaf move and Priscilla Manuelito second the minutes of the Board of Education regular meeting of December 14, 2020 be approve as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes and Charles Long-yes)

**APPROVAL OF CONSENT AGENDA ITEMS**

Michael Schaaf move and Chris Mortensen second the consent agenda items be approve as presented. (4a, 4b, 4c) Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes and Charles Long-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
  1. Professional Development College & Career Readiness, Linked Learning Pathways of December 1, 2020
- B. Financial Section - CONSENT
  1. 2020-2021 Budget Decrease
  2. 2020-2021 Budget Increase
  3. 2020-2021 Budget Adjustment Requests (Intra-Transfers)
  4. 2020-2021 Budget Adjustment Requests (Inter-Transfers)
  5. Current Bills - Operational, Federal Projects, Food Services, Other
- C. Approval to accept the recommendation of the Superintendent and approve the leave of absence without pay of this GMCS employee - CONSENT

**\*3. 2020-2021 BUDGET DECREASE**

It is recommended that the following 2020-2021 Budget Decrease be approved.

Fund	21000	Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Food Services	\$ 9,536,778	\$2,083,000	\$ 7,453,778	2020-2021 Decrease
Fund	21010	Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Summer Lunch	\$ 371,200	\$159,319	\$ 211,881	2020-2021 Decrease

**\*4. 2020-2021 BUDGET INCREASE**

It is recommended that the following 2020-2021 Budget Increase be approved.

Fund	21000	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Food Services	\$ 9,536,778	\$1,897,308	\$ 11,434,086	2020-2021 Increase
Fund	21010	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Summer Lunch	\$ 371,200	\$91,293	\$ 462,493	2020-2021 Increase
Fund	24101	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Title I	\$ 8,949,312	\$795,749	\$ 9,745,061	2020-2021 Increase
Fund	2736	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Curriculum Development	\$ -	\$50,000	\$ 50,000	2020-2021 Increase
Fund	24306	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	HEPA Cares Act/GEER	\$ -	\$257,142	\$ 257,142	24306 in room HEPA air purification - initial budget

**\*4. 2020-2021 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational (11000)</b>				
Empl Travel Non-Teacher	Gen. Supplies & Materials	\$ 400	Business	11000 THE transfer to purchase additional office supplies
Supplies & Materials	MGR Furn/Fix/Equip	\$ 1,514	Business	RAE adjusting budget to actual
Gen. Supplies & Materials	MGR Furn/Fix/Equip	\$ 112	Business	RAE adjusting budget to actual
Health / Medical Premiums	Additional Compensation	\$ 5,933	Business	11000/4010 adjusting budget to actual
Health / Medical Premiums	Education Retirement	\$ 562	Business	11000/4010 adjusting budget to actual
Health / Medical Premiums	ERA-Retiree Health	\$ 83	Business	11000/4010 adjusting budget to actual
Health / Medical Premiums	FICA Payments	\$ 281	Business	11000/4010 adjusting budget to actual
Health / Medical Premiums	Medicare Payments	\$ 60	Business	11000/4010 adjusting budget to actual
Bond / Board Elections	Dental	\$ 698	Business	Adjust salary and benefits - Replaced BJE 643
Bond / Board Elections	Health / Medical Premiums	\$ 8,005	Business	Adjust salary and benefits - Replaced BJE 643
Bond / Board Elections	Life	\$ 6	Business	Adjust salary and benefits - Replaced BJE 643
Bond / Board Elections	Vision	\$ 18	Business	Adjust salary and benefits - Replaced BJE 643
Software	Gen. Supplies & Materials	\$ 3,000	Business	TOE - Funds are being transferred to help with additional classroom suppl
MGR Furn/Fix/Equip	Gen. Supplies & Materials	\$ 1,000	Business	TOE - Funds are being transferred to help with additional classroom suppl
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 386	Business	CDE - Transfer of funds is to cover purchase of a view sonic monitor and office chair
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 500	Business	CPE - Transfer of funds is to cover purchase of a new scanner
Professional Development	Gen. Supplies & Materials	\$ 5,000	Business	To purchase more school supplies for students
Software	Professional Development	\$ 450	Business	Transfer for additional comp. for funds in gen. supplies for classroom. Als
Software	Gen. Supplies & Materials	\$ 51	Business	to provide training for teachers and EA for online engagement activities.
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$ 106	Business	
<b>Total:</b>		<b>\$ 28,165</b>		

**Pupil Transportation (13000)**

Benefit	Fixed Assets > \$5000	\$ 117,119	Transportation	13000 - Transfer funds from estimated budget to actual and move funds to add line items for GMCSS Transportation. FTE deductions due to hiring free;
Benefit	Fixed Assets > \$5000	\$ 8,000	Transportation	

Gas	Fixed Assets > \$5000	\$	437	Transportation
Maintenance	Maint&Repair / Build&Grnds	\$	65,000	Transportation
MGR - Vehicles	Maint&Repair / Build&Grnds	\$	10,000	Transportation
Other Contract Services	Maint&Repair / Build&Grnds	\$	10,000	Transportation
Overtime	Maint&Repair / Build&Grnds	\$	20,000	Transportation
Substitute	Maint&Repair / Build&Grnds	\$	15,000	Transportation
Trans Per - Capita Feeders	Maint&Repair / Build&Grnds	\$	55,000	Transportation
Gasoline	Maint. Supplies/Parts	\$	10,120	Transportation
Professional Development	Maint. Supplies/Parts	\$	2,000	Transportation
Additional Compensation	Maint. Supplies/Parts	\$	2,137	Transportation
Additional Compensation	Tires/Tubes	\$	20,000	Transportation
Additional Compensation	Worker's Comp. Premium	\$	27,863	Transportation
<b>Total:</b>		\$	<b>362,676</b>	

**Title I (2410)**

MGR Furn/Fix/Equip	Professional Development	\$	7,000	Business	24101 Tohatchi High - Transfer being made to purchase P.D.
Other Text Books	Professional Development	\$	7,000	Business	24101 Tohatchi High - Transfer being made to purchase P.D.
Software	Professional Development	\$	4,000	Business	24101 Tohatchi High - Transfer being made to purchase P.D.
Gen. Supplies & Materials	Professional Development	\$	8,098	Business	24101 Tohatchi High - Transfer being made to purchase P.D.
Sup. Assets \$5000 or Less	Professional Development	\$	10,846	Business	24101 Tohatchi High - Transfer being made to purchase P.D.
<b>Total:</b>		\$	<b>36,944</b>		

**IDEA - Private Sch. Share (2415)**

Payroll Salaries	Health/Medical Premiums	\$	985	Business	2415 - Adjusting budget to actual for Rehoboth
Education Retirement	Health/Medical Premiums	\$	280	Business	2416 - Adjusting budget to actual for Rehoboth
ERA - Retiree Health	Health/Medical Premiums	\$	40	Business	2417 - Adjusting budget to actual for Rehoboth
FICA Payments	Health/Medical Premiums	\$	654	Business	2418 - Adjusting budget to actual for Rehoboth
Medicare Payments	Health/Medical Premiums	\$	154	Business	2419 - Adjusting budget to actual for Rehoboth
Unemployment Ins. Prem.	Health/Medical Premiums	\$	29	Business	24120 - Adjusting budget to actual for Rehoboth
Vision	Health/Medical Premiums	\$	76	Business	24121 - Adjusting budget to actual for Rehoboth
Workers Comp. Emp. Fee	Health/Medical Premiums	\$	1,166	Business	24122 - Adjusting budget to actual for Rehoboth
<b>Total:</b>		\$	<b>3,384</b>		

**Title III (24153)**

Professional Development	Software	\$	3,610	Business	Transfer from P.D. to purchase additional licenses for language development
Software	Professional Development	\$	16,475	Business	24153 - Transfer unused funds in software 56113 to PD 53330
<b>Total:</b>		\$	<b>20,085</b>		

**Title II A (24154)**

Emp Travel Non-Teacher	Additional Compensation	\$	1,683	Business	24154 Intra - Adjusting estimated to actual
Education Retirement	Additional Compensation	\$	2,741	Business	24154 Adjusting estimated budget to actual
Dental	Additional Compensation	\$	247	Business	24154 Adjust estimated benefits to actual
Vision	Additional Compensation	\$	24	Business	24155 Adjust estimated benefits to actual
Health / Medical Premiums	Additional Compensation	\$	29	Business	24156 Adjust estimated benefits to actual
Life	Additional Compensation	\$	17	Business	24157 Adjust estimated benefits to actual
Life	FICA Payments	\$	9	Business	24158 Adjust estimated benefits to actual
<b>Total:</b>		\$	<b>4,750</b>		

**Title VII B-Lingual Ed. (25184)**

Contract Services	Employee Travel - Teachers	\$	76	Business
Contract Non-Teacher	Gen. Supplies & Materials	\$	557	Business
Base Salaries	Workers Comp. Prem.	\$	15,771	Business
<b>Total:</b>		\$	16,404	

25184 - Adjusting budget to actual  
 25185 - Adjusting budget to actual  
 25184 - Adjust estimated to actual - workers comp prem

**Indian Education Grant (27150)**

Gen. Supplies & Materials	Fixed Assets > \$5000 F/A	\$	49	Business
<b>Total:</b>		\$	49	

27150 - Transfer is being made to purchase materials for Indian Education

**CYFD Parents as Teachers (28193)**

Sup. Assets \$5000 or Less	Education Retirement	\$	708	Student Support Services
Sup. Assets \$5000 or Less	ERA - Retiree Health	\$	347	Student Support Services
Sup. Assets \$5000 or Less	FICA Payments	\$	457	Student Support Services
Sup. Assets \$5000 or Less	Medicare Payments	\$	173	Student Support Services
Sup. Assets \$5000 or Less	Worker's Comp. Premium	\$	80	Student Support Services
Sup. Assets \$5000 or Less	Worker's Comp. Fee	\$	25	Student Support Services
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$	10,335	Student Support Services
Sup. Assets \$5000 or Less	Software	\$	1,000	Student Support Services
Sup. Assets \$5000 or Less	Professional Development	\$	2,500	Student Support Services
Sup. Assets \$5000 or Less	Additional Compensation	\$	5,000	Student Support Services
<b>Total:</b>		\$	20,625	

28193 adjust budget for casual pay, benefits, supplies and required training  
 28194 adjust budget for casual pay, benefits, supplies and required training  
 28195 adjust budget for casual pay, benefits, supplies and required training  
 28196 adjust budget for casual pay, benefits, supplies and required training  
 28197 adjust budget for casual pay, benefits, supplies and required training  
 28198 adjust budget for casual pay, benefits, supplies and required training  
 28199 adjust budget for casual pay, benefits, supplies and required training  
 28200 adjust budget for casual pay, benefits, supplies and required training  
 28201 adjust budget for casual pay, benefits, supplies and required training  
 28202 adjust budget for casual pay, benefits, supplies and required training

**Capital Improvements (31700)**

MGR Bldg & Grounds (S89)	Sup. Assets \$5000 or Less	\$	20,000	Business
Gen. Supplies & Materials	Heavy Equipment	\$	260,000	Business
MGR Supplies - S89	Heavy Equipment	\$	40,000	Business
<b>Total:</b>		\$	320,000	

31700 Transfer for equipment under \$5,000  
 31700 Transfer to purchase heavy equipment  
 31700 Transfer to purchase heavy equipment

**\*4, 2020-2021 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER	
<b>Operational (11000)</b>					
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$	170	Business	CME to purchase cleaning equipment for the school
Gen. Supplies & Materials	Gen. Supplies & Materials	\$	334	Business	11000 THE purchase office supplies DNE-Transfer needed to cover negative balance and a little extra for second semester in SY 2020-2021
Additional Compensation	Emp Travel Non-Teacher	\$	500	Business	To transfer money to custodial to repair vacuum
Sup. Assets \$5000 or Less	MGR Furn/Fix/Equip	\$	147	Business	To cover negative balance
Maint & Repair / Vehicles	Software	\$	129	Jefferson Elem.	COE - Transfer is to cover additional supplies needed for students in the classrooms.
Gen. Supplies & Materials	Gen. Supplies & Materials	\$	2,000	Business	Transfer money to custodial to get vacuum repaired
Sup. Assets \$5000 or Less	MGR Furn/Fix/Equip	\$	147	Business	
<b>Total:</b>		\$	3,427		

**IDEA - Private Sch. Share (24115)**

Speech Therapist - Contract	Health/Medical Premiums	\$	56	
<b>Total:</b>		\$	56	

24115 - Adjusting budget to cover negative balance for Reboboth

**STUDY CIRCLE**

**A. Reports**

**1. Superintendent Report**

Mike Hyatt updated the board on Covid testing of employees, the saliva tests has started, and vaccinations are being prioritized for educators. Beginning on January 19, 2021, the students go back to hybrid learning. The Public Relations department consists of Vanessa Duckett and Alan Arthur, they are currently working on "GMCS Connect". Additional federal CRRSA II funding are forthcoming to the district, new information will be made available when the district gets the information. The new school buildings are in the plans for Red Rock Elementary, Tohatchi High, Crownpoint High, Navajo Pine High, Thoreau High and Gallup High Schools.

**a. Cultural Education**

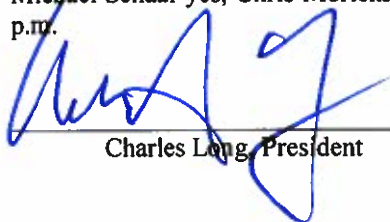
Dr. Pauletta White presented on Cultural Education's overview: all schools have teachers except for Crownpoint Mid and a Zuni language teacher. Use of video to develop lesson plans and assessments are available to teachers. The lack of teachers, a long-term effects, resources to develop bilingual teaching on daily basis. Currently there are 34 teachers.

**2. Notices and Communications**

- a. January 18, 2021 – Martin Luther King Jr. Day (No School)
- b. January 19, 2021 – Legislative Session Begins
- c. February 1, 2021 – BOE Meeting (SSC/1PM)
- d. February 8, 2021 – Parent/Teacher Conference
- e. February 10-13, 2021- Board Institute (Eldorado Hotel)
- f. February 15, 2021 – Presidents Day (No School)
- g. February 22, 2021 – BOE Meeting (SSC/1PM)

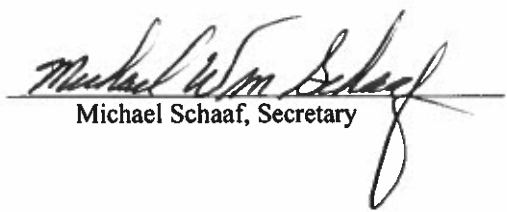
**ADJOURN**

There being no further business Michael Schaaf move and Chris Mortensen second the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes and Charles Long-yes) Meeting adjourned on Monday, January 11, 2021, at 1:25 p.m.




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Charles Long, President




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Michael Schaaf, Secretary

Recorded by  
Joan Nez  
January 11, 2021