

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
February 18, 2020**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held February 18, 2020, beginning at 6:00 PM in the cafeteria of the David Skeet Elementary School, Rt. 45 Jones Ranch Road, Vanderwagon, NM 87326

BOARD MEMBERS PRESENT:

Charles Long, President - Absent
Christopher Mortensen, Vice President - Absent
Michael W. Schaaf, Secretary
Priscilla Manuelito, Member
Kevin Mitchell, Member

NEWS MEDIA PRESENT:

Jordan Bradley

GUESTS

Kathryne Davis
Aaron Davis
Coretta Yazzie
Laura Moore

Erin Buck
Jess Butler
Virginia Yazzie
Randy Begay

Roshonda Johnson
Lorene James
LoriaCarter

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services - Absent
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Michael Schaaf called the Board of Education meeting to order at 6:00 p.m. on Tuesday, February 18, 2020, in the cafeteria of the David Skeet Elementary School, Rt. 45 Jones Ranch Road, Vanderwagon, NM. (Three board members were present for roll call: Michael Schaaf, Priscilla Manuelito, Kevin Mitchell)

A. Swearing In Ceremony (Priscilla Manuelito / Kevin Mitchell)

Honorable Virginia Yazzie, Magistrate Judge administered the oath of office for re-elected school board members serving 2020-2024.

APPROVAL OF AGENDA

Priscilla Manuelito move and Kevin Mitchell second to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

a. Recognition (Student, Staff and Other) - none

APPROVAL OF MINUTES

Kevin Mitchell move and Priscilla Manuelito second the minutes of the Board of Education regular meeting of January 21, 2020 be approve as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Priscilla Manuelito move and Kevin Mitchell second the consent agenda items be approve as presented. (4a, 4b, 4c, 4d, 4e, 4f) Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
1. Concession Supplies of January 30, 2020

B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel
Approved by Superintendent - CONSENT

1. Anna Zwiars, Rehoboth Christian, Portland, OR, March 4-8, 2020 to attend Kodaly National Conference (Title II-A - Teacher/Principal Training)

- 2. Shannon McFarland, Wanda Brown, SSC, Arlington, VA, April 26-May 1, 2020 to attend 2020 Material Infant Early Childhood Home Visiting Meeting. (CYFD)
- C. Financial Section - CONSENT
 - 1. 2019-2020 Budget Decrease
 - 2. 2019-2020 Budget Increase
 - 3. 2019-2020 Budget Adjustment Requests (Intra-Transfers)
 - 4. 2019-2020 Budget Adjustment Requests (Inter-Transfers)
 - 5. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approval accepting the recommendation of Superintendent and approve the military leave of absence without pay of our GMCS employee - CONSENT
- E. Approval accepting the Resolution to offer GMCS part-time employees the ability to participate in the NMPSIA employee benefit lines of coverage - CONSENT
- F. Approval of the Memorandum of Understanding with the NM Motor Vehicle Division regarding use of their on-line Services - CONSENT

*4. 2019-2020 BUDGET INCREASE					
I. It is recommended that the following 2019-2020 Budget Increase be approved.					
Fund	13000	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Student Transportation	\$ 5,857,801	\$86	\$ 5,857,887	2019-2020 Increase
Fund	26214	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Peer Helpers	\$ 28,700	\$31,500	\$ 60,200	2019-2020 Increase
*4. 2019-2020 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function					
FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER	
Operational - Site Base (11000)					
Professional Development	Additional Compensation	\$ 550	Business	Twin Lakes Elementary transfer of funds for non contract pay for Empower Coaching Day for Elective special ed Teachers.	
General Supplies & Materials	MGR Furn/Fix/Equip.	\$ 400	Business	Lincoln Elementary transfer of funds to repair carpet cleaner.	
General Supplies & Materials	Supply Assets <\$5,000	\$ 2,849	Business	Navajo Mid transfer of funds to purchase technology items for teachers-PBIS Kickboard.	
Base Salaries	General Supplies & Materials	\$ 1,700	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
Base Salaries	Supply Assets <\$5,000	\$ 6,132	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
Dental	Supply Assets <\$5,000	\$ 357	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
Education Retirement	Supply Assets <\$5,000	\$ 1,088	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
ERA-Retiree Health	Supply Assets <\$5,000	\$ 157	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
FICA	Supply Assets <\$5,000	\$ 485	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
Medicare Payment	Supply Assets <\$5,000	\$ 114	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
Vision	Supply Assets <\$5,000	\$ 73	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
Workers Comp. Prem.	Supply Assets <\$5,000	\$ 114	Business	Indian Hills Elementary transfer of funds to purchase supplies and assets needed.	
General Supplies & Materials	Supply Assets <\$5,000	\$ 208	Business	Gallup High transfer of fund to purchase equipment, materials and supplies for the weigh room.	
General Supplies & Materials	Supply Assets <\$5,000	\$ 949	Business	Navajo Pine High transfer of funds to purchase gym equipment.	
General Supplies & Materials	Supply Assets <\$5,000	\$ 604	Business	David Skeet Elementary transfer of funds to purchase desk chairs for third grade class.	
Total:		\$ 15,780			
Operational - Athletic/Activity(11000)					
General Supplies & Materials	Supply Assets <\$5,000	\$ 1,000	Business	Thoreau High transfer of funds to purchase softball equipment.	
General Supplies & Materials	Supply Assets <\$5,000	\$ 780	Business	Tohatchi High transfer of funds to purchase equipment for track events.	
Total:		\$ 1,780			
Operational-Vocational (11000)					
Supply Assets <\$5,000	General Supplies & Materials	\$ 4,013	Business	Gallup High transfer of funds to purchase tubes for welding class.	

Total:		\$	4,013		
Professional - District Wide (11000)					
Health/Medical Premiums	Base Salaries	\$	209,724	Business	Modify salary and benefits.
Dental	Base Salaries	\$	100,000	Business	Modify salary and benefits.
Workers Comp. Prem.	Base Salaries	\$	116,876	Business	Modify salary and benefits.
Employee Asst. Prog.	Base Salaries	\$	28,170	Business	Modify salary and benefits.
Total:		\$	454,770		
Student Transportation (13000)					
Base Salaries	Overtime	\$	3,300	Transportation	Adjusting budget to actual.
Base Salaries	Additional Compensation	\$	400	Transportation	Adjusting budget to actual.
Base Salaries	ERA-Retiree Health	\$	850	Transportation	Adjusting budget to actual.
Base Salaries	FICA Payments	\$	3,100	Transportation	Adjusting budget to actual.
Base Salaries	Medicare Payments	\$	715	Transportation	Adjusting budget to actual.
Base Salaries	Health/Medical Premiums	\$	5,700	Transportation	Adjusting budget to actual.
Base Salaries	Dental	\$	1,000	Transportation	Adjusting budget to actual.
Bus Drivers In-Serv. Trng.	Maint & Repair/build & Grnds	\$	5,000	Transportation	Adjusting budget to actual.
Trans Per Capita Feeders	Maint & Repair/build & Grnds	\$	2,000	Transportation	Adjusting budget to actual.
Trans Per Capita Feeders	General Supplies & Materials	\$	17,000	Transportation	Adjusting budget to actual.
Bus Inspections	General Supplies & Materials	\$	2,000	Transportation	Adjusting budget to actual.
Software	General Supplies & Materials	\$	6,000	Transportation	Adjusting budget to actual.
Software	Gasoline	\$	10,000	Transportation	Adjusting budget to actual.
Software	Diesel Fuel	\$	14,000	Transportation	Adjusting budget to actual.
Base Salaries	Diesel Fuel	\$	46,000	Transportation	Adjusting budget to actual.
Base Salaries	Tires & tubes	\$	60,000	Transportation	Adjusting budget to actual.
Base Salaries	Maint supplies/parts	\$	80,000	Transportation	Adjusting budget to actual.
Base Salaries	Lubricants/anti freeze	\$	5,000	Transportation	Adjusting budget to actual.
Total:		\$	262,065		
Title I (24101)					
Supply Assets <\$5,000	Student Travel	\$	264	Business	Navajo Pine High transfer of funds for Student travel to visits Arizona University.
Professional Development	General Supplies & Materials	\$	287	Business	David Skeet Elementary transfer of funds to purchase supplies for Young Author's Night.
Professional Development	General Supplies & Materials	\$	4,374	Business	Crownpoint Elementary transfer of funds to purchase supplies for the classroom.
Base Salaries	General Supplies & Materials	\$	44	Business	Thoreau Elementary transfer of funds to purchase supplies for the students.
Student Travel	General Supplies & Materials	\$	92	Business	Thoreau Elementary transfer of funds to purchase supplies for the students.
Supply Assets <\$5,000	Student Travel	\$	377	Business	Navajo Pine High transfer of funds for Student travel to visits Arizona University.
Base Salaries	General Supplies & Materials	\$	44	Business	Thoreau Elementary transfer of funds to purchase supplies for the students.
ERA-Retiree Health	General Supplies & Materials	\$	1	Business	Thoreau Elementary transfer of funds to purchase supplies for the students.
FICA Payments	General Supplies & Materials	\$	2	Business	Thoreau Elementary transfer of funds to purchase supplies for the students.
Title I (24101) cont.					
FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER	
Medicare Payments	General Supplies & Materials	\$	1	Business	Thoreau Elementary transfer of funds to purchase supplies for the students.
Life	General Supplies & Materials	\$	1	Business	Thoreau Elementary transfer of funds to purchase supplies for the students.
Student Travel	General Supplies & Materials	\$	92	Business	Thoreau Elementary transfer of funds to purchase supplies for the students.
General Supplies & Materials	Software	\$	100	Business	Kennedy Mid transfer of funds to purchase a software program for ELD class.
Health/Medical Premiums	Supply Assets <\$5,000	\$	391	Business	Tohatchi Mid transfer of funds to purchase supplies as needed.
Student Travel	Professional Development	\$	467	Business	Tohatchi High transfer of funds to adjust budget to actual.
Additional Compensation	Education Retirement	\$	900	Business	Chief M.School transfer of funds to adjust budget to actual.

Additional Compensation	ERA-Retiree Health	\$ 164	Business	Chief M.School transfer of funds to adjust budget to actual.
Total:		\$ 7,601		
Entitlement IDEA B (24106)				
Audiologists-Contracted	Fixed Assets >\$5,000	\$ 12,000	EOC	*reverse entry
Total:		\$ 12,000		
Carl Perkins (24174)				
General Supplies & Materials	Supply Assets <\$5,000	\$ 131	Business	Thoreau High transfer of funds to adjust budget to actual.
Total:		\$ 131		
Medical(25153)				
Professional Development	Advertising	\$ 20,000	SSS	Transfer of funds to support additional advertising of Nursing & Related services vacanci
Professional Development	Supply Assets <\$5,000	\$ 30,000	SSS	Transfer of funds to purchase audiometers for school nurses.
Total:		\$ 50,000		
Pre K Initiative(27149)				
General Supplies & Materials	Supply Assets <\$5,000	\$ 550	Business	Red Rock Elementary transfer of funds to purchase projector for Pre K.
Total:		\$ 550		
Title VI Indian Ed(25184)				
Employee Travel-non teachers	Employee travel-Teachers	\$ 2,000	SSS	To adjust budget to actual.
Total:		\$ 2,000		
GRADS Child Care (28189)				
Supply Assets <\$5,000	Additional Compensation	\$ 652	Business	Gallup Central High transfer for staff pay.
Supply Assets <\$5,000	Overtime	\$ 956	Business	Gallup Central High transfer for staff pay.
Total:		\$ 1,608		
Leaves Bond Building(31100)				
Construction Services	Other Professional Services	\$ 1,613,000	Business	Telephone system installation per approved RFP.
Total:		\$ 1,613,000		
*4.2019-2020 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function				
FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational-Site Base (11000)				
General Supplies & Mats.(2600)	General Supplies & Materials (1000)	\$ 1,500	Business	Gallup Central High transfer of funds to purchase supplies.
Health/Medical Premiums(1000)	General Supplies & Materials (2400)	\$ 2182	Business	To provide funding to purchase supplies and assets for Indian Hills Elementary.
Health/Medical Premiums(1000)	Supply Assets <\$5,000(2600)	\$ 3,000	Business	To provide funding to purchase supplies and assets for Indian Hills Elementary.
Health/Medical Premiums(1000)	Supply Assets <\$5,000(2400)	\$ 2,250	Business	To provide funding to purchase supplies and assets for Indian Hills Elementary.
Supply Assets <\$5,000 (2200)	General Supplies & Materials(1000)	\$ 53	Business	To purchase classroom supplies & materials for Tse Yi Gai High.
Other Contract Services (2200)	M&R Furn/Fix/Equip(1000)	\$ 2,084	Business	To adjust estimated budget to actual for Tse Yi Gai High.
Other Contract Services (2200)	General Supplies & Materials(1000)	\$ 431	Business	To purchase classroom supplies & materials for Tse Yi Gai High.
Total:		\$ 11,500		
Entitlement IDEA B (24106)				
Parent Travel (2100)	Student Travel(1000)	\$ 15,000	SSS	Transfer of funds for student travel to Gateway To Independence for Thoreau High School student.
Fixed Assets>\$5,000(1000)	Audiologists-contracted (2100)	\$ 12,000	SSS	Transfer of funds for contracted audiological services for students.
Total:		\$ 27,000		
GRADS Child Care (28189)				
Land Improvements(4000)	General Supplies & Materials(2100)	\$ 502	Business	Gallup Central High transfer of funds to purchase supplies and equipment.

Improvements(4000)	Supply Assets \$5,000(2100)	\$ 4,035	Business	Gallup Central High transfer of funds to purchase supplies and equipment.
Total:		\$ 4,537		

STUDY CIRCLE

- A. Public Comment - none
- B. Reports
 - 1. College & Career Readiness - Thoreau Mid/Kennedy Mid Students - removed
 - 2. Strategic Plan Update - removed
 - 3. Superintendent Report
- Mike Hyatt reported that JOM (Johnson O'Malley) funding for school district has not been received as there is not an agreement in place with the Navajo Nation, the funds were due in October 2019. The school district will carry the cost for caps and gowns this year and request reimbursement from the JOM when funding becomes available. The board may consider filing a formal complaint directly to the JOM Department.
- New Schools: In the spring, Red Rock Elementary and Tohatchi High School will be in the design phase for new school buildings. Navajo Pine High, Crownpoint High and Gallup High Schools will follow as they also need to be replaced.
- Impact Aid: approximately \$14 million will be coming to Gallup although extra restrictions are put in place to get the funds. From last session not all funds are spent and about \$12 million was spent on teacherages.
- Legislative Session: the Impact Aid is controversial taking from the poorest in the state and giving to the richest; the Native American students generates the funds each year. The school districts is considering suing the State of New Mexico for Impact Aid. Applying for the Impact Aid funds is a lengthy process and some school districts do not apply.
- Transportation: there was a delay in receiving the buses, they have been sitting in Albuquerque. Approximately 60 buses has been delivered to Gallup currently.
- Board Policies: the board policies will be housed within the school district starting July 1, 2020. Bart Stanley will coordinate.
- Testing: the assessment this year is the SAT test, there will be changes as there are changes in testing.
- New Mexico State Basketball Passes: the passes will be given out as soon as they arrive for the State tournament.

Board member requested a copy of how our local legislators cast their votes during the session for transparency.

- 4. Board Reports (Meetings, Conventions, Conferences, Training Sessions) - none
- 5. Notices and Communication
 - a. March 9, 2020 - BOE Meeting (Board Room)
 - b. March 13, 2020 - End of Quarter 3
 - c. March 16-20, 2020 - Spring Break
 - d. March 26, 2020 - Early Release (Data Day)
 - e. March 30, 2020 - BOE Meeting (Navajo Mid School)

NEW BUSINESS

- A. Approval of Resolution and Application to New Mexico Finance Authority to Refund Series 2010 A&B and Series 2011 GO Bonds, Notice of Sale of Bonds and Delegation of Authority for the Series 2020 Bonds - ACTION

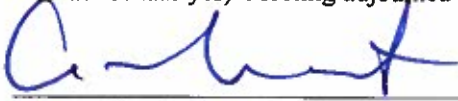
Regina Gaysina, RBC Capital Markets, LLC and Art Melendres, Modrall Spering Law Firm provided detailed handout on the Finance Plan Overview and Refunding Discussion. The Assessment Value is decreasing due to Escalante Plant closing. Art Melendres acknowledge Mike Hyatt, he is working hard on issues on behalf of the district and students. Priscilla Manuelito move and Kevin Mitchell second to approve the Approval of Resolution and Application to New Mexico Finance Authority to Refund Series 2010 A&B and Series 2011 GO Bonds, Notice of Sale of Bonds and Delegation of Authority for the Series 2020 Bonds as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)
- B. Acknowledge Receipt of the 2018/2019 Audit Report for Gallup-McKinley County Schools - ACTION

Hinkle + Landers, certified public accountants + business consultants present a written copy of the report. Jvanna Hanks present the audit report and stated there is "no audit findings for 2018/2019 audit report". Kevin Mitchell move and Priscilla Manuelito second to approve the Acknowledge Receipt of the 2018/2019 Audit Report for Gallup-McKinley County Schools as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

Priscilla Manuelito request to add Navajo Mid School to the March 30, 2020 agenda for a report.

ADJOURN

There being no further business Kevin Mitchell move and Priscilla Manuelito second the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes) Meeting adjourned on Tuesday, February 18, 2020, at 7:16 p.m.



Charles Long, President



Michael Schaaf, Secretary

Recorded by
Joan Nez
February 18, 2020