

**Minutes of Regular Meeting  
The Board of Education  
Gallup McKinley County Schools  
August 6, 2019**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held August 6, 2019, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President - Excused  
Christopher Mortensen, Vice President  
Michael W. Schaaf, Secretary  
Priscilla Manuelito, Member  
Kevin Mitchell, Member

**NEWS MEDIA PRESENT:**

Guy Priel, Gallup Independent

**GUESTS**

Ashley Ryan  
Larry Foster  
Mattie Foster  
Brenda Chia  
Cody M. Begaye

Georgianna Desiderio  
Andrea Thomas  
Sonlatsa Jim-Martin  
Mark Freeland  
Pernell Halona

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Pauletta White, Assistant Superintendent of Student Services  
Jvanna Hanks, Assistant Superintendent of Business Services  
Tim Bond, Assistant Superintendent of Support Services  
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary

**CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

Chris Mortensen acted in the capacity of the president called the Board of Education meeting to order at 6:00 p.m. on Tuesday, August 6, 2019, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Four board members were present for roll call: Chris Mortensen, Michael Schaaf, Priscilla Manuelito, Kevin Mitchell)

**APPROVAL OF AGENDA**

Priscilla Manuelito moved and Michael Schaaf second to approve the agenda with an amendment to remove Item 4.E. Approval of Donation of \$15,000 from New Mexico State University Cooperative Extension Service for Elementary, Mid and High Schools. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

- a. Recognition (Student, Staff and Other) – no recognition

**APPROVAL OF MINUTES**

Michael Schaaf moved and Kevin Mitchell second the minutes of the Board of Education regular meeting of July 15, 2019 be approved. Upon roll call vote, motion failed. It will be on the next board agenda for approval. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-abstain, Michael Schaaf-yes, Chris Mortensen-abstain)

**APPROVAL OF CONSENT AGENDA ITEMS**

Kevin Mitchell moved and Michael Schaaf second the consent agenda items be approve as presented. (4c, 4d, 4e) Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT-None
- B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel  
Approved by Superintendent - None
- C. Financial Section - CONSENT

1. 2019-2020 Budget Decrease
  2. 2019-2020 Budget Increase
  3. 2019-2020 Budget Adjustment Requests (Intra-Transfers)
  4. 2019-2020 Budget Adjustment Requests (Inter-Transfers)
  5. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approval of GMCS Food Service Increase: Adult Breakfast with Milk-\$2.25, Adult Lunch-\$4.00 and Milk-50 cents - CONSENT
- E. Approval of Donation of \$15,000 from New Mexico State University Cooperative Extension Service for Elementary, Mid and High Schools – CONSENT (REMOVED OFF THE AGENDA)

**\*4. 2019-2020 BUDGET INCREASE**

1. It is recommended that the following 2019-2020 Budget Increase be approved.

Fund	27109	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Instructional Materials-	\$ -	\$856,821	\$856,821	2019-2020 Increase
GAA of 2019					

**\*4. 2019-2020 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-****Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b><u>Operational-Site Base(11000)</u></b>				
Supply Assets <\$5,000	Professional Development	\$ 215	Business	Transfer funds for Stagecoach Elementary to pay an after the fact invoice.
General Supplies & Materials	Student Travel	\$ 250	Business	Transfer funds for Turpen Elementary to pay for a after the fact invoice.
General Supplies & Materials	Professional Development	\$ 230	Business	Transfer funds for Indian Hills Elementary to pay f an after the fact invoice.
Employee Travel-Teachers	General Supplies & Materials	\$ 6,971	Business	Transfer funds for Navajo Mid to purchase supplie for students and teachers.
Supply Assets <\$5,000	Other Text Books	\$ 18,827	Business	Transfer funds for Stagecoach Elementary to purchase Eureka Manipulatives..
Total:		\$ 26,493		
<b><u>Operational-Parental Involvement(11000)</u></b>				
General Supplies & Materials	Other Contract Services	\$ 2,000	Business	Transfer funds for Indian Hills Elementary for Pare background checks and catering.
General Supplies & Materials	Other Contract Services	\$ 500	Business	Transfer funds for Thoreau Elementary for Family Night.
Total:		\$ 2,500		
<b><u>Operational-School Festivals(11000)</u></b>				
General Supplies & Materials	Other Contract Services	\$ 1,746	Business	Transfer funds for Gallup Central costs for Presenters & Catering.
General Supplies & Materials	Other Contract Services	\$ 2,096	Business	Transfer funds for Kennedy Mid for cultural divers
Total:		\$ 3,842		
<b><u>Operational-Fine Arts(11000)</u></b>				
General Supplies & Materials	Supply Assets <\$5,000	\$ 718	Business	Transfer for David Skeets to purchase equipment.
Total:		\$ 718		
<b><u>Operational-Athletic/Activity(11000)</u></b>				
General Supplies & Materials	Supply Assets <\$5,000	\$ 4,700	Business	Transfer for Tse Yi Gai to purchase football equipment.
General Supplies & Materials	Supply Assets <\$5,000	\$ 4,000	Business	Transfer for Navajo Pine High to purchase should pads for football team.
General Supplies & Materials	Supply Assets <\$5,000	\$ 1,593	Business	Transfer funds for Navajo Pine High to purchase equipment for volleyball.
Total:		\$ 10,293		
<b><u>Operational(Departmental) (11000)</u></b>				
Property/Liability Ins.	Electricity	\$ 13,000	Business	Adjusting budget to actual for Motor Pool.
Property/Liability Ins.	Emp Travel Non Teacher	\$ 3,913	Business	Adjusting budget to actual for Motor Pool.

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Property/Liability Ins.	Fixed Assets >\$5,000	\$ 10,000	Business	Adjusting budget to actual for Motor Pool.
Property/Liability Ins.	General Supplies & Materials	\$ 5,000	Business	Adjusting budget to actual for Motor Pool.
Property/Liability Ins.	M&R Vehicles	\$ 31,000	Business	Adjusting budget to actual for Motor Pool.
Property/Liability Ins.	Maint. Supplies/Parts	\$ 40,000	Business	Adjusting budget to actual for Motor Pool.
Property/Liability Ins.	Software	\$ 10,000	Business	Adjusting budget to actual for Motor Pool.
Property/Liability Ins.	Tires/Tubes	\$ 15,000	Business	Adjusting budget to actual for Motor Pool.
Property/Liability Ins.	Water/Sewage	\$ 3,000	Business	Adjusting budget to actual for Motor Pool.
<b>Total:</b>		<b>\$ 130,913</b>		

**Student Nutrition(21000)**

Supply Assets <\$5,000	Base Salaries	\$ 50,000	Food Services	To provide funding for Base Salaries and benefits
Supply Assets <\$5,000	Education Retirement	\$ 1,100	Food Services	To provide funding for Base Salaries and benefits
Supply Assets <\$5,000	ERA Retiree Health	\$ 400	Food Services	To provide funding for Base Salaries and benefits
Supply Assets <\$5,000	FICA Payments	\$ 900	Food Services	To provide funding for Base Salaries and benefits
Supply Assets <\$5,000	Medicare Payments	\$ 250	Food Services	To provide funding for Base Salaries and benefits
<b>Total:</b>		<b>\$ 52,650</b>		

**Title I (24101)**

General Supplies & Materials	Supply Assets <\$5,000	\$ 2,210	Jefferson	To purchase a laptop cart
General Supplies & Materials	Supply Assets <\$5,000	\$ 3,365	Business	To provide funding to purchase chrome books for David Skeet Elementary.
Other Text Books	Software	\$ 4,126	Business	To provide funding to purchase stations subscrip
Other Text Books	Software	\$ 5,000	Business	Transfer to purchase I station reading intervention for K-5.
<b>Total:</b>		<b>\$ 14,701</b>		

**E-Athletics(22025)**

Other Contract Services	Supply Assets <\$5,000	\$ 8,000	Business	Transfer funds for Crownpoint High to purchase volleyball uniforms.
<b>Total:</b>		<b>\$ 8,000</b>		

**Carl Perkins(24174)**

Professional Development	Supply Assets <\$5,000	\$ 2	Business	To provide funding for shipping on item.
<b>Total:</b>		<b>\$ 2</b>		

**Medicaid(25153)**

General Supplies & Materials	Software	\$ 40,000	SSS	To provide funding for billing software and fees for processing claims.
General Supplies & Materials	Other Contract Services	\$ 30,000	SSS	To provide funding for billing software and fees for processing claims.
<b>Total:</b>		<b>\$ 70,000</b>		

**CYFD (28193)**

Base Salaries	General Supplies & Materials	\$ 206	SSS	Adjust estimated to actual.
Base Salaries	General Supplies & Materials	\$ 5,009	SSS	Adjust estimated to actual.
Base Salaries	Professional Development	\$ 1,280	SSS	Adjust estimated to actual.
Base Salaries	Professional Development	\$ 11,075	SSS	Adjust estimated to actual.
Base Salaries	Supply Assets <\$5,000	\$ 7,789	SSS	Adjust estimated to actual.
Education Retirement	Supply Assets <\$5,000	\$ 3,446	SSS	Adjust estimated to actual.
ERA Retiree Health	Supply Assets <\$5,000	\$ 507	SSS	Adjust estimated to actual.
FICA	Supply Assets <\$5,000	\$ 1,572	SSS	Adjust estimated to actual.
Indirect Costs	Supply Assets <\$5,000	\$ 962	SSS	Adjust estimated to actual.
	Supply Assets <\$5,000	\$ 22	SSS	Adjust estimated to actual.

Medicare Payments	Supply Assets <\$5,000	\$ 367	SSS	Adjust estimated to actual.
Employment Ins.	Supply Assets <\$5,000	\$ 44	SSS	Adjust estimated to actual.
Workers Comp Premium	Supply Assets <\$5,000	\$ 291	SSS	Adjust estimated to actual.
Workers Comp Premium	Workers Comp. Fee	\$ 78	SSS	Adjust estimated to actual.
<b>Total:</b>		<b>\$ 32,648</b>		

**Private Direct Grant(Marathon) 29102**

Supply Assets <\$5,000	General Supplies & Materials	\$ 600	business	To provide funding to purchase supplies for Rama High.
<b>Total:</b>		<b>\$ 600</b>		

**Capital Improvement SB-9 (31701)**

General Supplies & Materials	Supply Assets <\$5,000	\$ 15,000	M&O	To purchase computer tablets for the M&O Department.
<b>Total:</b>		<b>\$ 15,000</b>		

**\*4.2019-2020 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational-Site Base(11000)</b>				
Supply Assets <\$5,000(1000)	Supply Assets <\$5,000(2400)	\$ 4,000	Business	To purchase laptops for Tohatchi Elementary Principal.
General Supplies & Mats.(1000)	General Supplies & Mats.(2600)	\$ 215	business	Transfer funds for equipment to maintain school grounds at Crownpoint Elementary.
General Supplies & Mats.(1000)	Supply Assets <\$5,000(2600)	\$ 300	business	Transfer funds to purchase equipment to maintain school grounds at Crownpoint Elementary.
<b>Total:</b>		<b>\$ 4,515</b>		
<b>Title VIII Set Aside(25147)</b>				
Other Contract Services(1000)	General Supplies & Mats.(2500)	\$ 6,000	SSS	To adjust estimated budget to actual.
Other Contract Services(1000)	Supply Assets <\$5,000(2500)	\$ 10,000	SSS	To adjust estimated budget to actual.
Other Contract Services(1000)	Emp Travel Non Teacher(2500)	\$ 10,000	SSS	To adjust estimated budget to actual.
Other Contract Services(1000)	Maint & Repair/Vehicles(2500)	\$ 5,000	SSS	To adjust estimated budget to actual.
<b>Total:</b>		<b>\$ 31,000</b>		

**STUDY CIRCLE****A. Public Comment**

Larry Foster spoke of the Navajo Code Talkers; August 14, 2019 is National and Navajo Nation Code Talker Day. He invited the board members to the Code Talkers activities scheduled in Window Rock.

Andrea Thomas is appreciative of the school supplies. Thanked Superintendent Hyatt for doing an excellent job in the school district.

**B. Reports****I. Superintendent Report**

Mike Hyatt talked about school data update and Career Pathways presentations. Monday, August 5, 2019 was the first day of school with minimal issues; he visited and spoke with students, staff and administrators at various schools. Students received school supplies for the third year.

The Impact Aid funds is distributed; majority of the funds will go directly to the teacherage debt. Any additional funds that is awarded; it will be used for district Capital needs. He also will be a panelist at a meeting on Impact Aid and Capital Issues on August 22, 2019 with Zuni Superintendent in Dulce, NM.

The district's new logo has been release via media and through our face book page.

Priscilla Manuelito asked for additional time for public comment so that the Council Delegates and a parent may speak. Chris Mortensen will allow public comment after the presentations under report.

Gerald Horacek reported on State Data, "Growth Matters". The 5-year trend is closing the gap in Math and English Language Acquisition. Our school district is first among the ten largest school districts comparing in Math and English.

a. Career Pathways

Carrie Lovato and Dr. Ashley Ryan presented on College and Career Readiness in our school district. A detailed written report was provided to the board members.

Public comment continuation:

Mark Freeland and Pernell Halona spoke on Impact Aid and willing to continue to support as needed. They introduced themselves with the priority in education and partnership with the schools. They are here to help the school district on and all of the students in the school district; they strongly support education and health.

Mike Hyatt announced these two delegates were in the forefront in the Impact Aid fight during the legislative session. Sonlatsa Jim-Martin is thankful for McKinley Academy. Recommendation to improve communication and forms of communication throughout the district.

2. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Kevin Mitchell thanked the Navajo Nation council delegates Mark Freeland and Pernell Halona.

Priscilla Manuelito request to include the Navajo Nation Council Delegates to the board meeting scheduled at Thoreau Mid School on September 16, 2019; either for a work session on Impact Aid or add to the agenda. She attended the New Teacher Orientation welcoming the teachers and students this school year.

3. Notices and Communication

- a. August 26, 2019 - BOE Meeting
- b. August 27, 2019 - Board Member Filing of Declaration of Candidacy
- c. September 2, 2019 - Labor Day (No School)
- d. September 16, 2019 - P/T Conference/BOE Meeting
- e. October 2, 2019 - Region I Meeting (Gallup)

**NEW BUSINESS**

A. Approval of Defeasance and Redemption Resolution and the Escrow Agreement - ACTION

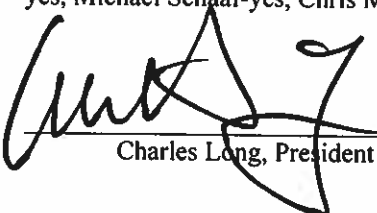
Kevin Mitchell moved and Michael Schaaf second to approve the Approval of Defeasance and Redemption Resolution and the Escrow Agreement as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

B. Approve the change in Board Policy concerning Worker's Compensation regulations - ACTION

Michael Schaaf moved and Kevin Mitchell second to approve the Approve the change in Board Policy concerning Worker's Compensation regulations as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

**ADJOURN**

There being no further business Michael Schaaf move and Priscilla Manuelito second the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes) Meeting adjourned on Tuesday, August 6, 2019, at 7:48 p.m.




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Charles Long, President




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Michael Schaaf, Secretary

Recorded by  
Joan Nez  
August 6, 2019