

**Minutes of Regular Meeting  
The Board of Education  
Gallup McKinley County Schools  
August 26, 2019**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held August 26, 2019, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President - Absent  
Christopher Mortensen, Vice President - Absent  
Michael W. Schaaf, Secretary  
Priscilla Manuelito, Member  
Kevin Mitchell, Member

**NEWS MEDIA PRESENT:- NONE**

**GUESTS**

Renee Hardy	Jimmy James	Katie Joe
Jack McFarland	Georgianna Desiderio	Marjorie Kee
Tammy Hall	Julia Ellison	Evangeline Enoah
Jodee Dennison	Cody Begaye	
Cecelia Fred	Brenda Begay	

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Pauletta White, Assistant Superintendent of Student Services - Absent  
Jvanna Hanks, Assistant Superintendent of Business Services - Absent  
Tim Bond, Assistant Superintendent of Support Services  
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary

**CALL TO ORDER -- PLEDGE OF ALLEGIANCE - ROLL CALL**

Michael Schaaf acted in the capacity of the president called the Board of Education meeting to order at 6:00 p.m. on Monday, August 26, 2019, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Michael Schaaf, Priscilla Manuelito, Kevin Mitchell)

**APPROVAL OF AGENDA**

Kevin Mitchell moved and Priscilla Manuelito seconded to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

- a. Recognition (Student, Staff and Other) - none

**APPROVAL OF MINUTES**

Kevin Mitchell moved and Priscilla Manuelito seconded the minutes of the Board of Education regular meeting of July 15, 2019 be approve as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

Priscilla Manuelito moved and Kevin Mitchell seconded the minutes of the Board of Education regular meeting of August 6, 2019 be approve as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

**APPROVAL OF CONSENT AGENDA ITEMS**

Priscilla Manuelito moved and Kevin Mitchell seconded the consent agenda items be approve as presented. (4a, 4b, 4c, 4d, 4e, 4f, 4g, 4h, 4i) Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT

1. Band Instruments (Re-Bid) of August 13, 2019
2. Legal Services of July 24, 2019
- B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent
  1. Olivia Martinez, Kathy Polich, Wandi Brown, Tracy Joines, SSC, St. Louis, MO, October 13-17, 2019 to attend Parents as Teachers Conference. (CYFD)
  2. Jalal Quinn, Lincoln Elementary, Santa Cruz, CA, November 14-17, 2019 to attend Tools for Teaching Workshop. (Operational)
- C. Financial Section - CONSENT
  1. 2019-2020 Budget Decrease
  2. 2019-2020 Budget Increase
  3. 2019-2020 Budget Adjustment Requests (Intra-Transfers)
  4. 2019-2020 Budget Adjustment Requests (Inter-Transfers)
  5. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approval of Memorandum of Understanding between GMCS and McKinley County DWI Program - CONSENT
- E. Approval to accept donation of math manipulative bags from Empower - CONSENT
- F. Approval to accept donation of TOMS shoes for all students at Crownpoint Elementary School - CONSENT
- G. Approval to accept of donation from the Cooperative Extension - CONSENT
- H. Approval of Memorandum of Agreement between GMCS and National Education Equity Lab - CONSENT
- I. Approve the Declaration of Surplus items as presented by staff - CONSENT

**\*4. 2019-2020 BUDGET INCREASE**

1. It is recommended that the following 2019-2020 Budget Increase be approved.

Fund	2453	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Title III -English Language Acquisition		\$ 258,756	\$316,815	\$ 575,571	2019-2020 Increase
Fund	27107	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GO Bond Student Library	\$ -	\$34,127	\$ 34,127	2019-2020 Increase
Fund	27130	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Feminine Hygiene Products	\$ -	\$29,189	\$ 29,189	2019-2020 Increase
Fund	27155	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Breakfast After The Bell	\$ -	\$69,838	\$ 69,838	2019-2020 Increase
Fund	31100	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Bond Building Revenue	\$ 4,823,893	\$5,750,000	\$ 10,573,893	2019-2020 Increase
Fund	31700	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Cap Improvement (SB-9)	\$ 2,649,749	\$486,785	\$ 3,136,534	2019-2020 Increase
Fund	41100	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Teacherage Rev. Bond Debt Serv.	\$ 8,002,732	\$6,351,775	\$ 14,354,507	2019-2020 Increase

**\*4. 2019-2020 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational -Site Base (11000)</b>				
General Supplies & Materials	Software	\$ 5,332	Business	To provide funding for Rocky View Elementary to purchase software.
General Supplies & Materials	Additional Compensation	\$ 8,000	Business	To provide funding to pay non contract pay for Teacher and benefits at Miyam
General Supplies & Materials	Education Retirement	\$ 1,132	Business	To provide funding to pay non contract pay for Teacher and benefits at Miyam
General Supplies & Materials	ERA-Retiree Health	\$ 160	Business	To provide funding to pay non contract pay for Teacher and benefits at Miyam
General Supplies & Materials	FICA Payments	\$ 496	Business	To provide funding to pay non contract pay for Teacher and benefits at Miyam
General Supplies & Materials	Medicare Payments	\$ 116	Business	To provide funding to pay non contract pay for Teacher and benefits at Miyam
General Supplies & Materials	Workers Comp. Prem.	\$ 117	Business	To provide funding to pay non contract pay for Teacher and benefits at Miyam
General Supplies & Materials	Workers Comp. Emp. Fee	\$ 40	Business	To provide funding to pay non contract pay for Teacher and benefits at Miyam
General Supplies & Materials	MGR Furn/Fix/Equip	\$ 1,440	Business	To provide funding for Thoreau Mid to pay for Xerox martin. Agreement.



**Total:** \$ 1,499,455

**Non-Instructional(10000)**

Property/Liability Ins.	Professional Development	\$ 125,690	Business	Prior year unliquidated obligations (carryover PO's)
Property/Liability Ins.	Other Professional Services	\$ 14,275	Business	Prior year unliquidated obligations (carryover PO's)
Property/Liability Ins.	MGR Furn/Fix/Equip	\$ 2,426	Business	Prior year unliquidated obligations (carryover PO's)
Property/Liability Ins.	Other Contract Services	\$ 1,226	Business	Prior year unliquidated obligations (carryover PO's)
Property/Liability Ins.	Software	\$ 1,620	Business	Prior year unliquidated obligations (carryover PO's)
Property/Liability Ins.	General Supplies & Materials	\$ 221	Business	Prior year unliquidated obligations (carryover PO's)
Property/Liability Ins.	Supply Assets <\$5,000	\$ 4,995	Business	Prior year unliquidated obligations (carryover PO's)
Health/Medical Premiums	Other Contract Services	\$ 9,145	Business	Prior year unliquidated obligations (carryover PO's)
Health/Medical Premiums	Communications	\$ 158,365	Business	Prior year unliquidated obligations (carryover PO's)
Health/Medical Premiums	General Supplies & Materials	\$ 940	Business	Prior year unliquidated obligations (carryover PO's)
Health/Medical Premiums	Maint & Repair/Vehicles	\$ 12,673	Business	Prior year unliquidated obligations (carryover PO's)
Health/Medical Premiums	Other Contract Services	\$ 184,671	Business	Prior year unliquidated obligations (carryover PO's)
Health/Medical Premiums	Software	\$ 74,694	Business	Prior year unliquidated obligations (carryover PO's)
Health/Medical Premiums	Supply Assets <\$5,000	\$ 45,907	Business	Prior year unliquidated obligations (carryover PO's)
Bond/Board Elections	Board Training	\$ 450	Business	Prior year unliquidated obligations.
Bond/Board Elections	Other Contract Services	\$ 6,444	Business	Prior year unliquidated obligations.
<b>Total:</b>		<b>\$ 643,742</b>		

**Student Nutrition(21000)**

Base Salaries	Additional Compensation	\$ 8,000	Food Services	To adjust estimated budget to actual.
Base Salaries	Education Retirement	\$ 2,000	Food Services	To adjust estimated budget to actual.
Base Salaries	ERA-Retiree Health	\$ 200	Food Services	To adjust estimated budget to actual.
Base Salaries	Additional Compensation	\$ 2,000	Food Services	To adjust estimated budget to actual.
Food-Furn/Fix/Equip	General Supplies & Materials	\$ 30,000	Food Services	To adjust estimated budget to actual.
Food-Instructional	General Supplies & Materials	\$ 40,000	Food Services	To adjust estimated budget to actual.
<b>Total:</b>		<b>\$ 82,200</b>		

**Title I (24101)**

Supply Assets <\$5,000	General Supplies & Materials	\$ 1,815	Business	Navajo Mid transfer to purchase student supplies for incentives.
Base Salaries	Additional Compensation	\$ 1,950	Business	Adjusting longevity to actual.
Professional Development	Software	\$ 1,600	Business	Indian Hills transfer funds to purchase Pro-Ed Learning Software.
Supply Assets <\$5,000	Additional Compensation	\$ 15,000	Business	Miyamura High to transfer funds for non contract pay and benefits.
Supply Assets <\$5,000	Education Retirement	\$ 2,123	Business	Miyamura High to transfer funds for non contract pay and benefits.
Supply Assets <\$5,000	ERA-Retiree Health	\$ 300	Business	Miyamura High to transfer funds for non contract pay and benefits.
Supply Assets <\$5,000	FICA Payments	\$ 930	Business	Miyamura High to transfer funds for non contract pay and benefits.
Supply Assets <\$5,000	Medicare Payments	\$ 218	Business	Miyamura High to transfer funds for non contract pay and benefits.
Supply Assets <\$5,000	Workers Comp. Emp. Fee	\$ 75	Business	Miyamura High to transfer funds for non contract pay and benefits.
Supply Assets <\$5,000	Workers Comp. Premium	\$ 219	Business	Miyamura High to transfer funds for non contract pay and benefits.
Supply Assets <\$5,000	Software	\$ 770	Business	Miyamura High to transfer funds for non contract pay and benefits.
Professional Development	General Supplies & Materials	\$ 348	Business	Thoreau Elementary to transfer funds to purchase software for math.
General Supplies & Materials	Base Salaries	\$ 591	SSS	Navajo Pine transfer to purchase student supplies and incentives for school y
General Supplies & Materials	Education Retirement	\$ 370	SSS	Adjusting salary and benefit to actual.
General Supplies & Materials	ERA-Retiree Health	\$ 14	SSS	Adjusting salary and benefit to actual.
General Supplies & Materials	FICA Payments	\$ 43	SSS	Adjusting salary and benefit to actual.
General Supplies & Materials	Medicare Payments	\$ 10	SSS	Adjusting salary and benefit to actual.
General Supplies & Materials	Workers Comp. Emp. Fee	\$ 5	SSS	Adjusting salary and benefit to actual.
Dental	ERA Retiree Health	\$ 704	SSS	Adjusting salary and benefit to actual.
Health Medical Premiums	Base Salaries	\$ 21,853	SSS	Adjusting salary and benefit to actual.
	Medicare Payments	\$ 317	SSS	Adjusting salary and benefit to actual.

Other Text Books	Software	\$ 7,620	Business	Crownpoint Elementary transfer to purchase Phonics Software.
ire	Supply Assets <\$5,000	\$ 14,649	Business	Transfer for Kennedy Mid to purchase laptops for English Language Developm
<b>Total:</b>		<b>\$ 71,524</b>		

**Capital Improvement SB-9(31700)**

General Supplies & Materials	MGR Bldg & Grounds (SB9)	\$ 10,000	M&O	To purchase materials and services for school safety and security.
General Supplies & Materials	Supply Assets <\$5,000	\$ 60,000	M&O	To purchase materials and services for school safety and security.
<b>Total:</b>		<b>\$ 70,000</b>		

**\*4. 2019-2020 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational-Site Base(1000)</b>				
General Supplies & Mats.(2200)	General Supplies & Mats.(1000)	\$ 15,000	Business	To provide funding for Gallup High to purchase supplies for students.
General Supplies & Mats.(1000)	Other Contract Services(2600)	\$ 390	Business	To provide funding for Miyamura High to pay for a security fence.
<b>Total:</b>		<b>\$ 15,390</b>		
<b>Title I (24101)</b>				
General Supplies & Mats.(1000)	General Supplies & Mats.(2200)	\$ 1,900	Business	To provide funding for Ramah Elementary to purchase library books and supp
<b>Total:</b>		<b>\$ 1,900</b>		

**STUDY CIRCLE**

**A. Public Comment**

Renee Hardy, NPMS parent, computer lab at NPHS, mid school students cannot log into programs and make much needed copies for students, teacherages has old appliances and all schools need to work together as a district. Jodee Dennison and Cecelia Fred presented on Think First Navajo Injury Prevention program. Requesting supports from the board.

**B. Reports**

1. Superintendent Report
2. Enrollment in Dual Credit - move to next move
3. Teach For America - move to October meeting
4. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Priscilla Manuelito concern about principals not hearing from staff and others have fear for talking with the supervisor. Reported a copy of the public comment as stated in board policy, request a board retreat to discuss the board policy and begin revisions.

**5. Notices and Communication**

- a. August 27, 2019 ~ Board Member Filing of Declaration of Candidacy
- b. September 2, 2019 - Labor Day (No School)
- c. September 16, 2019 - P/T Conference/BOE Meeting
- d. October 2, 2019 - Region I Meeting (Gallup)

**NEW BUSINESS**

**A. Approval of Policy Advisories No. 185-197 Attendance for Success Act - ACTION**

Kevin Mitchell moved and Priscilla Manuelito seconded to approve the Approval of Policy Advisories No. 185-197 Attendance for Success Act as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

**B. Adopt the Resolution to grant a waiver for Board Member participation in the procurement of tangible goods and services for City Vending to conduct business with the District - ACTION**

Mike Hyatt reported that Chris Mortensen purchased the city vending service in the county/city and it has to be disclosed, no contract but service to the schools. A print out of the funds collected through the vending machines. Healthy snacks are sold through the vending machines per federal guidelines. The board requested the places of the machines are placed at, what are being sold, funds collected, who gets the funds between the vendor vs school. Have all of the schools be open to vending.

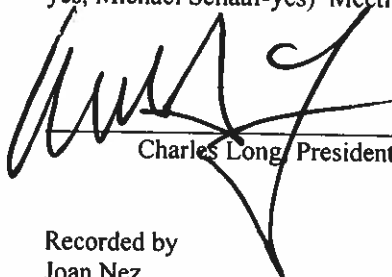
Priscilla Manuelito moved and Kevin Mitchell seconded to table the Adopt the Resolution to grant a waiver for Board Member participation in the procurement of tangible goods and services for City Vending to conduct business with the District as presented. Upon roll call vote, motion carried to table. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-no)

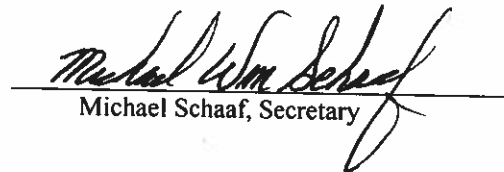
C. Approval to accept the updated 2019-20 Annual Preventive Maintenance Plan - ACTION  
Priscilla Manuelito moved and Kevin Mitchell seconded to approve the Approval to accept the updated 2019-20 Annual Preventive Maintenance Plan as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

D. Approval to accept the updated Three-Year Facilities Master Plan - ACTION  
Kevin Mitchell moved and Priscilla Manuelito seconded to approve the Approval to accept the updated Three-Year Facilities Master Plan as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes)

**ADJOURN**

There being no further business Priscilla Manuelito moved and Kevin Mitchell seconded the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes) Meeting adjourned on Monday, August 26, 2019, at 7:16 p.m.

  
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Charles Long, President

  
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Michael Schaaf, Secretary

Recorded by  
Joan Nez  
August 26, 2019