

**Minutes of Regular Meeting  
The Board of Education  
Gallup McKinley County Schools  
August 2, 2021**

Regular meeting of the Board of Education of Gallup McKinley County Schools was held August 2, 2021, beginning at 1:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

**BOARD MEMBERS PRESENT:**

Charles Long, President  
Christopher Mortensen, Vice President  
Michael W. Schaaf, Secretary  
Priscilla Benally, Member  
Kevin Mitchell, Member

**GUESTS**

Kerri Castillo	Kelly Castillo	Melvin Scott Sr.
Albertina Enditto	Jeanita Jones	Melvin Scott Jr.
Kim Castillo	Jared Peterson	Dion John
Miles Killran	Briley Dauphinais	William Harnes
Mykell Castillo	Alberta Curley	Aurelia Harlan
Hunter Tietjen	Shane Evans	Roderick Harlan
Michelle Tietjen	McKay Evans	Melissa Harlan
Flint Tietjen	Lorinda Scott	
Cole Tietjen	Ashlee Lambson	

**STAFF MEMBERS PRESENT:**

Mike Hyatt, Superintendent  
Jvanna Hanks, Deputy Superintendent of Business Services  
Pauletta White, Assistant Superintendent of Student Services  
K'Dawn Montano, Assistant Superintendent of Personnel Services  
Wade Bell, Assistant Superintendent of Curriculum and Instruction  
Joan Nez, Recording Secretary

**CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL**

Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, August 2, 2021, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Four board members were present for roll call: Charles Long, Chris Mortensen, Michael Schaaf, and Kevin Mitchell)

**APPROVAL OF AGENDA**

Michael Schaaf move and Chris Mortensen seconded to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes)

a. Recognition (Student, Staff and Other)

Ben Chaves and Sean Manuelito presented the athletes and coaches awards. The Board commended the students, parents and coaches for a successful year. Mr. Sean Manuelito is the new Athletic Director's Assistant, he will be working with the principals and coaches on schedules and travels.

1. Track Students and Coaches awarded plaques in scripted "In Recognition of Your Outstanding Athletic Achievement the GMCS Board Congratulates" to the following: Melyse Begay-Harlan, Navarro Burnside, Mykell Castillo, Ryan Kee, Burlander Kee, Lin Fink, Miles Killan, Chancie Clawson, Keena Turney, Alberta Curley, Aleeya Lambson, McKay Evans, Wyatt Clawson, Hunter Tietjen, Bowdy Evans, Whelan Clawson, Logan Burson, Jalena Begay, Kayla Garcia, Nickolas Yazzie, Melvin Scott Jr., Jared Peterson, and Briley Dauphinais representing Crownpoint High, Navajo Pine High, Ramah High, Thoreau High, and Tohatchi High.
2. Gallup High Softball Team and Coaches as the "2021 New Mexico 4-A Softball State Runner-Up" as follows: Brenna Becenti, Raeanna Chee, Katherine Lincoln, Ciara Spencer, Seniah Haines, William Haines, Jazmine Marrufo, Mikayla Denezpi, Chaylee Becenti, Taylor Morgan, Dakotah Spencer, Rafert Spencer, Savanna Watson, Stephanesha Charlie, Jasmine Tsosie, Crystal Marrufo, Madison Denetclaw, Crystal Pablo, Katelyn Pablo and Adrianna Lynn.

**APPROVAL OF MINUTES**

Chris Mortensen move and Michael Schaaf seconded the minutes of the Board of Education regular meeting of July 12, 2021 be approve as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes)

**APPROVAL OF CONSENT AGENDA ITEMS**

Michael Schaaf move and Kevin Mitchell seconded the consent agenda items be approve as presented. (4a, 4b, 4c) Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes)

**A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT**

1. Maintenance and Mobile Home Supplies – Re-Bid of July 26, 2021 (ITB-2022-02RB)
2. Autism Support Services of June 24, 2021 (RFP-2021-52KC)
3. Maintenance and Mobile Home Supplies of July 26, 2021 (ITB-2021-45RB)

**B. Financial Section - CONSENT**

1. 2021-2022 Budget Decrease
2. 2021-2022 Budget Increase
3. 2021-2022 Budget Adjustment Requests (Intra-Transfers)
4. 2021-2022 Budget Adjustment Requests (Inter-Transfers)
5. Current Bills - Operational, Federal Projects, Food Services, Other

**C. Approval of Board of Education Travel – CONSENT**

1. National Indian Education Association Convention, October 13-16, 2021, Omaha, NE.
2. Navajo Johnson O’Malley Association Conference, September 26-28, 2021, Atlantic City, NJ.
3. Board of Education Travel: August 2021–June 2022, Meetings, Recruitment, Trainings, Other

**\*4.a 2021-2022 BUDGET DECREASE**

1. It is recommended that the following 2020-2021 Budget Decrease be approved.

Description	23028 Student Activity	Present Budget	Decrease	Adjusted Budget	JUSTIFICATION/PURPOSE
	\$	733,835	\$66,697	\$ 667,138	Adjusting SAF to the correct balance as of June 30, 2021

**\*4.b 2021-2022 BUDGET INCREASE**

1. It is recommended that the following 2020-2021 Budget Increase be approved.

Fund Description	27150 Indian Education Act	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
	\$	-	\$84,000	\$ 84,000	Initial Budget Increase

Fund Description	3110 Bond Building	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
	\$	-	\$5,215,000	\$ 5,215,000	Revenue Bonds

**\*4.c 2021-2022 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b>Operational (11000)</b>				
Software	Sup. Assets \$5000 or Less	\$ 15	Business	THE - to cover purchase of scanner and shelves.
Software	MGR Furn/Fix/Equip	\$ 5,939	Business	SCE - Replacement of old furniture in front office SY 2021-2022
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 95	Business	DSE - Purchase of vacuum.
<b>Total:</b>		<b>\$ 6,049</b>		
<b>Title I (24101)</b>				
Additional Compensation	Professional Development	\$ 551	Business	CME - Purchase educational consulting PD/Consultant
Gen. Supplies & Materials	Sup. Assets \$5000 or Less	\$ 1,267	Tse Yi Gai	Moving money to cover the cost of a laminator.
Sup. Assets \$5000 or Less	Software	\$ 1,346	Business	RAH - Purchase online software from Pixton.
MGR Furn/Fix/Equip	Software	\$ 500	Business	GPM - Purchase EdPuzzle software.
Software	Gen. Supplies & Materials	\$ 6,000	Business	CDE - Provide additional funding to Gen. Supplies & Materials as software funding is being provided by district.
Sup. Assets \$5000 or Less	Other Text Books	\$ 3,600	Business	TOE - Cover textbooks needed.
MGR Furn/Fix/Equip	Software	\$ 2,000	Business	GPM - Purchase Nearpod software for school
Contract Services	Software	\$ 2,750	Business	GPM - Purchase Nearpod software for school
Software	Professional Development	\$ 1,500	Business	JFK - Wrong object code used for initial budget.
Base Salaries	Software	\$ 66	Business	IHE - To purchase software from Seesaw. No FTE Reduction.

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Salaries	Additional Compensation	\$	2,732	Business	Rehoboth - Transferring funds for tutoring.
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$	24,000	Business	SCE - Buy PBIS and science materials to increase student attendance and engagemr for SY 21-22
Sup. Assets \$5000 or Less	Gen. Supplies & Materials	\$	1,305	Business	CME - Purchase supplies, toner and inkjet photo paper for the printer.
Professional Development	Other Text Books	\$	41	Business	CMM - Cover price difference on books that need to be ordered for SY 21-22
Base Salaries	Sup. Assets \$5000 or Less	\$	21,420	Business	THE - Transfer funds to purchase devices
Dental	Sup. Assets \$5000 or Less	\$	275	Business	THE - Transfer funds to purchase devices
Education Retirement	Sup. Assets \$5000 or Less	\$	3,246	Business	THE - Transfer funds to purchase devices
ERA - Retiree Health	Sup. Assets \$5000 or Less	\$	429	Business	THE - Transfer funds to purchase devices
FICA Payments	Sup. Assets \$5000 or Less	\$	1,329	Business	THE - Transfer funds to purchase devices
Health / Medical Premiums	Sup. Assets \$5000 or Less	\$	7,792	Business	THE - Transfer funds to purchase devices
Life	Sup. Assets \$5000 or Less	\$	32	Business	THE - Transfer funds to purchase devices
Medicare Payments	Sup. Assets \$5000 or Less	\$	311	Business	THE - Transfer funds to purchase devices
Unemployment Ins. Prem.	Sup. Assets \$5000 or Less	\$	125	Business	THE - Transfer funds to purchase devices
Vision	Sup. Assets \$5000 or Less	\$	80	Business	THE - Transfer funds to purchase devices
Workers Comp. Emp. Fee	Sup. Assets \$5000 or Less	\$	10	Business	THE - Transfer funds to purchase devices
Workers Comp. Prem	Sup. Assets \$5000 or Less	\$	309	Business	THE - Transfer funds to purchase devices
<b>Total:</b>		\$	82,986		
<b>Entitlement IDEA-B (24106)</b>					
Professional Development	Software	\$	117,150	Student Support Services	Pay for purchase of software associated with PD for Milo Robots.
<b>Total:</b>		\$	117,150		
<b>Carl D Perkins Secondary (24174)</b>					
Sup. Assets \$5000 or Less	Professional Development	\$	123	Business	Adjust budget to actual.
		\$	123		
<b>Impact Aid Special Education (25145)</b>					
MGR Furn/Fix/Equip (2200)	MGR Furn/Fix/Equip (2100)	\$	10,000	Student Support Services	Adjust to correct line item.
Parent Travel	MGR Furn/Fix/Equip	\$	5,000	Student Support Services	Adjust to correct line item.
<b>Total:</b>		\$	15,000		
<b>Indian Ed Formula Grant (25184)</b>					
Other Contract Services	Education Retirement	\$	3,091	Student Support Services	Cover benefits at school site.
Other Contract Services	ERA - Retiree Health	\$	816	Student Support Services	Cover benefits at school site.
Other Contract Services	FICA Payments	\$	2,524	Student Support Services	Cover benefits at school site.
Other Contract Services	Medicare Payments	\$	592	Student Support Services	Cover benefits at school site.
Other Contract Services	Health / Medical Premiums	\$	3,896	Student Support Services	Cover benefits at school site.
Other Contract Services	Dental	\$	550	Student Support Services	Cover benefits at school site.
Other Contract Services	Life	\$	32	Student Support Services	Cover benefits at school site.
Other Contract Services	Unemployment Ins. Prem.	\$	124	Student Support Services	Cover benefits at school site.
Other Contract Services	Vision	\$	120	Student Support Services	Cover benefits at school site.
Other Contract Services	Workers Comp. Emp. Fee	\$	10	Student Support Services	Cover benefits at school site.
Other Contract Services	Workers Comp. Prem.	\$	588	Student Support Services	Cover benefits at school site.
Other Contract Services	Education Retirement	\$	3,091	Student Support Services	Cover benefits at school site.
Other Contract Services	ERA - Retiree Health	\$	816	Student Support Services	Cover benefits at school site.

Other Contract Services	Medicare Payments	\$	592	Student Support Services	Cover benefits at school site.
Other Contract Services	FICA Payments	\$	2,524	Student Support Services	Cover benefits at school site.
Other Contract Services	Gen. Supplies & Materials	\$	5,032	Student Support Services	Cover cost for teacher supplies.
Emp Travel Non-Teacher	Base Salaries	\$	5,005	Student Support Services	Cover salary at school site.
Other Contract Services	Base Salaries	\$	14,566	Student Support Services	Cover salary at school site.
Other Contract Services	Base Salaries	\$	19,571	Student Support Services	Cover salary at school site.
<b>Total:</b>		\$	<b>63,540</b>		

**PreK Initiative (27149)**

Heavy Equipment	Indirect Cost Prog. Admin	\$	18,830	Student Support Services	Adjust to indirect cost.
<b>Total:</b>		\$	<b>18,830</b>		

**Career Tech Education Program (27502)**

Professional Development	Gen. Supplies & Materials	\$	135	Business	Adjust budget to actual.
<b>Total:</b>		\$	<b>135</b>		

**\*4.d 2021-2022 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<b><u>Operational (1000)</u></b>				
Gen. Supplies & Materials (1000)	Gen. Supplies & Materials (2400)	\$ 2,250	JFK	To purchase supplies and ink for the office staff.
Gen. Supplies & Materials (1000)	Sup. Assets \$5000 or Less (2400)	\$ 400	JFK	To purchase items for the office.
Gen. Supplies & Materials (1000)	Gen. Supplies & Materials (2600)	\$ 500	Business	GPM - To purchase widescreen.
Gen. Supplies & Materials (1000)	Gen. Supplies & Materials (2600)	\$ 3,500	Business	GPH - To cover purchase of tools and maintain school property landscape and building.
Gen. Supplies & Materials (1000)	Sup. Assets \$5000 or Less (2600)	\$ 1,500	Business	GPH - To cover purchase of tools and maintain school property landscape and building.
<b>Total:</b>		\$ 8,150		

**CRRSA, ESSER II (24308)**

Sup. Assets \$5000 or Less (1000)	Construction Services (4000)	\$	4,000,000	Business	Transferring funds to purchase HVAC
<b>Total:</b>		\$	<b>4,000,000</b>		

**\*4.e 2021-2022 Initial Budgets**

I. It is recommended that the following 2021-2022 Initial Budgets be approved.

Fund	27149	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	PreK Initiative		\$1,883,000	\$ 1,883,000	Initial Budget FY22
Fund	27183	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	NM Grown FFV		\$13,000	\$ 13,000	Initial Budget FY22

*(Priscilla Benally entered at 1:20 PM)*

**STUDY CIRCLE**

**A. Superintendent Reports**

**1. Capital Outlay - New School Report**

Jvanna Hanks provided a written report, she reviewed the reports presented. Highlighted the district wide schools priority as automated water dispensers, toilets, and lights. The district is fully stock on Person Protection Equipment.

**2. Juice Box Update (Website Builders) – Wade Bell**

Wade Bell's presentation on Juice Box, the new look for GMCS. The board recommends including district students to be involved in building the website.

**3. Public Education Department (PED) Toolkit**

Jvanna Hanks informed the board that additional information will be coming forth, the PED has gone through several key position changes.

4. Notices and Communications
  - a. August 18, 2021 – First Day of School
  - b. August 23, 2021 – GMCS Board Meeting
  - c. September 6, 2021 – Labor Day
  - d. September 13, 2021 – GMCS Board Meeting
  - e. September 13, 2021 – Parent/Teacher Conference

**NEW BUSINESS**

- A. Approval of Pumping and Portable Toilet Service – Re-Bid of July 26, 2021 - ACTION

Michael Schaaf move and Kevin Mitchell seconded to approve the Approval of Pumping and Portable Toilet Service – Re-Bid of July 26, 2021 as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Benally-yes, Michael Schaaf-yes, Chris Mortensen-abstain, and Charles Long-yes)

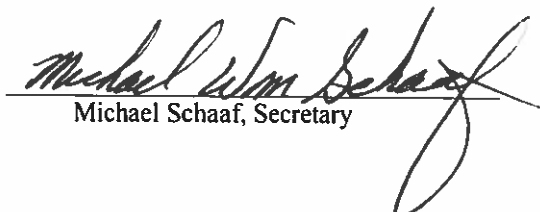
**ADJOURN**

There being no further business Chris Mortensen move and Priscilla Benally seconded the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Benally-yes, Michael Schaaf-yes, Chris Mortensen-yes, and Charles Long-yes) Meeting adjourned on Monday, August 2, 2021, at 2:02 p.m.



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Charles Long, President



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Michael Schaaf, Secretary

Recorded by  
Joan Nez  
August 2, 2021