

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
August 13, 2018**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held August 13, 2018, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

Charles Long, President
Christopher Mortensen, Vice President
Michael W. Schaaf, Secretary
Kevin Mitchell, Member
Priscilla Manuelito, Member

NEWS MEDIA PRESENT:

Shaquana Desiderio, Gallup Independent

GUESTS

Amber Billie	Carmen Moffett	Tim Norton
Arnold Billie	Alana Hernandez	Phillip Norton
Shatana Billie	Andrea Thomas	Sharlene Platero
Racheal Billie	Cody M. Begaye	Marnie Bahe
Teri Garcia	Jo Ann Benenati	Susan Fox
Taryn Garcia	Andrew M. Sanchez	Tay Major
Stefanie Mortensen	Alray Nelson	

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 6:00 p.m. on Monday, August 13, 2018, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Five board members were present for roll call)

APPROVAL OF AGENDA

Chris Mortensen moved the agenda be approved as amended to defer Item 6.A Lobbyist to the next board meeting. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

A. Election of Officers per Board Policy 11.2.5 / B-0900 (121806)

1. President

Charles Long announced and open nomination for president of the GMCS Board of Education.

Michael Schaaf moved to nominate Charles Long for the president of the Board of Education. Charles Long accepted.

Kevin Mitchell moved to nominate Priscilla Manuelito for the president of the Board of Education. Priscilla Manuelito accepted.

Priscilla Manuelito moved to nominate Chris Mortensen for the president of the Board of Education. Chris Mortensen accepted.

Michael Schaaf moved to close nomination.

Upon roll call for Charles Long, the vote as follows: Kevin Mitchell-no, Priscilla Manuelito-no, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes.

Upon roll call for Priscilla Manuelito, the vote as follows: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-no, Chris Mortensen-no, Charles Long-no.

Upon roll call for Chris Mortensen, the vote as follows: Kevin Mitchell-no, Priscilla Manuelito-yes, Michael Schaaf-no, Chris Mortensen-no, Charles Long-no

Charles Long is voted as president of the GMCS Board of Education. Upon roll call vote, motion carried. (Five board members present and voting: Kevin Mitchell-no, Priscilla Manuelito-no, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

Charles Long is the president of the GMCS Board of Education.

2. Vice President

Charles Long announced and open nomination for vice-president of the GMCS Board of Education.

Kevin Mitchell moved that Chris Mortensen by acclamation is voted as vice-president of the GMCS Board of Education. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

Chris Mortensen is the vice-president of the GMCS Board of Education.

3. Secretary

Charles Long announced and open nomination for secretary of the GMCS Board of Education.

Chris Mortensen moved to nominate Michael Schaaf for the secretary of the Board of Education, Michael Schaaf accepted.

Kevin Mitchell moved that Michael Schaaf by acclamation is voted as secretary of the GMCS Board of Education. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

Michael Schaaf is the secretary of the GMCS Board of Education.

B. Recognition (Student, Staff and Other)

1. NMSBA Scholarship Recipient

Priscilla Manuelito being Region I president, she awarded the scholarship recipient Amber Grace Billie, Tse Yi Gai High School. The award letter from NMSBA was read, the award was in the amount of \$1000.00. Congratulations to the student and family.

APPROVAL OF MINUTES

Michael Schaaf moved the minutes of the Board of Education regular meeting of June 18, 2018 be approved as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Priscilla Manuelito moved the consent agenda items be approved as presented. (4a, 4b, 4c, 4d) Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- A. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel
Approved by Superintendent
 - 1. Heather Ensign, EDC, Phoenix, AZ, October 3-5, 2018 to attend International Play Therapy Conference. (Entitlement IDEA B)
 - 2. Jennifer Plummer, Denise Thomas, Carmen Moffett, Tiffany Plummer, Indian Education Committee, Hartford, CT, October 9-14, 2018 to attend the National Indian Education Association Convention. (Title VIII Set Aside)
- B. Financial Section - CONSENT
 - 1. 2018-2019 Budget Decrease
 - 2. 2018-2019 Budget Increase
 - 3. 2018-2019 Budget Adjustment Requests (Intra-Transfer)
 - 4. 2018-2019 Budget Adjustment Requests (Inter-Transfers)
 - 5. Current Bills - Operational, Federal Projects, Food Services, Other
- C. Approve the Professional Service Agreement between GMCS and Teach for America to recruit teacher candidates for the district - CONSENT
- D. Approval to designate Roxy Flanders, Director of Maintenance and Construction, to execute documents required to complete work between GMCS and PSFA - CONSENT

***4. 2018-2019 BUDGET INCREASE**

1. It is recommended that the following 2018-2019 Budget Increase be approved.

Fund	24113	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
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Description	Ed. for Homeless Children & Youth	\$ -	\$46,210	\$ 46,210	2018-2019 Increase
Fund	24118	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Fresh Fruit and Vegetable	\$ -	\$200,394	\$ 200,394	2018-2019 Increase
Fund	27155	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	Breakfast After The Bell	\$ -	\$57,060	\$ 57,060	2018-2019 Increase

***4.2018-2019 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<u>Operational-Site Basel(11000)</u>				
General Supplies & Materials	Supply Assets <\$5,000	\$ 15,000	Turpen	To provide funding to purchase teacher lap tops.
Supply Assets <\$5,000	Additional Compensation	\$ 1,500	Catherine Miller	To provide funding for additional compensation and benefits for Teachers.
Supply Assets <\$5,000	Education Retirement	\$ 209	Catherine Miller	To provide funding for additional compensation and benefits for Teachers.
Supply Assets <\$5,000	ERA- Retiree Health	\$ 30	Catherine Miller	To provide funding for additional compensation and benefits for Teachers.
Supply Assets <\$5,000	FICA Payments	\$ 93	Catherine Miller	To provide funding for additional compensation and benefits for Teachers.
Supply Assets <\$5,000	Medicare Payments	\$ 22	Catherine Miller	To provide funding for additional compensation and benefits for Teachers.
Supply Assets <\$5,000	Workers Comp. Prem.	\$ 22	Catherine Miller	To provide funding for additional compensation and benefits for Teachers.
General Supplies & Materials	Other Text Books	\$ 1,800	Catherine Miller	To provide funding to purchase books to support the 90 day plan.
Total:		\$ 18,676		
<u>Operational-Departmental(11000)</u>				
Other Contract Services	M&R Vehicles	\$ 20,000	Business	To establish Motor Pool budgets.
Other Contract Services	Electricity	\$ 12,000	Business	To establish Motor Pool budgets.
Other Contract Services	Water/Sewage	\$ 3,000	Business	To establish Motor Pool budgets.
Other Contract Services	General Supplies & Materials	\$ 4,000	Business	To establish Motor Pool budgets.
Other Contract Services	Tires/Tubes	\$ 2,500	Business	To establish Motor Pool budgets.
Other Contract Services	Maint. Supplies/Parts	\$ 30,000	Business	To establish Motor Pool budgets.
Other Contract Services	Fixed Assets >\$5,000	\$ 10,000	Business	To establish Motor Pool budgets.
Other Contract Services	Supply Assets <\$5,000	\$ 10,000	Business	To establish Motor Pool budgets.
Fixed Assets >\$5,000	Supply Assets <\$5,000	\$ 10,000	Business	To provide funding to adjust estimated budget to actual.
Total:		\$ 101,500		
<u>Operational-District Wide (11000)</u>				
Health/Medical Premiums	Life	\$ 12,000	Business	Adjust estimated to actual.
Health/Medical Premiums	Other Contract Services	\$ 21,000	Business	To provide funding for installation cost for County Schools Furniture installation.
Health/Medical Premiums	Interpreters-Contracted	\$ 250,000	Business	To provide funding for contracted services for Interpreters.
Occupational-Therapy-Contracted	Psychologists Contracted	\$ 42,000	Business	To provide funding for contract services for Psychologists.
Base Salaries	Additional Compensation	\$ 5,360	Business	Adjust estimated to actual.
Other Contract Services	Emp Travel Non Teacher	\$ 6,500	Business	Allocate funding for travel associated with testing.
Other Contract Services	Software	\$ 104,000	Business	To provide funding for software based upon RFP award.
Base Salaries	Additional Compensation	\$ 45,000	Business	Adjust estimated to actual.
Other Professional Services	Base Salaries	\$ 60,000	Business	Adjust estimated to actual.
Other Professional Services	M&R Furn/Fix/Equip	\$ 11,000	Business	Adjust copier maintenance agreements.

Health/Medical Premiums	Life	\$ 220	Business	Adjust estimated to actual.
Health/Medical Premiums	Vision	\$ 20	Business	Adjust estimated to actual.
Other Contract Services	Communications	\$ 375,000	Business	Align E Rate Allocations to current year RFP Awards.
Other Contract Services	Software	<u>\$ 61,000</u>	Business	Align E Rate Allocations to current year RFP Awards.
Total:		\$ 993,100		
<u>Teacherage (12000)</u>				
Electricity	Base Salaries	<u>\$ 2,360</u>	Business	To adjust estimated to actual on salaries.
Total:		\$ 2,360		
<u>Student Nutrition(21000)</u>				
M&R Furn/Fix/Equip	General Supplies & Materials	<u>\$ 10,000</u>	Food Services	To purchase items for McKinley Academy.
Total:		\$ 10,000		
<u>Title I (24101)</u>				
General Supplies & Materials	Base Salaries	\$ 2,000	Indian Hills	To adjust estimated budget to actual.
Professional Development	Base Salaries	\$ 20,050	Indian Hills	To adjust estimated budget to actual.
Professional Development	Dental	\$ 196	Indian Hills	To adjust estimated budget to actual.
Professional Development	Education Retirement	\$ 754	Indian Hills	To adjust estimated budget to actual.
Software	Education Retirement	\$ 2,311	Indian Hills	To adjust estimated budget to actual.
Software	ERA Retiree Health	\$ 441	Indian Hills	To adjust estimated budget to actual.
Software	FICA Payments	\$ 1,368	Indian Hills	To adjust estimated budget to actual.
Software	Medicare Payments	\$ 320	Indian Hills	To adjust estimated budget to actual.
Software	Other Text Books	\$ 560	Indian Hills	To adjust estimated budget to actual.
Student Travel	Other Text Books	\$ 389	Indian Hills	To adjust estimated budget to actual.
Supply Assets <\$5,000	Other Text Books	\$ 2,574	Indian Hills	To adjust estimated budget to actual.
Supply Assets <\$5,000	Unemployment Ins. Prem	\$ 51	Indian Hills	To adjust estimated budget to actual.
Supply Assets <\$5,000	Vision	\$ 45	Indian Hills	To adjust estimated budget to actual.
Supply Assets <\$5,000	Workers Comp. Emp. Fee	\$ 10	Indian Hills	To adjust estimated budget to actual.
Supply Assets <\$5,000	Workers Comp. Prem.	\$ 320	Indian Hills	To adjust estimated budget to actual.
Additional Compensation	M&R Furn/Fix/Equip	\$ 1,000	Chief M. Mid	To provide funding for equipment needing repair.
Other Text Books	Software	\$ 330	Tohatchi High	To provide funding to purchase software(Kuta).
Supply Assets <\$5,000	M&R Furn/Fix/Equip	<u>\$ 542</u>	Stagecoach	To provide funding to pay for Xerox bill.
Total:		\$ 33,261		
<u>Title II -A Teacher Principal Training(24154)</u>				
Additional Compensation	Professional Development	<u>\$ 2,475</u>	Business	To provide funding to pay for Empower Trainings with New Teachers.
Total:		\$ 2,475		
<u>Carl Perkins(24174)</u>				
Professional Development	Software	\$ 1,988	Business	To provide funding to adjust estimated budget to actual.
Professional Development	Supply Assets <\$5,000	\$ 600	Business	To provide funding to adjust estimated budget to actual.
Professional Development	Other Charges	<u>\$ 605</u>	Business	To provide funding to adjust estimated budget to actual.
Total:		\$ 3,193		
<u>Title VIII (25147)</u>				

Professional Development	General Supplies & Materials	<u>\$ 440</u>	SSS	To provide funding to purchase supplies & materials (Library).
Total:		\$ 440		
Capital Improvements SB-9(31700)				
Construction Services	Land Improvements	\$ 10,000	Business	Allocate funds for land improvements.
Construction Services	M&R Building & Grounds	<u>\$ 50,000</u>	Business	Allocate funds for maint & repair of school buildings.
Total:		\$ 60,000		
Capital Improvements SB-9 Local (31701)				
Supply Assets <\$5,000	General Supplies & Materials	\$ 10,000	Gallup High	To purchase needed custodial supplies.
Supply Assets <\$5,000	M&R Building & grounds	\$ 6,000	Chee Dodge	To provide funding to purchase items for landscaping projects.
Supply Assets <\$5,000	General Supplies & Materials	\$ 2,000	Chee Dodge	To provide funding to purchase custodial items.
Software	M&R Building & grounds	\$ 1,000	Roosevelt	To provide funding for repairs.
Software	General Supplies & Materials	\$ 1,000	Roosevelt	To provide funding to purchase needed supplies.
Software	Supply Assets <\$5,000	\$ 11,500	Roosevelt	To provide funding to purchase computers.
Software	M&R Bldg. & Grounds	\$ 1,000	Lincoln	To provide funding to repair equipment.
Software	General Supplies & Materials	\$ 1,000	Lincoln	To provide funding to purchase additional supplies for the schools.
Software	Supply Assets <\$5,000	\$ 16,800	Lincoln	To provide funding to purchase small tools for custodians.
M&R Bldg. & Grounds (SB9)	Supply Assets <\$5,000	\$ 4,166	Crownpoint Elem.	To adjust estimated budget to actual.
Vehicles-General	Supply Assets <\$5,000	<u>\$ 30,000</u>	Gallup High	To provide funding to improve weight room, purchase field wind screens.
Total:		\$ 84,466		

***4.2018-2019 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational-Site Base(1000)				
General Supplies & Materials (2600)	General Supplies & Materials (1000)	<u>\$ 16,896</u>	Gallup High	To provide funding to purchase toner and supplies for the School.
Total:		\$ 16,896		

STUDY CIRCLE

A. Public Comment

Andrea Thomas – why is lobbyist listed, the district has a lobbyist and asked the board to work together and respect each other.

B. Reports

1. Superintendent Report – report will be made at the next board meeting.
2. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Kevin Mitchell will begin chapter house visits starting with Tohatchi on Wednesday, August 15, 2018.

Priscilla Manuelito thanked the staff and students who participated in the Ceremonial Parade, also thankful for the school supplies issued. She requested for a counseling report from Mary Lindenmeyer at the next board meeting.

3. Notices and Communication

- a. August 30, 2018 ~ Region I Meeting (Bloomfield)
- b. September 3, 2018 ~ Labor Day
- c. September 4, 2018 ~ Board of Education Meeting (Board Room)
- d. September 17, 2018 ~ Parent Teacher Conferences
- e. September 24, 2018 ~ Board of Education Meeting (Tse Yi Gai High School)

NEW BUSINESS

A. Discussion and Approval for Lobbyist Services - ACTION (Deferred to next board meeting)

EXECUTIVE SESSION

- A. Limited Personnel Matters to receive personnel report from the Superintendent as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act, and Communications with Legal Counsel Regarding Pending or Threatened Litigation regarding threat of a lawsuit made by a charter school; settlement of pending revocation action with charter school and of threatened litigation; discussion of legal strategy for pending IPRA lawsuit, and discussion of threatened litigation on busing commitment to local community, as permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act.

Michael Schaaf made the motion to go into executive session to discuss Limited Personnel Matters to receive personnel report from the Superintendent as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act, and Communications with Legal Counsel Regarding Pending or Threatened Litigation regarding threat of a lawsuit made by a charter school; settlement of pending revocation action with charter school and of threatened litigation; discussion of legal strategy for pending IPRA lawsuit, and discussion of threatened litigation on busing commitment to local community, as permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act at 6:25 p.m. on Monday, August 13, 2018. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

Michael Schaaf made the motion to reconvene the meeting from the executive session at 7:57 p.m. on Monday, August 13, 2018. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- B. Report on Closed Executive Session.

Charles Long reported that in closed session there was no decision made; the discussion was on Middle College High School, Bussing in Ramah, IPRA and pending and threatened litigation.

Chris Mortensen moved to have the Review, discussion and approval of Corrective Action Plan for Middle College High School as listed first, second is the Action to ratify and approve the final Settlement Agreement with Middle College High School and approval and execution of Charter Contract for Middle College High School is approved. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- C. Review, discussion and approval of Corrective Action Plan for Middle College High School.

Michael Schaaf moved the Review, discussion and approval of Corrective Action Plan for Middle College High School be approved, with amendments to include a timeline and updates. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

- D. Action to ratify and approve the final Settlement Agreement with Middle College High School and approval and execution of Charter Contract for Middle College High School.

Michael Schaaf moved the Action to ratify and approve the final Settlement Agreement with Middle College High School and approval and execution of Charter Contract for Middle College High School be approved, with amendments to include a timeline and updates. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

Mike Hyatt and Andy Sanchez made a presentation on the Corrective Action Plan (a working document). Each item was presented and discussed by the board. The identified infractions were to be corrected at the next duly called Middle College High School board meeting as follows: a delegation for Dr. Rob Hunter was done improperly, violating the Open Meetings Act-a complete packet will now be submitted to the superintendent, MCHS will now have to follow the Gallup McKinley Board Policy, failing to report student attendance in Powerschool-input accurately and timely the daily attendance, failing to report student discipline in STARS-all disciplinary action will be reported in STARS and to the superintendent, maintaining a Native American population-document on efforts to increase Native American population, providing a detailed explanation on the lottery system-provide a detailed explanation and documentation to the superintendent, falsifying budget documents and overstate the hours of instruction-a new budget will be submitted to the superintendent for approval, maintain exorbitant cash balance-submit long-term and short-term plans, staff being paid outside of pay scales-follow the Gallup McKinley County School's pay scale, multiple organizational chart changes-update organizational chart to the superintendent, missing assets-provide an updated inventory report, compliance with Public School Finance Act-a special audit will be conducted by the State Auditor's Office, and lack of providing service to at-risk students-identify at-risk students and provide services to the at-risk students. A written report for every regular board meeting on MCHS's action in fulfilling the requirements of the corrective action plan will be reported the Board of Education for Gallup McKinley County Schools and superintendent. The

GMCS superintendent may also request verbal presentation by the CEO at a regular board meeting. The Charter will also be required to attend trainings to be completed within the 2018-2019 school year.

ADJOURN

There being no further business Priscilla Manuelito moved the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes) Meeting adjourned Monday, August 13, 2018 at 9:40 p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
August 13, 2018