

Gallup-McKinley County Schools Guidance during School Re-entry

Staff **will** be responsible for the following while at work and on GMCS premises:

- Per the NM Governor, all staff must be screened on a daily basis, including a temperature check and review of potential symptoms.
 - Staff must have their temperature checked upon entering the school building (through identified entrances).
 - Staff must sign the COVID 19 Workplace Agreement that they attest to no COVID symptoms on that day.
- Face coverings/masks are required for all staff except while eating and drinking, with exceptions for staff who have documented medical reasons for not being able to wear a mask or face shield. A mask will be provided to staff members who forget their personal mask/face covering.
- All staff should participate in good hygiene practices (hand washing, general cleanliness, and limiting touching of face). [Handwashing Video](#), [Handwashing poster](#) [Protecting yourself and others](#)
- Staff must adhere to the social distancing requirements in New Mexico schools.
- Staff must follow all federal laws associated with leave.
- Accommodations for staff will be made per federal regulations.
- Staff with K-8 grade students in GMCS schools, based upon availability and with legal documentation, can attend school 4 days a week (Monday through Thursday):
 - Certified Instructional Staff
 - Nurses and health assistants
 - Bus drivers
 - Other staff based on availability

STUDENT AND STAFF HEALTH

In addition to the Staff guidance Nurses and Health Assistants **will** be responsible for the following:

Health Office Space for Social Distancing and Isolation

- The current health office area will be considered the “clean” area for well students and staff needing health services.
- A second location will be designated as an “isolation” area for students and staff presenting with possible COVID-19 symptoms or other communicable disease. The room will require a sink and if possible, a restroom.

Students and Staff Illness presenting with signs and symptoms of COVID-19

- Symptoms that may indicate COVID-19: fever/chills; cough; shortness of breath or difficulty breathing; fatigue; muscle/ body aches; headache; new loss of taste or smell; sore throat; congestion or runny nose; nausea or vomiting and diarrhea. [Symptoms](#)

- Develop a process for staff/teachers to notify/call the health office prior to sending a student.
- When a student or staff member arrives to the health office ill and it has been determined the signs and symptoms the individual presents are of possible COVID-19 nature, the following will occur:
 - Campus administrator will be notified immediately of a potential COVID infection is in the building.
 - Individuals will remain isolated until leaving campus
 - Parent/guardian of student will be notified immediately with a request for immediate pick up from the school setting and personal belongings will be brought to the health office for the student.
 - Notify nursing coordinator of potential COVID-19 case.
 - School Nurse/Health Assistant will gather COVID-19 contact information related to the school setting and will recommend COVID-19 testing or stay at home isolation based on NMDOH/CDC guidelines
 - [Symptoms](#)
 - [Managing Symptoms at Home](#)
 - [Quarantine vs Isolation](#)
 - Clean affected classroom/area

Students & Staff tested for COVID-19 must receive NMDOH clearance to return. [Guidelines](#)

A Case or Outbreak of COVID-19 on a school campus

When a student, staff member or visitor has a confirmed case of COVID-19 and was on campus:

1. Anyone who exhibits COVID-like symptoms will be immediately isolated.
2. School nurses/healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people. [Caring for Patients](#)
3. Notify nursing coordinator of potential COVID-19 case
4. School will establish procedures for parent/guardians to pick up student. Staff will transport themselves or contact an adult for pick up.
5. Advise sick staff members and children not to return until they have met NMDOH criteria to discontinue home isolation/quarantine.
6. Nursing coordinator will
 - Notify local health officials and Superintendent
 - Work with principal on notification of a possible case with direction from NMDOH.
 - The Superintendent will determine if the school building will be closed. Rationale for action will be based on the severity or number of cases in a classroom or school setting following NMDOH guidance and recommendations.
 - Notify school principal about process for cleaning.
 - Contact NMDOH to activate contact tracing

Remote Learning Environment

The health office will become a virtual office. Nurses/Health Assistants will utilize established virtual health offices for the following:

1. Virtual office hours will be identified for students and families.
2. Student Immunization records will be reviewed, updated and reported. The NM law regarding school immunizations remains unchanged.
3. Screenings will be scheduled for students in the SAT/504 process, Special Education to meet their educational needs.
4. Nurses/Health Assistants will assist with student and staff COVID-19 tracing within the district and develop or work with an established database for their school.
5. Nurses/Health Assistants will call each family on a rotating basis doing well checks as needed.
6. Nurses will continue to develop and update IEPs/504 plans and work with families to obtain necessary documentation.
7. When permissible, nurses may schedule appointments with students / families to assist with health needs and/follow-up.
8. Nurses/Health Assistants will schedule screenings as needed to meet students' health needs.

The school nurse and/or health assistant will continue normal nursing office hours when students are permitted to remain on campus in small groups during hybrid or on-line/virtual models.